

May 8, 2007

**CITY OF ANN ARBOR
INVITATION TO BID
PRISONER TRANSPORT VAN**

**BID NO. 3854
DUE: THURSDAY, MAY 24, 2007**

Sealed bids will be received (**Original Plus One (1) Copy**) by The Financial Services Area, Procurement Unit, 5th Floor, City Hall on or before 2:00 p.m., Thursday May 24, 2007, at which time they will be opened and publicly read aloud. All bids become the property of the City of Ann Arbor

Specifications are attached.

We have enclosed our Human Rights Work Utilization Forms to be filled out and returned with your bid or you may submit an updated EEO-1 with your bid. Submittal of these forms with your bid is not a requirement of this bid; however, the first and second low bidders are required to complete a contract compliance form or an acceptable equivalent by no later than 5:00 p.m. of the workday following the opening.

No bidder may withdraw his bid within 60 days after the date set for the opening thereof.

The City of Ann Arbor reserves the right to accept any bid, to reject any bid or all bids, to waive irregularities and/or informalities in any bid, and to make the award in any manner deemed in the best interest of the City.

Specifications referred to herein are used to indicate the desired type, and/or construction, and/or operation. An alternate may be offered if deviations from specifications are minor and if all deviations are properly outlined on a separate sheet. Failure to outline all deviations may be grounds for rejection of your bid (see attached specifications).

The decision of the City of Ann Arbor, acting through the Purchasing Agent, or their authorized representative, shall be final as to what constitutes acceptable deviations from specifications.

**CITY OF ANN ARBOR
INVITATION TO BID
PRISONER TRANSPORT VAN**

BID NO. 3854

DUE: THURSDAY, MAY 24, 2007

All envelopes must be marked, "Prisoner Transport Van". We cannot be responsible for any bid not marked as stated above.

Authorized,

Karen Lancaster
Purchasing Agent

(2)

GENERAL: The City of Ann Arbor's Procurement Unit is soliciting quotations for the purchase of

one (1) PRISONER TRANSPORT VAN

CONTACT PERSON: If there any questions concerning this bid, please contact Lt. Joe Campbell, Police Department (734) 994-8153, between the hours of 8:00 a.m. to 4:00 p.m., Monday through Friday.

COPIES OF BID: All venders will be required to return the complete original bid plus one copy.

QUANTITY

ONE (1)
POLICE
DEPARTMENT

DESCRIPTION

The Sirchie Group Model PTV-100S Fiberglass Prisoner Transport System Mounted in a 2007 Ford Model E-250 cargo van or an Approved Equal to be Equipped as Follows:

ITEM

SPECIFICATION

Please fill in the following blanks:

CAB:

Dual Bucket Driver Seats, Power Mirrors, Windows and Door Locks, Cloth Headliner and Front Door Panel, Fresh Air Type Heater, and Defroster with Dash Controls, Front Air Conditioning, Intermittent Electric Wipers, Gauges for Amps, Oil Pressure, Engine Temp., and Tachometer, and AM/FM Radio.

_____ Yes _____ No

COLOR:

Dark Blue Pearl

Color: _____

GROSS VEHICLE WEIGHT:

8600 Lbs. Minimum

G.V.W. _____ lbs.

ENGINE:

Triton 5.4 Liter E.F.I., V-8 with Overhead Cam

_____ Liter

TRANSMISSION:

Electronic 4 Speed Automatic with Overdrive and Aux. Oil Cooler

_____ Yes _____ No

AXLES:

Front Axle

4600 Lbs. Twin I-beam, with Heavy Duty Shock Absorbers

Front: _____ lbs.

Rear axle

Semi-Floating, 4800 lb.

Rear: _____ lbs.

SUSPENSION:

Front Springs

Computer Selected Coil Springs

Front: _____ lbs.

Rear Springs Two Stage Multi Leaf Rear: _____ lbs.

STEERING: Full Power. _____ Yes _____ No

WHEELBASE: 138" minimum Wheelbase _____ " Wheelbase

TIRES: LT245/75R16 E Black Side Walls, All Season Radial _____ Yes _____ No

ELECTRICAL SYSTEM: 135 Amp Alternator , One 12 volt HD Battery with minimum 650 CCA, and an Auxiliary Fuse Box Located in Engine Compartment _____ Yes _____ No

SAFETY: Min.97db Electric Back Up Alarm _____ Yes _____ No

PRISONER TRANSPORT SYSTEM: Entire interior surface of the prisoner confinement area shall be totally finished in high impact, unitized fiberglass, including all molded fiberglass sidewalls/prisoner benches/ roof surface area, fiberglass laminated entrance /exit security doors, floor surface and driving compartment bulkhead making the complete confinement area completely waterproof and designed to be subjected to hot and cooled water flushing from the rear door. Two (2) six inch diameter lights mounted to the side of the rear cargo doors. These light the rear step and entranceway when doors are opened. A heavy-duty bulkhead partition installed directly behind the driver's and passengers seats but not effecting the normal adjustment of the seats. The bulkhead shall be constructed of a 1" X 1" tube steel frame and laminated .36" fiberglass with oriented strand wood reinforcement panels on both cab and prisoner sides. The bulkhead shall have an observation port with a polycarbonate (Lexon) security panel, which provides full visibility of the cell area from the driving compartment, and will be installed in a manner with sufficient strength to prevent prisoners from kicking or knocking out the panel. In addition, the port will have a sliding privacy screen to block prisoners' views of the cab area. The bulkhead shall also have an emergency exit door, which can only be opened and removed, from the cab area for an emergency egress from the prisoner area. A steel reinforced fiberglass divider shall be installed down the centerline of the prisoner area with dual interior security doors at the rear cargo doors. A separate minimum security/officer compartment shall be located in the rear of the van directly behind the front passenger seat with access via the side cargo doors. This area will be separated from the prisoners by a steel reinforced fiberglass bulkhead installed just to the rear of the side doors. This officer compartment shall have padded seats and backrest. The center divider and the officer compartment bulkhead shall be designed to allow viewing of the rear most prisoner area from the cab. The vehicle must have auxiliary heat and air conditioning in the rear area with unit being in a tamper proof mounting with dash mounted controls. The auxiliary unit shall have 24,000 BTU rating for heat and a

13,000 BTU rating for A/C.

The vehicle must have all standard fixtures of the Sirchie Group Model PTV100S prisoner transport system with the PTV5, PTV6, PTV8, and PTV14 options

YES _____ NO _____

Please Detail Any Exceptions to this Specification

MANUALS: One copy of the parts manual and services manual MUST be supplied with the van _____ Yes _____ No

NOTE: Note: The City reserves the right to withhold a minimum of \$500.00 from payment until all manuals are supplied

UNITS MUST MEET ALL OSHA OR MIOSHA REGULATIONS AT TIME OF MANUFACTURE

QUOTING ON: Model Year: _____

Model No.: _____

M.G. By: _____

In Stock? _____ Yes _____ No

QUOTATION: Cost per complete unit as specified: \$ _____ EACH

EXTENDED WARRANTY: Option for extended warranty on transmission, differential, and/or engine (include descriptive literature): _____ Years _____ Miles \$ _____

Cost

AWARD: An award will be made to the lowest responsible and responsive bidder (**warranty costs may be a factor in determining the lowest responsible and responsive bidder**) or in any manner deemed to be in the best interest of the City of Ann Arbor. The City of Ann Arbor reserves the right to reject low bids which do not meet specifications.

NOTE: Previous experience and performance will be a factor in making the award.

NOTE: If cost exceeds \$10,000.00 it will require Human Rights approval and if it exceeds \$25,000.00 it will require City Council approval.

CERTIFICATION: We hereby certify that unless otherwise stated the "Prisoner Transport Van" in the bid is new, in unused condition and will meet or exceed your specifications in every respect.

Authorized Representative's Signature

Printed Name

CONTRACT COMPLIANCE: The successful bidder must comply with the City of Ann Arbor's Non-Discrimination (Chapter 112, Section 9:161 of the City Code) before award and at all times during the term of this proposed contract and/or agreement.

DELIVERY PROCEDURE OF COMPLETE UNIT: Unit must be delivered ready for road service. This includes oil or grease in transmission, oil filter filled, paper removed from doors, etc., and unit thoroughly washed.

The above service will be performed by: _____

ADDRESS: _____

DELIVERY: Delivery of the Prisoner Transport Van is desired as soon as possible. Delivery will be made within 90 calendar days after receipt of purchase order.

_____ We can meet delivery schedule.

_____ We cannot meet the above delivery schedule, but we offer the following:

NOTE: The City of Ann Arbor reserves the right to reject bids which offer an unsatisfactory delivery schedule.

DELIVERY LOCATION: All material as specified will be delivered F.O.B. Destination, freight prepaid to the following location:

City of Ann Arbor
Fleet & Facilities Unit
721 N. Main Street
Ann Arbor, MI 48103

VENDOR'S RESPONSIBILITY: The basic unit and all required components shall be compatible and are recommended for use in combination by the manufacturer. It shall be the vendor's responsibility to insure that all components operate according to manufacturer's recommendations in regard to operation speed, imposed load, etc., and to deliver a functionally complete unit, complying with good engineering and accepted commercial practice and in accordance with the intent and details of the specifications.

ERRORS, OMISSIONS/DISCREPANCIES: Any error, omissions or discrepancies in the specification discovered by a prospective contractor and/or service provider shall be brought to the attention of Thomas Gibbons Operation Analyst, Fleet Services Div., at (734) 994-2817 as soon after discovery as possible. Further, the contractor and/or service provide shall not be allowed to take advantage of errors, omissions or discrepancies in the specifications.

SERVICE AVAILABILITY: Vendor hereby certifies that service is available for the unit quoted above within 24 hours after a request is made:

_____ We can meet service schedule.

_____ We cannot meet the service schedule, but offer the following:

NOTE: The City of Ann Arbor reserves the right to reject low bids which offer unsatisfactory service availability or service location.

SERVICE LOCATION: The above services will be performed by:

Address: _____

Telephone Number: _____

Contact Person: _____

NOTE: The City of Ann Arbor reserves the right to reject low bids which offer unsatisfactory service availability or service location.

NOTE: A separate service agreement will be executed between the parties if awarded to vendor in a form acceptable to the City Attorney. Attach copy of proposed agreement.

GUARANTEE: All parts and workmanship shall be fully guaranteed against defects in performance or construction for one (1) year of actual use. The PRISONER TRANSPORT VAN shall have as a minimum the manufacturer's standard guarantee.

The Prisoner Transport Van is guaranteed for _____ months of actual use (attach copy of standard guarantee).

FAILURE TO FULFILL AGREEMENT: In the event of the failure of any equipment within the guarantee period to meet the requirements of the detailed specifications, or failure of vendor to fulfill all sections for the of this specification shall be adequate cause and justification for rejection of any or all equipment furnished under these "detailed specifications."

INSPECTION: Any materials, workmanship, or equipment which may be discovered to be defective within the guarantee period shall be removed and made good by the contractor at his expense regardless of any previous inspection or final acceptance.

If any campaign change made necessary by improper material, improper installation or material or faulty designs, the campaign change shall be made and the cost shall be borne by the manufacturer of the truck chassis and/or the equipment manufacturer.

PLEASE CHECK: We have read the attached specifications thoroughly?

() Yes () No

Are all exceptions to the attached specifications properly outlined?

() Yes () No

INVOICE TERMS: Discount of ___% or \$_____ will be allowed for payment of invoice thirty (30) days from day of delivery and acceptance.

OTHER TERMS: Less than 30 days, E.O.M., Proximo, etc., will not be considered in determining award of contract.

The City of Ann Arbor reserves the right to accept any bid, to reject any bid or all bids, to waive irregularities and/or informalities in any bid, and to make the award in any manner deemed in the best interest of the City.

The undersigned agrees that if the bid is accepted by the City of Ann Arbor a binding contract will be in effect for the delivery of the goods in accordance with the bid.

COMPANY _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

Company's Representatives Signature

Printed

Date

Title

Phone Number

Fax Number

E-Mail

**CITY OF ANN ARBOR PROCUREMENT OFFICE
HUMAN RIGHTS CONTRACT COMPLIANCE FORM**
Local Office (Only those employees that will do local or on-site work, if applicable)

Name of Company/Organization _____ Date Form Completed _____

Name and Title of Person Completing this Form _____

Fax# _____ Email Address _____

(Area Code)

EMPLOYMENT DATA

Job Categories	Number of Employees												
	(Report employees in only one category)												
	Male						Female						TOTAL COLUMNS A-M
White	Black or African American	Asian	Hispanic or Latino	Native Hawaiian or Other Pacific Islander	American Indian or Alaska Native	White	Black or African American	Asian	Hispanic or Latino	Native Hawaiian or Other Pacific Islander	American Indian or Alaskan Native		
A	B	C	D	F	G	H	I	J	K	L	M		
Exec/Sr. Level Officials													
Supervisors													
Professionals													
Technicians													
Sales													
Admin. Support													
Craftspeople													
Operatives													
Service Workers													
Laborers/Helper													
Apprentices													
Other													
TOTAL													
PREVIOUS YEAR TOTAL													

6/06

Questions about this form?

Call Procurement Office: (734) 994-2719