

ADDENDUM No. 1

RFP No. 24-05

2024 Sidewalk Replacements Repair

Due Date: February 14, 2024 by 11:00 a.m. (local time)

The information contained herein shall take precedence over the original documents and all previous addenda (if any) and is appended thereto. **This Addendum includes a total of 5 pages.**

The Proposer is to acknowledge **receipt of this Addendum No. 1 by signing and submitting attachment B**, including all attachments in its Proposal by so indicating in the proposal that the addendum has been received. Proposals submitted without acknowledgement of receipt of this addendum may be considered non-conforming.

The following forms provided within the RFP Document should be included in submitted proposal:

- **Attachment D - Prevailing Wage Declaration of Compliance**
- **Attachment E - Living Wage Declaration of Compliance**
- **Attachment G - Vendor Conflict of Interest Disclosure Form**
- **Attachment H - Non-Discrimination Declaration of Compliance**

Proposals that fail to provide these completed forms listed above upon proposal opening may be rejected as non-responsive and may not be considered for award.

I. CORRECTIONS/ADDITIONS/DELETIONS

Changes to the RFP documents which are outlined below are referenced to a page or Section in which they appear conspicuously. Offerors are to take note in its review of the documents and include these changes as they may affect work or details in other areas not specifically referenced here.

Section/Page(s)	Change
Section I. K. Wage Determination	The wage determination General Decision Number: MI20240001, dated 01/05/2024, applies to this contract.
Add#1- 2-5	Pre-Bid/Proposal Meeting 2024.02.06 Minutes

Offerors are responsible for any conclusions that they may draw from the information contained in the Addendum.

**Pre-Bid/Proposal Meeting Minutes for the
2024 Annual Sidewalk Replacements Repair**

February 6, 2024 2:00 p.m. TEAMS meeting and Phone Conference ID: 600 578 901#

- I. Introduction of Project
- a. Sidewalk Repair Program described on the City’s website: www.a2gov.org/sidewalk, all areas 2024. Use of millage money to maintain safe sidewalks. Program is split so 1/5 is done each year. It started in 2012, making this the third time through this area.
 - b. Primarily removal and replacement of 1 (or more) sidewalk flags, identified by City’s inspectors, which are marked and tallied for contractor’s use.
 - c. Additional sidewalk flags will be identified outside the 2024 Areas, as brought to our attention.
 - d. New ramps are included in the project. (Not 2024 area specific.)
 - e. Pedestrian pole foundations are included in the project.
 - f. Other miscellaneous concrete may be added/negotiated.
- II. General
- a. Bids are due February 14, by 11:00 a.m.
 - b. **Proposal Requirements:** Refer to the Request for Proposal 24-05 (RFP), Section III. Minimum Information Required. The proposals are scored according to the information submitted.
 - c. Specifications:
 - i. Public Works Standard Specifications (2024) Articles 1, 5, 6, 7, 10, 11, 12
 - ii. Detailed Specifications in the RFP is amendment to Standard Specifications. **They are not intended to include all requirements.**
 - d. Project Schedule
 - i. Proposal Review, Intent to Award, Insurance and Bonds, City Council Award, Assess Areas for needed repairs, Notice to Proceed. Could start as early as April 15.
 - ii. Milestone Completion Dates: Refer to the RFP Detailed Specification for Project Schedule.
- III. Construction Expectations
- a. Refer to **RFP# 24-05, Section II. D. Operational Requirements and Expectations**. Below are some highlights.
 - b. Communication with City Inspector every day. At a minimum, they will need to know work plans for the day to provide inspection. In addition, the schedule of work in the immediate future should also be relayed, to ensure that protocols (e.g. traffic control and notification requirements) are being followed.
 - c. The contractor should expect the work to be scattered among several streets of each area every day.
 - d. A schedule is presented to the contractor as to which areas and which ramps are prioritized. This can be discussed further and the contractor can present their case as to how and why our schedule should be changed to benefit the sidewalk program.

- e. There is a miscellaneous repair list which will be put on a map and will be given to the foreman. Miscellaneous repairs can be done when other work is close, for efficiency. However, at times, miscellaneous locations may be prioritized.
- f. Work Requirements:
 - i. We expect that the contractor will only remove enough concrete sidewalk flags as they are replacing on the same day.
 - ii. All base/sub-base repairs will be completed and inspected before pouring concrete in all areas.
 - iii. All tree roots will be evaluated before they are disturbed. All roots smaller than 2 inches in diameter can be cut out to accommodate the installation of sidewalk. Any roots larger than 2 inches in diameter will be referred to the Forestry Division of the City of Ann Arbor to assess before work can begin.
 - iv. All restoration will be completed on the following day of the sidewalk/ramp installation, before moving on to new locations of sidewalk for repairs.
 - v. Restoration includes topsoil and seed, removal of forms, clean up, and removal of all vehicle and pedestrian traffic control signs.
 - vi. Bituminous pavement restoration is to be scheduled for every Friday after a ramp or ramps have been installed and completed. A period of at least 3 days is needed for the concrete to cure before the adjacent pavement is restored.
 - vii. Material testing will be done by an independent tester hired by the City of Ann Arbor.
 - viii. There will be an inspector on site at all times to keep count of quantity and quality of production. There will be a daily quantity sheet to be filled out by the inspector and signed by the foreman of the crew, when agreed upon.
 - ix. Wage rate interviews will be performed by the Inspector in accordance with the City's Prevailing Wage ordinance and policy.
- g. Permits/Site Requirements
 - i. Traffic Control is the responsibility of the contractor. All traffic personnel and devices will be provided by the contractor and will abide by all MMUTCD rules and regulations.
 - ii. Parking meters may be need to be reserved for work site. This will be coordinated with the City Inspector.
 - iii. A citywide Right of Way permit will be applied for by the contractor, but the fees will not be incurred by the contractor.
 - iv. A lane closure permit is required for closure of a traffic lane on all major streets, and some local streets. This permit will be applied for by the contractor online, but the fees will not be incurred by the contractor. The contractor will abide by all City of Ann Arbor as well as MMUTCD rules and regulations.
 - v. There may be sidewalk repairs needed along MDOT business routes. The contractor will need to obtain MDOT lane closures and R.O.W permits for these roads.
- h. There will be no work on national holidays or Sundays. Saturday work is permitted with 48-hour notification. Additionally, Ann Arbor Art Fair, U of M home football games and other events are considered holidays within the immediate vicinities.

IV. Addendum Items

- a. Addendum #1 – will include the following:
 - i. Pre-Bid minutes, including Sign-in Sheet
 - ii. Submitted Questions with Answers
 - iii. Applicable wage determination
 - iv. Any revisions to the bid documents or specifications that are warranted

Written Question Deadline February 8, 2024, 9:00 a.m. (Local Time)

Addendum Published (if needed) February 9, 2024

Proposal Due Date February 14, 2024, 11:00 a.m. (Local Time)

V. Questions?

Contact Information and Minutes Prepared By:

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Project Manager

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1. Summary

Meeting title Pre-Proposal 2024 Sidewalk Replacements Repair Project
Attended participants 5
Start time 2/06/24, 1:49:31 PM
End time 2/06/24, 2:18:36 PM
Meeting duration 29m 5s
Average attendance time 16m 12s

2. Participants

Name	First Join	Last Leave	In-Meeting	Email	Participant Role
Bridges, Theresa	2/06/24, 2	2/06/24, 2	17m 55s	TBridges@	TBridges@ Organizer
Ground Control Property Services	2/06/24, 2	2/06/24, 2	17m 46s		Presenter
Ronny Audia	2/06/24, 2	2/06/24, 2	17m 43s		Presenter
John Senkowski	2/06/24, 2	2/06/24, 2	17m 43s		Presenter
Alsaidy, Al	2/06/24, 2	2/06/24, 2	9m 54s	AAlsaidy@	AAlsaidy@ Presenter

3. In-Meeting Activities

Name	Join Time	Leave Time	Duration	Email	Role
Bridges, Theresa	2/06/24, 2	2/06/24, 2	17m 55s	TBridges@	Organizer
Ground Control Property Services	2/06/24, 2	2/06/24, 2	17m 46s		Presenter
Ronny Audia	2/06/24, 2	2/06/24, 2	17m 43s		Presenter
John Senkowski	2/06/24, 2	2/06/24, 2	17m 43s		Presenter
Alsaidy, Al	2/06/24, 2	2/06/24, 2	9m 54s	AAlsaidy@	Presenter