

**Ann Arbor Planning & Development Services Area
Petition Review Calendar for Regular Planning Commission Meetings
July 2007 – June 2008**

<u>NOON MONDAY Filing Deadline</u>	<u>TUESDAY DRC Meeting</u>	<u>WEDNESDAY Notice of Acceptance or Rejection</u>	<u>FRIDAY ADC Meeting/ Comments Provided</u>	<u>NOON WEDNESDAY Revised Plans Due</u>	<u>WEDNESDAY Notice Prepared for Newspaper</u>	<u>FRIDAY Staff Report Available</u>	<u>TUESDAY Planning Commission Regular Meeting</u>
5-28-07	5-29-07	5-30-07	6-8-07	6-20-07	6-27-07	7-13-07	7-17-07
7-2-07	7-3-07	7-5-07 ⁽¹⁾	7-13-07	7-25-07	8-1-07	8-17-07	8-21-07
7-30-07	7-31-07	8-1-07	8-10-07	8-22-07	8-29-07	9-14-07	9-18-07
8-27-07	8-28-07	8-29-07	9-7-07	9-19-07	9-26-07	10-12-07	10-16-07
10-1-07	10-2-07	10-3-07	10-12-07	10-24-07	10-31-07	11-16-07	11-20-07
10-29-07	10-30-07	10-31-07	11-9-07	11-21-07	11-28-07	12-14-07	12-18-07
11-26-07	11-27-07	11-28-07	12-7-07	12-19-07	12-26-07	1-11-08	1-15-08
1-2-08 ⁽²⁾	1-3-08 ⁽³⁾	1-4-08 ⁽⁴⁾	1-11-08	1-23-08	1-30-08	2-15-08	2-21-08 ⁽⁵⁾
1-28-08	1-29-08	1-30-08	2-8-08	2-20-08	2-27-08	3-14-08	3-18-08
2-25-08	2-26-08	2-27-08	3-7-08	3-19-08	3-26-08	4-11-08	4-15-08
3-31-08	4-1-08	4-2-08	4-11-08	4-23-08	4-30-08	5-16-08	5-20-08
4-28-08	4-29-08	4-30-08	5-9-08	5-21-08	5-28-08	6-13-08	6-17-08

- ⁽¹⁾ Rescheduled to Thursday, July 5, 2007, due to City offices closed July 4 (Independence Day).
- ⁽²⁾ Rescheduled to Wednesday, January 2, 2008, due to New Year's Day.
- ⁽³⁾ Rescheduled to Thursday, January 3, 2008, due to New Year's Day.
- ⁽⁴⁾ Rescheduled to Friday, January 4, 2008, due to New Year's Day.
- ⁽⁵⁾ Rescheduled to Thursday, February 21, 2008, due to Council meeting February 19 (President's Day).

Summary of Petition Review Cycle

All materials (petition application, plans, supporting documents, fees, etc.) must be submitted by 12:00 p.m. on the filing deadline. City staff will preliminarily review the materials on the following day (the Development Review Meeting, or DRC) to determine if all required information has been provided and if there are any major issues. Petitions that include all required information and have no major problems will be accepted for review. A notice of acceptance or rejection will be provided to all petitioners on the Wednesday following the Monday deadline. Notices of acceptance will include contact information for the petitioner; notices of rejection will explain why the petition was unacceptable.

City staff, including the Planning & Development Services, Systems Planning (aka Engineering), Parks, Transportation, Fire, Community Development, and other service units, will review the petition in depth and provide written comments within 2 weeks of the filing deadline. Certain large, complex projects will be scheduled for an Advisory Development Committee meeting (ADC), where all comments will be hand-delivered to the petitioner and discussed. Comments for non-ADC petitions will be provided by fax, unless other arrangements have been made.

Revised plans addressing any and all comments must be submitted by 12:00 p.m. on the revised plan deadline in order to be eligible for the listed Planning Commission meeting. If all comments have been satisfactorily addressed, staff will begin the public hearing notice process. If there are still outstanding issues, a public hearing will not be scheduled and the petition must join the next review cycle (already in progress).

Planning Commission makes a recommendation to City Council for most petitions. Following a Planning Commission approval or denial recommendation, staff will schedule the petition for the next available City Council meeting. Petitions that are tabled by the Planning Commission will not return until the reason(s) for tabling are satisfactorily addressed.