



**CITY OF ANN ARBOR, PUBLIC SERVICES
STREET TREE PERMIT**

Forestry Service Unit, 4251 Stone School Road, Ann Arbor, MI 48108
(734) 994-2768 – Office (734) 996-3081 –City Forester (734) 994-0742 Fax

Permission is requested by the Contractor and by the Owner to perform work as described below.

PROPERTY	Address	
	Site Location(s)	
PROPERTY OWNER	Name	Phone
	Address	
SERVICE PROVIDER	Last Name/Business	Phone
	Address	
DATE ISSUED: _____ VALID FOR: <input type="checkbox"/> 3 months <input type="checkbox"/> 6 months <input type="checkbox"/> 9 months <input type="checkbox"/> 1 year TYPE OF WORK/ACTIVITY (Check and complete all that apply): <input type="checkbox"/> TRIM <input type="checkbox"/> TREE REMOVAL <input type="checkbox"/> TREE PLANTING <input type="checkbox"/> STUMP REMOVAL (20" depth) <input type="checkbox"/> OTHER (Specify) _____ DESCRIPTION OF WORK (include number, size(s), species of trees, etc.): IT IS UNDERSTOOD THAT THE EXPENSE AND RISK OF TREE WORK IS THE RESPONSIBILITY OF THE PROPERTY OWNER <input type="checkbox"/> YES <input type="checkbox"/> NO SIGNATURE OF APPLICANT: _____ CHARITABLE DONATION LETTER MAY BE REQUESTED IF ACCOMPANIED WITH PAID RECEIPTS: "I will be requesting a donation letter" <input type="checkbox"/> YES <input type="checkbox"/> NO		

SITE CONDITIONS:

SIDEWALK YES - WIDTH OF LAWN EXTENSION: _____ NO
 minimum width 6' for small trees, 6' - 8' for medium trees; >8 for large tree species – see Forestry list

TREES CURRENTLY ON RIGHTS-OF-WAY/EXTENSION :
 SPECIES: _____
 SPACING: _____
 Required distance: 25' for small; 30'-40' for medium and >40' for large species. Include private trees in vicinity.

CONDITION OF RIGHTS-OF-WAY/EXTENSION Required distance: 8'-10' from hydrant, signs, curb box, driveway, light poles.
 Are there overhead wires?-small tree only.

CITY OF ANN ARBOR CODE: TREES AND OTHER VEGETATION, CHAPTER 40, SECTION 3:12

The city administrator shall have the sole authority over the planting, maintenance and removal of trees in the street right-of-way and other city property. No person without written permission of the city administrator shall plant, remove, break, spray or take any action which will injure or destroy any tree or shrub, the base of which is located in the street right-of-way or other city land.

OFFICE RECORD:

PRE-WORK INSPECTION DATE: _____ APPROVED BY CITY FORESTER YES NO

COMMENTS: _____

POST-WORK INSPECTION DATE: _____ APPROVED BY CITY FORESTER YES NO

COMMENTS: _____

CITY FORESTER SIGNATURE: _____