



ANN ARBOR FIRE DEPARTMENT

Standard Operating Procedures – 1.12 Emergency City Coverage



EMERGENCY CITY COVERAGE

Effective: July 12, 2024
Scheduled Review: July 12, 2027
Approved: Fire Chief Mike Kennedy

I. PURPOSE

When a single or multiple incidents overwhelm on-duty resources, coverage to the City of Ann Arbor will be maintained through the combination of mutual aid resources and / or the emergency recall of off-duty staff. An Incident Commander cannot appropriately and safely manage an incident while also managing city coverage.

II. IMMEDIATE COVERAGE

Whenever all on-duty units are unavailable, the battalion chief, assistant chief, or fire chief will request Central Dispatch to notify surrounding mutual aid fire departments of mutual aid coverage. Central Dispatch will tone-out each of the below mutual aid fire departments notifying them that they are covering portions of the City of Ann Arbor. It is up to each mutual aid department if they will move-up to a City of Ann Arbor fire station or provide coverage from their stations. Scio Township and Ann Arbor Township Fire Departments have been provided key card access to Ann Arbor fire stations. Pittsfield Twp FD will cover from their stations 2 and 3, without move-up to City stations.

If mutual aid fire departments are dispatched to a multi-company incident within their assigned district, the highest ranking mutual aid member of that assigned district shall establish an incident command system (ICS) with other responding resources being integrated into an ICS. If feasible, the fire chief or an assistant chief may respond along with mutual aid fire departments to the subsequent incident.

Whenever mutual aid coverage is requested, an emergency recall of off-duty suppression, training, and logistics division employees shall also be requested.

Mutual Aid Coverage Districts
Stations 1 and 5: Ann Arbor Twp FD
Station 3: Scio Twp FD
Stations 4 and 6: Pittsfield Twp FD

Generally, once there are two or more available AAFD units (including Rescue 1-1), mutual aid units will be released from coverage.

III. RECALLED EMPLOYEES

All recalled employees shall obtain their turnout gear and report to Station 1. Recalled staff shall not remain at sub-stations. In the absence of an assistant chief or the fire chief, the highest-ranking employee returning to Station 1 shall coordinate the recalled employees. This employee will call the battalion chief on the battalion chief cell phone for direction. The priority of all recalled personnel is to rotate out on-duty crews. Recalled personnel will utilize a department support vehicle such as a utility truck or reserve apparatus to drive to the scene. Once on-duty crews are back in service, mutual aid coverage may be released.



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IV. POWER LINE INCIDENTS

For weather or other incidents where there is a significant amount of power lines down, recalled employees may be assigned alone as a single resource to stand-by on power line down incidents. These employees will be provided a fire department or City vehicle. Fire prevention staff may be recalled to assist with this effort. However, the decision to recall fire prevention for this assignment shall be made by an assistant chief or the fire chief. Spare portables at Station 1 and those assigned for ATV 1-1 can be used for these crews.