



City of Ann Arbor

CUSTOMER SERVICE

301 E. Huron St. | P.O. Box 8647 | Ann Arbor, Michigan 48107-8647
 Ph: 734.794.6320 | Fax: 734.994.8991 customerservice@a2gov.org

Attachment A: INSURANCE REQUIREMENTS

The City of Ann Arbor requires that you provide evidence of proper liability insurance coverage in order to obtain this permit. You or your insurance company must submit a valid certificate of insurance with the following information:

- The City of Ann Arbor is the Certificate Holder.
- The City of Ann Arbor named as additionally insured.
- The insurance must be valid throughout the entire project.
- The policy must be signed and dated by the authorized agent. If your agent is faxing this information to the Customer Service Unit, they should send it to the attention of Customer Services at (734) 994-8991. We will only accept a faxed copy from the agent and not from your office. Both the front and back sides of the form must be faxed, even if it is blank.
- The cancellation clause must be amended to meet the City Attorney's office requirements including:
 - Remove the words "endeavor to".
 - Provide for "10 days written notice to the certificate holder named to the left".
 - Remove all language beginning with "but failure to mail..." to the end of the clause ending with "agents or representatives."

The required level of insurance, outlined below, is prescribed by City Code.

<u>CHAPTER APPLICATION</u>	<u>LIABILITY AMOUNTS</u>
14 – City Contractor	\$500,000 per contract
47 – Banner.....	\$500,000; \$50,000
47 – Excavator – General.....	\$500,000; \$50,000
47 – Excavator – Single Family Residence	\$100,000
47 – House Mover	\$500,000; \$1,000,000; \$50,000
47 – Sidewalk Occupancy	\$500,000; \$50,000
61 – Sign Owner or Erector	\$50,000; \$100,000; \$25,000
79 – Peddler/Solicitor	\$500,000; \$50,000
93 – Fire Alarm Installer	\$200,000; \$400,000, \$100,000

Please submit this information along with your application or processing may be delayed until the necessary information is received.