

CITY PLANNING COMMISSION COMMITTEE DESCRIPTIONS

STANDING COMMITTEES

Ordinance Revisions Committee - The primary responsibilities of this committee are to identify needed ordinance revisions and to work with Planning staff and citizens committees to create or amend City ordinances.

Status: Active
Meeting Frequency: Monthly, depending on what is assigned
Number of CPC Members: 4
Current or Most Recent CPC Assignments: Borum, Bona, Carlberg, Potts

Master Plan Revisions Committee – This committee, first formed in FY 2003, is charged with advising the full Commission on the content and format of the City Master Plan, and with providing comments on the master plans of adjacent jurisdictions.

Status: Active
Meeting Frequency: Monthly, depending on what is assigned
Number of CPC Members: 4
Current or Most Recent CPC Assignments: Mahler, Potts, Pratt, Westphal

Executive Committee – This committee is comprised of the Planning Commission Officers. It serves to guide the ongoing and day to day functions of the Planning Commission, to identify specific topics of interest for special meetings and the annual retreat.

Status: Active
Meeting Frequency: Monthly
Number of CPC Members: 3
Current or Most Recent CPC Assignments: Bona, Mahler, Westphal

AD HOC COMMITTEES

The following committees are not Planning Commission committees per se, but are committees which have one or more Planning Commissioners as members.

Capital Improvements Review Subcommittee - The purpose of this committee is to review the projects that are included in the Capital Improvements Plan, and to prioritize them. In 2001, it was recreated by Council resolution as a subcommittee of the Council's Budget/Finance Advisory Committee.

Status: Active
Meeting Frequency: Approximately monthly, May - August; more often, September - November
Number of CPC Members: At least 2
Current or Most Recent CPC Assignments: Carlberg, Pratt, Westphal

CPC/DDA Partnership Committee - This committee was created by Commission resolution in May 1998 to work with the DDA and its appropriate committees to ensure that longer-term planning viewpoints are considered early in the process of replacing parking structures and siting new structures.

Status: Active
Meeting Frequency: As Needed
Number of CPC Members: 1
Current or Most Recent CPC Assignments: Bona

Environmental Commission - This commission was formed by City Council in 2000 by ordinance, which requires one member of the Planning Commission to be considered for appointment by Council. Its roles and responsibilities are found in Chapter 8, Section 1:237, of the Ann Arbor Code of Ordinances.

Status: Active
Meeting Frequency: Monthly
Number of CPC Members: Up to 1
Current or Most Recent CPC Assignments: Westphal

Zoning Board of Appeals – Section 601(3) of the *Michigan zoning enabling act* of 2006 (Enrolled House Bill No. 4398) requires that “[o]ne of the regular members of the zoning board of appeals shall be a member of the zoning commission or planning commission.” The representative of the Planning Commission is appointed by Council. The board’s roles and responsibilities are found in Chapter 55, Section 5:98.

Status: Active
Meeting Frequency: Monthly
Number of CPC Members: Up to 1
Current or Most Recent CPC Assignments: Carlberg

Flood Plain Sub-Committee (to the Ordinance Review Committee) – The primary purpose of this subcommittee shall be to work with City staff to prepare a comprehensive floodplain ordinance for review by the Ordinance Revisions Committee and recommendation to the City Planning Commission for subsequent review and recommendation to City Council

Status: Inactive
Meeting Frequency: As needed. No meetings in 2008. Will resume in 2009, meeting every 2 to 4 weeks until Floodplain Management Ordinance is approved by Council
Number of CPC Members: No less than 3, including no less than 1 Officer
Current or Most Recent CPC Assignments: Borum, Mahler, Pratt Westphal

Transportation Committee – The Transportation Plan Advisory Committee was invited to participate in the City Transportation Plan Update process by the Transportation Plan’s Steering Committee. One Planning Commission member was invited to participate on the Committee.

Status: Inactive – work completed
Meeting Frequency: Met four times during Transportation Plan development
Number of CPC Members: 1
Current or Most Recent CPC Assignments: Westphal

A2D2 Overlay Committee - Appointed by Council in 2006, this committee worked with staff to guide the development of overlay zoning for the downtown. The Planning Commission representative was appointed by Council.

Status: Inactive – work completed
Meeting Frequency: Monthly
Number of CPC Members: 1
Current or Most Recent CPC Assignments: Bona

A2D2 Urban Design Guidelines Advisory Committee - Appointed by Council in 2006, this committee worked with staff to guide the development of zoning changes and amendments to the Master Plan. The Planning Commission representative was appointed by Council.

Status: Inactive – work completed
Meeting Frequency: Monthly
Number of CPC Members: 1
Current or Most Recent CPC Assignments: N/A

A2D2 Historic District Advisory Committee – Appointed by Council in 2006, this committee worked with staff to clarify historic preservation criteria for the downtown. The Planning Commission representative was appointed by Council.

<i>Status:</i>	Inactive – work completed
<i>Meeting Frequency:</i>	Monthly
<i>Number of CPC Members:</i>	1
<i>Current or Most Recent CPC Assignments:</i>	Potts