

# ADDENDUM No. 1

## RFP No. 21-06

### Easement and Right of Way Acquisition Services

**Due: February 25, 2021 at 2:00 P.M. (local time)**

The information contained herein shall take precedence over the original documents and all previous addenda (if any) and is appended thereto. **This Addendum includes one (1) page.**

**The Proposer is to acknowledge receipt of this Addendum No. 1, including all attachments in its Proposal by so indicating in the proposal that the addendum has been received. Proposals submitted without acknowledgement of receipt of this addendum may be considered non-conforming.**

**The following forms provided within the RFP Document should be included in submitted proposal:**

- **Attachment B - Non-Discrimination Declaration of Compliance**
- **Attachment C - Living Wage Declaration of Compliance**
- **Attachment D - Vendor Conflict of Interest Disclosure Form**

**Proposals that fail to provide these completed forms listed above upon proposal opening may be rejected as non-responsive and may not be considered for award.**

#### I. QUESTIONS AND ANSWERS

The following Questions have been received by the City. Responses are being provided in accordance with the terms of the RFP. Respondents are directed to take note in its review of the documents of the following questions and City responses as they affect work or details in other areas not specifically referenced here.

Question 1: Would you like the firm to include a review appraiser in the fee estimate?

Answer 1: Yes. This service may be needed on occasion to meet Federal requirements.

Question 2: Is there a format or form for the fee estimate to be used so that the proposals are being compared "apples to apples"? Or is the city looking simply for hourly rates of the prime's key personnel, hourly rates of surveyor and staff, set rates for title searches/closing fees, appraisals (possibly appraisal reviews)?

Answer 2: There is no set format. Proposing firms need to provide the hourly rates for the key personnel that will be performing the majority of the work.

Offerors are responsible for any conclusions that they may draw from the information contained in the Addendum.