



CITY OF ANN ARBOR
PUBLIC SERVICES AREA
FIELD OPERATIONS UNIT

415 W. Washington
Ann Arbor, MI 48103
(734) 994-2818
(734) 994-0742 Fax

**CITY OF ANN ARBOR, FIELD OPERATIONS UNIT
INVITATION TO BID – TRAILER MOUNTED PORTABLE TRAFFIC SIGNALS
BID NO. 3857
DUE: June 1, 2007**

Rules for Bidding:

- **Bids must be received by the Procurement Office Ann Arbor City Hall, 5th Floor 100 N. Fifth Ave PO Box 8647 Ann Arbor, MI 48107, by Friday, June 1, 2007, 2:00 pm. in a sealed envelope, clearly labeled Bid NO. 3857, Trailer Mounted Portable Traffic Signal. No e-mail bids will be accepted. Bids will be opened and publicly read immediately following this deadline date and time.**
- No bidder may withdraw its bid for 90 days following the date set for opening the bid.
- The City of Ann Arbor reserves the right to accept any bid, to reject any bid or all bids, to waive irregularities and/or informalities in any bid, and to make the award in any manner deemed in the best interest of the City.
- Specifications referred to herein are used to indicate the desired type, and/or construction, and/or operation. An alternate may be offered if deviations from specifications are minor and if all deviations are properly outlined on a separate sheet. Failure to outline all deviations may be grounds for rejection of your bid (see attached specifications).
- The decision of the City of Ann Arbor, acting through the Public Services Administrator, or her authorized representative, shall be final as to what constitutes acceptable deviations from specifications.
- The attached Procurement Office Contract Compliance Form should accompany your bid as it must be a part of the lowest acceptable bid submittal. In the event that the Compliance Form does not accompany the bid, it must be completed within one day of bid opening.

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Bid Specifications:

GENERAL: The City of Ann Arbor Field Operations Unit is soliciting bids for four (4) trailer mounted portable traffic signals.

CONTACT PERSON: Questions concerning this bid should be directed to Chuck Fojtik, Sign/Signal, Communications Supervisor, Public Services Area, at (734) 994-2818, Monday through Friday between 8:00am and 3:00pm.

WARRANTY: The successful bidder shall provide a copy of their warranty agreement, which must include the following provisions:

1. That all parts, workmanship and labor shall be fully guaranteed against defects in performance or construction for at least one year from the date of installation and acceptance.
2. That any materials, parts, workmanship, labor or equipment which are found to be defective within the 1-year warranty period shall be repaired or removed at the contractor's expense regardless of any previous inspection or final acceptance by the City.
3. That any Warranty Work must be initiated by the Supplier within 48 hours following the Supplier's notification of the warranty claim or repair request.

In the event that, in the Opinion of the City, the failure of any parts, equipment, material, or workmanship, within the warranty period constitutes a failure to meet the requirements of the detailed specifications, or failure to perform satisfactorily in service, such failure shall be adequate cause for rejection of any or all equipment furnished under these listed specifications.

TERMINATION: The City of Ann Arbor reserves the right to terminate any award, with or without cause, without any liability upon ten (10) days notice from the Public Services Administrator or her authorized representative.

BID PROCESS: The award will be to the lowest qualified and responsive bidder. The City of Ann Arbor reserves the right to accept any bid, reject any or all bids, to waive irregularities and/or informalities in any bid and to make the award in any manner deemed in the best interest of the City.

If the cost of the subject bid exceeds \$10,000.00, a completed original of the City Human Rights form will be required to accompany the bid. If the subject bid exceeds \$25,000.00 City Council approval will be required before the bid will be deemed to be finally accepted.

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ASSIGNMENTS: The successful bidder agrees not to assign or transfer this contract or any part thereof without the written permission of the City of Ann Arbor, acting through the Public Services Administrator or her authorized representative. Any unauthorized assignment may subject the contract to immediate termination.

ERRORS, OMISSIONS AND DISCREPANCIES: Any errors, omissions or discrepancies in the specifications discovered by a prospective contractor shall be brought to the attention of **Chuck Fojtik , Sign/Signal, Communications Supervisor, (734) 994-2818** as soon after discovery as possible. Further, the contractor shall not be allowed to take advantage of errors, omissions or discrepancies in the specifications.

REFERENCES: Please provide at minimum, three (3) references, preferably municipal government where your company has supplied a portable traffic signal. Failure to list references may result in disqualification.

SPECIFICATIONS:

The successful bidder must include the following trailer mounted portable traffic signal specifications in their bid proposal:

Traffic Signals: (LED)

Height (when extended)	Top of Signal
Left	20'
Right	15'

Trailer Dimensions:

Length with tongue	128"
Length without tongue	80"
Width with fenders	68"

Trailer Specifications:

Frame and Deck	2" X 2" X 1/8" tubular steel
Axel and Springs	straight tubular axle with 2000 lb. capacity- minimum three leaf 1000 lb.
Wheels and Tires	Five lug-P205/75R13
Fenders	16 gauge steel, walkable
Tongue and Safety Chains	2" hitch, two chains with 1/4" minimum diameter safety hooks
Jacks	Four adjustable 2000 lb. capacity, each corner
Tail Lights	Dual combination reflective light with stop, tail, and turn signal. Male and female quick connect. License plate bracket.
Wiring	Wiring to be enclosed in jacketed cable or conduit
Lift wench	gear ratio 4:1, load capacity 1200 lb./544 kg reel capacity 7/32" dia. Cable, 58ft.

Controller tool box

steel fabrication, double locking hinged, ventilated, and mounted on trailer deck to protect cables, tools, etc. from weather and vandalism.

1. The successful bidder shall guarantee delivery within four (2) weeks of bid award. If this delivery schedule cannot be met, please provide an alternate delivery schedule. The City of Ann Arbor reserves the right to reject bids which offer an unsatisfactory delivery schedule. Delivery shall be made to the following address:

City of Ann Arbor
 Field Operations Unit
 Sign/Signal, Communications
 415 W. Washington
 Ann Arbor, MI 48103

The successful bidder shall arrange, in advance, a mutually satisfactory schedule with the City for delivery and training of the portable traffic signal.

1. **QUOTATION:** We hereby offer to furnish, deliver and install to operational status four new portable traffic signals. F.O.B Destination, Freight Prepaid as specified above at:

\$ _____ US Dollars

MANUFACTURER:

IC MODEL #

AUTOSAMPLER MODEL #

Please attach any supporting documentation.

 COMPANY

 ADDRESS

 CITY STATE ZIP

 PHONE FAX

COMPANY REPRESENTATIVE _____
 Signature

 Print Name

 Title

DATE SUBMITTED _____

CITY OF ANN ARBOR PROCUREMENT OFFICE
HUMAN RIGHTS CONTRACT COMPLIANCE FORM
Local Office (Only those employees that will do local or on-site work, if applicable)

Form #2

Name of Company/Organization _____ Date Form Completed _____

Name and Title of Person Completing this Form _____

Fax# _____ Email Address _____

(Area Code)

EMPLOYMENT DATA

Job Categories	Number of Employees												
	(Report employees in only one category)												
	Male						Female						TOTAL COLUMNS A-M
	White	Black or African American	Asian	Hispanic or Latino	Native Hawaiian or Other Pacific Islander	American Indian or Alaska Native	White	Black or African American	Asian	Hispanic or LatinO	Native Hawaiian or Other Pacific Islander	American Indian or Alaskan Native	
A	B	C	D	F	G	H	I	J	K	L	M		
Exec/Sr. Level Officials													
Supervisors													
Professionals													
Technicians													
Sales													
Admin. Support													
Craftspeople													
Operatives													
Service Workers													
Laborers/Helper													
Apprentices													
Other													
TOTAL													
PREVIOUS YEAR TOTAL													