

**REQUEST FOR PROPOSALS
FOR
THE CITY OF ANN ARBOR
COMMERCIAL REFUSE COLLECTION**

RFP-708

ADDENDUM #2: Released 6-27-08

The following contents of Addendum #2 to the City of Ann Arbor Commercial Refuse RFP-708 provide answers to questions received as of June 27, 2008. By noon on Monday, June 30th, 2008, this Addendum #2 and all other items referenced below will be posted on BIDNET and the City's Procurement Web Site. Note that Addendum #1 already extended the due date to July 10th, 2008.

1. Attachment A of the RFP will be made available in word format with all required forms on the web-site for vendors to use in preparing their response. Transmittal forms requiring a signature must be signed by an individual from the proposing firm who is authorized to make commitments for the firm, usually a member of the regional management team.
2. The successful vendor awarded the contract should be prepared to provide a letter of credit as described in the RFP as part of their submitted pricing. A performance bond may be proposed as an alternative with details (including cost impact) to be worked out with the selected vendor as part of the contract award process.
3. A list of all commercial accounts currently serviced by the City will be provided to the successful vendor awarded the contract. Note that the City doesn't service any containers (dumpsters or otherwise) on Saturday and Sunday. Currently private contractors are providing these services over the weekend for which we have no information.
4. We anticipate that at least 15,000 yards per month of container capacity will be serviced at the start of the collection contract on July 1, 2009.
5. The City will be responsible for providing all the 96-gallon carts required for the system. These carts are supplied by Cascade Engineering under separate contract to the City and are able to be serviced with industry standard cart lifting mechanisms. Each of the 400+ carts in the Downtown Development Authority area (DDA) is serviced three times a week.
6. For dumpsters serviced by the City, virtually all are owned by the business itself, not the City. Most do not have side sleeves. These are identified as Type D containers in the RFP. Costs for modifying any dumpster with sleeves, if required, will be handled on a time and materials basis, either by the Container Management Contractor and/or by individual arrangement with the container owner, at the discretion of the container owner. The City will be responsible for coordinating these container upgrades (and container replacement if needed) with each container owner with recommendations from the Container Management/Collection Contractors. It is anticipated that individually owned containers will be phased out over time as replacement is needed, with the goal being standardization of all containers in the program within ten years.

7. Container signage and decal would include a City branded logo with tag line, all necessary safety/use signage and a standard color. Proposers can state their assumptions under their submitted pricing. All further details and price adjustments will be worked out with the selected vendor as part of the contract award. For compacting units (Type C), costs for power supply, concrete pad and any other required improvements will be worked out with each compacting unit site on a case by case basis and should not be considered as part of the submitted pricing.
8. The City will own all containers supplied by the Contractor so no property taxes will need to be paid on those assets at any time during the contract term. The City intends to make the Contractor whole based on the remaining amortized value at the time of termination (either end of 10 year contract term or earlier if cause). For example, if a container/compactor is installed with 2-years remaining in the contract (year 8 of the agreement) the City will arrange for a balloon payment at the end of the contract for all amortized costs that have been agreed to as part of the Contractor's submitted pricing (or direct costs agreed to in the case of a specialized compactor unit).
9. All material collected by the Contractor will be tipped at sites designated by the City. The services being requested are for collection and container management only. Waste transfer, processing and disposal services are already being provided to the City through other contracts at City owned and privately operated facilities. Single stream recycling as a future development for their MRF is a possibility as part of the City's effort to increase recycling by both residential and commercial establishments. Ordinances for the City already require recycling by City residents and have provisions for recycling by commercial establishments. Ordinance amendments are being developed to require recycling at commercial establishments.
10. The City will be able to work with any GPS system that the Contractor can provide or already has in place. Downloading GPS tracking information at the scalehouse is expected to be accomplished through wireless transmittal as part of the incoming weight recording on the scale. This would be seamless to the driver and take no additional time. The City is willing to work these details out with the selected vendor as part of the final contract award.
11. The City is flexible on bio-diesel blend schedule. Please provide information on the blend allowed in your current fleet as part of your submittal.
12. The City may be willing to consider additional proposed pricing (in addition to the pricing already requested) for longer contract terms of 10 years as long as financial incentives are provided for those longer terms. Alternatively the City may consider awarding additional renewal options to enable a total of up to 10 years contract term.
13. Please provide seven copies plus one electronic copy of both the Technical Proposal and the Cost Proposal.