



Administrator's Report

The city's mission is to deliver exceptional services that sustain and enhance a vibrant, safe and diverse community.

City Administrator's Report June 3, 2024 prepared for City Council. Kindly forward questions, comments, or suggestions for input to mdohoney@a2gov.org, ifournier@a2gov.org, or shiqqins@a2gov.org.

SAFETY NOTES

Safety Update Summer Weather. Long range summer forecasting is indicating a very warm summer in most of Michigan. You can be prepared for warmer weather by taking some simple precautions and by making use of some resources. The CDC's [Heat Risk](#) website allows you to enter your zip code to get today's heat risk rating, along with helpful tips. In addition, the Washtenaw County [Health Department](#) has safety tips, and a listing of local cooling sites for those who may need a place to go to cool off. Some simple things you can do to stay prepared for warm weather include:

- Limit your exposure by performing physically demanding work or exercise during the cooler hours of morning and evening.
- If you must be outside during the peak heat, schedule frequent rest periods with water breaks in shaded or air-conditioned areas.
- Be able to recognize the [signs and symptoms](#) of heat stress: heat cramps, heat exhaustion, and heat stroke.
- Drink plenty of cool water and hydrating liquids with electrolytes and wear breathable clothing when possible that minimizes heat stress.

Thank you for making A2 Be Safe!

BICENTENNIAL NEWS

Happy Birthday Ann Arbor! Bicentennial (1824-2024). A bicentennial events calendar is available via <https://a2bicentennial.org/events>. Join our year-long celebration to honor Ann Arbor's bicentennial. There are many planned events scheduled to celebrate this historical (2024) milestone, many of which will be fun, educational, unifying and inclusive.



Current Bicentennial Celebration planning progress and opportunities for community involvement are available via www.a2gov.org/a200.

Learn more about more [projects underway and in need of community support](#) — new features to Bicentennial Park (formerly Southeast Area Park); a statue honoring Kathy Kozachenko, the first openly gay person elected to political office (Ann Arbor City Council) in the United States; and restoration of the James L. Crawford Elks Lodge, the fraternal organization founded in 1899 by Black men denied entry into existing fraternal groups.

You can find additional event and bicentennial information at www.a2bicentennial.org. Would you like to collaborate with A2 Bicentennial on your event or do you have an event to add to the calendar? Please email info@a2bicentennial.org.

SUSTAINABILITY & INNOVATIONS

Sustainability & Innovations Corner. Catch up on the latest from the Ann Arbor Office of Sustainability and Innovations (OSI). For more information, including registration links, visit [OSI online](#).

- **Save the Date: A²ZERO WEEK.** A²ZERO Week is just around the corner! Please join us to celebrate the A²ZERO Plan with activities throughout the city from June 9 – 15. To hold the dates and get all the details, please go to a2gov.org/a2zeroweek. Updates and new events posted regularly.
- **Ann Arbor's New Green Business Challenge.** Ann Arbor's Office of Sustainability and Innovations and Ann Arbor SPARK are delighted to announce a new Ann Arbor Green Business Challenge! Local businesses are encouraged to learn more and register for the Challenge at <https://url.a2gov.org/A2GBC>
- **Share Input for Ann Arbor Phase II Municipalization Study.** A study will take place by the City of Ann Arbor ("Phase II Study") to understand the detailed costs associated with acquiring DTE's electric infrastructure and replacing DTE as the electric utility for Ann Arbor. This process, known as municipalization, is complex and will require a significant amount of technical, economic, political and social information. To help shape the Phase II Study, community members are invited to share their thoughts and concerns about what they hope the study includes. Anyone interested in submitting a comment may do so by completing [a brief form](#) by June 28, 2024. The city will review all comments submitted during this timeframe as it prepares a technical request for proposals for the Phase II Study. Please note that the Phase II Study will NOT include a reliability, resilience, undergrounding or improvement assessment or a detailed study of costs to operate the utility as these are separate studies not budgeted for at this time. The Phase II Study will solely focus on the costs to acquire DTE's electric assets and the right to serve all electric customers within Ann Arbor (e.g., stranded costs, value of the right to serve customers, and new equipment needed to operate the utility).
- **Gas Leaf Blower Phase-Out.** In December 2023, Ann Arbor City Council passed new restrictions on the use of gas-powered leaf blowers within Ann Arbor city limits. Beginning this year, the use of gas-powered leaf blowers will be prohibited in Ann Arbor from June 1st to September 30th. Beginning January 1st, 2028, the use of gas-powered leaf blowers will be prohibited all year in Ann Arbor. The purpose of this ordinance is to protect the peace, health, safety, and welfare of persons in Ann Arbor as well as to promote the City's sustainability goals by reducing noise, air pollution, greenhouse gas emissions, and other negative effects of gas leaf blowers. If you are interested in learning more about the ordinance, alternatives to gas leaf blowers, how to sustainably dispose of gas leaf blowers, or sustainable lawn care, we recommend taking a look at our [gas leaf blower phase-out](#) and [pollinator aware lawn care](#) webpages.
- **Sustaining Ann Arbor Together Grants.** As a reminder, the Office of Sustainability and Innovations operates a grant program to help advance community sustainability-related projects. Grantees can receive up to \$10,000 in funding to implement a project that aligns with our A²ZERO plan. If you are interested in joining our team in reviewing the applications, please contact Missy Stults at mstults@a2gov.org. For more information, visit www.a2gov.org/sa2t.
- **Subscribe to the OSI Newsletter.** If you haven't already, please subscribe to monthly, detailed newsletter highlighting some of the sustainability-related activities unfolding in the community. If you aren't already, please subscribe at: https://service.govdelivery.com/accounts/MIANNA/subscriber/new?topic_id=MIANNA_146

- **Check out Green Light:** A new series from CTN and OSI that digs into sustainability in Ann Arbor with the residents who are envisioning, creating, and establishing a sustainable and equitable future for our community. Check out the first two episodes at osi.a2gov.org/GreenLight.



COUNCIL PRIORITIES/INITIATIVES

Ordinance Chapter 14, 1:316 Sole/Best Source Data. Pursuant to changes approved by City Council on July 15, 2019, to [Chapter 14, 1:316](#), attached is the Sole/Best Source data for May 2024 for purchases over \$5,000.

PREVIEWS

June 3 Council Meeting will feature the following items of interest:

Consent Agenda (34). There are 34 items on the consent agenda.

Public Hearings (3). Public hearings are listed below and under second reading.

- Public Hearing and Resolution to Approve 732 Packard “5 Corners” PUD Site Plan and Development Agreement (CPC Recommendation: Approval - 8 Yeas and 0 Nays)

Ordinances – First Reading (none).

Ordinances – Second Reading (2).

- A Public Hearing and An Ordinance to Amend the Zoning Map, Being a Part of Section 5.10.2 of Chapter 55 of Title V of the Code of the City of Ann Arbor, of 1.3 Acres from C1AR (Campus Business Residential) to PUD (Planned Unit Development), 732 Packard PUD Zoning and Supplemental Regulations (CPC Recommendation: Approval - 8 Yeas and 0 Nays) (ORD-24-11)
- A Public Hearing and An Ordinance to Amend Sections 4:60 and 4:61 of Chapter 49 (Sidewalks) of Title IV (Streets and Sidewalks) of the Code of the City of Ann Arbor (ORD-24-12)

OTHER

City of Ann Arbor Introduces New Human Resources and Labor Relations Director. The City of Ann Arbor has selected Monica Boote as its new human resources and labor relations director. Boote will be responsible for organizational development, benefits, compensation, recruitment, employee development, employee health and wellness initiatives, as well as leading city labor negotiations. Her anticipated start date is June 25.

Boote most recently served as human resources manager for Ann Arbor Area Transportation Authority, since 2022. Prior, she was the human resources executive director at Washtenaw County, since 2015, supporting the board of commissioners, county administration, 24 departments, 16 labor units and over 3,000 employees/retirees. Boote began her HR career with the county in 1998.

“We’re delighted to welcome Monica to the City of Ann Arbor in this vital leadership role,” said Ann Arbor City Administrator Milton Dohoney Jr. “Her familiarity with our community complements the broad knowledge and experience in all aspects of HR management she has acquired throughout her career.”

Boote earned a bachelor of arts degree, with a focus in business, psychology and sociology, from the University of Michigan, Ann Arbor, and has been a Certified Senior Professional in Human Resources with the Society for Human Resources Management.

37th Annual Ann Arbor Historic Preservation Awards Presentation Planned for June 3. The Ann Arbor Historic District Commission (HDC) will present the 37th annual Historic Preservation Awards during the Monday, June 3, City Council meeting, 7 p.m. at Larcom City Hall. The award recipients are being recognized for their contributions to the history of the city of Ann Arbor through their preservation efforts. There are 12 awards this year: eight for preservation, two for rehabilitation, one special merit award and one centennial award.

Final Ann Arbor Flag Designs Ready for Community Input. The City of Ann Arbor, after tapping the inspiration and skill of Ann Arbor residents, is pleased to share [the five finalists](#) for the Ann Arbor Flag contest. This effort to design a new city flag is meant to encourage joy and civic pride in the community. The competition was open to city residents of all ages and drew hundreds of design proposals. The public is now encouraged to [visit the contest home page](#), review the designs, and then use the survey provided to give input on which design is their favorite. The public input phase of the competition will run Tuesday, May 28, through Friday, June 28, 2024. The Ann Arbor flag competition is intended to create a new design that will become a permanent fixture of the community, flying over Larcom City Hall and other city facilities.

A panel of judges, led by Mayor Christopher Taylor, will use this public input as part of their decision-making process to determine which design will move forward for Ann Arbor City Council consideration.

Juneteenth Holiday. City of Ann Arbor municipal offices will be closed Wednesday, June 19, to observe Juneteenth. Collection of trash/recycling/compost, however, will continue as regularly scheduled.

Juneteenth is a holiday marking the end of slavery in the United States, following its establishment on the North American mainland in 1619.

Prepare for Upcoming Elections. The next election in Ann Arbor is the State Primary Aug. 6. And the time is now to make sure you're prepared. Check your voter registration status, and if you're not already, [register to vote online](#) through the Michigan Voter Information Center. (PRO TIP: Students attending college in Ann Arbor in the fall can check this off their to-do lists now!) City residents can also submit a voter registration form by mail, email, fax or in-person at the Ann Arbor City Clerk's office.

It's also the time to enroll in the automatic ballot mailing list to have a ballot mailed to you for upcoming elections. Ballots for the Aug. 6 election will be mailed beginning June 27.

Visit www.a2gov.org/elections for all the details!

Parks Moves Ahead with Plan for ADA Improvements. Ann Arbor is committed to making sure city parks and recreation facilities can be enjoyed by all. An important milestone in this effort, which launched in 2022, has been achieved with [City Council's recent approval](#) of the [Ann Arbor Parks & Recreation Americans with Disabilities Act \(ADA\) Transition Plan](#) (PDF). This comprehensive plan provides recommendations to remove barriers and make other improvements so people of all abilities can participate with greater ease and comfort.

Projects from the 30-year plan will range in scope, including incremental improvements and incorporating ADA recommendations into already established projects. Ann Arbor Parks & Recreation's current accessibility features include chair lifts at swimming pools, programming geared toward promoting independent living for older adults, [universal-access boat launches at city canoe liveries](#) (PDF), and the [Rotary Club of Ann Arbor Centennial Universal-access Playground](#) at Gallup Park, to name just a few.

Learn more about the [ADA transition plan](#).

NAP for June for Trails, Frogs, Pollinators & More. City of Ann Arbor Natural Area Preservation (NAP) works to protect and restore Ann Arbor natural areas and to foster an environmental ethic within the community, with tasks performed by both staff and volunteers. NAP initiatives involve stewardship workdays, conducting plant and animal inventories and ecological monitoring, as well as offering environmental education and enrichment activities for kindergarten–fifth grade students (K–5), seniors and the general public. Each month, year round, NAP hosts community events to help with this effort, and to provide opportunities to learn about and enjoy city natural areas. NAP has many community events planned for June 2024; the list follows.

To attend an event, participants are encouraged to preregister using VolunteerHub at <https://cityofannarbor.volunteerhub.com/lp/nap>; registration links to each event in VolunteerHub are also provided with each description.



MEMORANDUM

TO: Milton Dohoney Jr., City Administrator
FROM: Colin Spencer, Purchasing Manager
DATE: 5/31/2024
SUBJECT: Sole/Best Source Data for May 2024

Pursuant to changes made to Chapter 14, 1:316 on 7/15/19 by Council, attached is the Sole/Best Source data for May 2024 for purchases over \$5,000. Any questions, comments or concerns please do not hesitate to reach out.

cc: Marti Praschan, Chief Financial Officer
Sara Higgins, Director of Operations

Sole/Best Source for May 2024

| Unit | Amount | Vendor | Item | Description | Type |
|--------------------|--------------|--------------------------------|--------------------------------------------------------|--------------------------------------------------|-------------|
| Parks & Rec | \$ 45,853.15 | Delta Temp | *AP Invoice | VETS ICE RINK - COMPRESSOR REPAIR & REFRIDGERANT | Best Source |
| Fleet & Facilities | \$ 10,175.00 | Chargepoint | VEHICLES (INCLUDING RECYCLED TYPES).06009 | CITY HALL - POWER MODULE FAST CHARGER #3 | Sole Source |
| IT | \$ 5,347.15 | Turnkey Network Solutions | *AP Invoice | MAIN STREET FIBER REPAIR (WADE TRIM PROJECT) | Best Source |
| Sustainability | \$ 20,000.00 | Washtenaw 2030 District | PROFESSIONAL SERVICES (NOT OTHERWISE CLASSIFIED).96258 | ELECTION CENTER DECARBONIZATION PLANNING | Best Source |
| Police | \$ 8,246.00 | Radarsign | *AP Invoice | SOLAR RADAR SIGNS FOR TRAFFIC ENFORCEMENT | Best Source |
| Fleet & Facilities | \$ 24,999.00 | Exprolink Inc | SWEEPERS, STREET, MAINTENANCE AND REPAIR.92979 | BIKE LANE SWEEPER RENTAL | Sole Source |
| Parks & Rec | \$ 10,850.00 | Adams Electric Shop LLC | *AP Invoice | FARMERS MARKET - WIRING TO TEMP WORK TRAILER | Best Source |
| Parks & Rec | \$ 22,892.20 | Aquatic Source | *AP Invoice | SWIMMING POOL CHEMICALS (VETS) | Best Source |
| Water Treatment | \$ 9,705.59 | Michigan CAT | *AP Invoice | GENERATOR SERVICE | Sole Source |
| Sustainability | \$ 10,000.00 | IBEW Local 252 | *AP Invoice | BRYANT GEOTHERMAL GRANT | Best Source |
| Parks & Rec | \$ 14,740.00 | Hopp Electric | *AP Invoice | VETS BALLFIELD - REPLACE LIGHTS | Best Source |
| Parks & Rec | \$ 12,500.00 | Debord Brother's Fence Company | *AP Invoice | PARKS - 415 WASHINGTON ST FENCE | Best Source |
| Parks & Rec | \$ 10,000.00 | Debord Brother's Fence Company | *AP Invoice | HHGC - MAINTENANCE FENCE | Best Source |
| Planning | \$ 14,550.00 | Carlisle Wortman | *AP Invoice | PLANNING ASSISTANCE - UNIFIED DEVELOPMENT CODE | Best Source |
| Water Treatment | \$ 20,000.00 | Jacobs Consultants | ENGINEER SERVICES, PROFESSIONAL.92533 | WTP: WATER CHEMISTRY AND TESTING SUPPORT | Best Source |
| Sustainability | \$ 7,500.00 | Michigan Energy Services | *AP Invoice | GEOTHERMAL GRANT PROJECT | Best Source |
| WWTP | \$ 9,267.00 | Merrick Industries | GASKETS AND GASKET MATERIAL.06054 | GASKETS AT INFEED BRG HOUSINGS ON MODEL 7 | Sole Source |
| Clerks | \$ 7,380.00 | Ken Cook's Plmbg. & Htg. | *AP Invoice | ELECTION CENTER HOT WATER HEATER REPLACEMENT | Best Source |