

# **Pontiac Trail Improvements Project Pre-Bid Meeting Summary**

Date: March 28, 2014

Time: 10:00 a.m. @ 2nd Floor Council Chambers, City Hall

The following items were discussed:

1. A brief project overview was given. The project includes the reconstruction of Pontiac Trail beginning just north of Skydale Drive to just south of the bridge over M14/US23. In addition to the street reconstruction, the project also includes extending water main north from Dhu Varren Road to just south of the bridge over M14/US23, extending sanitary sewer north from Skydale Drive to just south of bridge over M14/US23, construction of new sidewalk along the east side of Pontiac Trail, and striping for bike lanes. The project will also include stormwater infiltration trenches, edge drains and the addition of a small section of curb and gutter.
2. An addendum is expected to be issued Friday, April 4th with Pre-Bid Meeting Summary and attendees list
3. The anticipated schedule is detailed in the Detailed Specification for Project Schedule with estimated start date of June 2<sup>nd</sup> and a completion date of October 31, 2014
4. Hours of work in accordance with City code are 7:00 a.m. to 8:00 p.m. Monday thru Saturday (Sundays with permission). The Contractor will be expected to notify the City by Thursdays at noon if work will be performed on Saturdays or Sundays.
5. This project consists of five stages of construction as outlined in the plans.
6. The following utilities are to be installed in accordance with the contract documents:
  - Sanitary Sewer
  - Water Main
  - Storm sewer repairs
  - Infiltration trench & edge drain
7. In addition, communication conduit and handholds are to be installed along the east side of Pontiac Trail.
8. The HMA cross-section consists of a base, leveling and wearing course. Please review the paving detail specification as it relates to how the longitudinal joints shall be treated for the leveling and wearing courses.
9. ADA compliance MUST be achieved at all ramp and sidewalk locations.
10. It is expected that most of the trees and shrubs will not be planted until the spring of 2015. There are pay items for Landscaping Maintenance and Warranty, 1<sup>st</sup> and 2<sup>nd</sup> Year.
11. One lane for northbound local traffic ONLY shall be maintained. This northbound lane will be closed to through traffic, expect for construction traffic traveling north. Contractor responsible for maintaining access to driveways during construction, and notifying residents when access will be unavailable (i.e. during paving, concrete work). Mail and refuse service shall not be interrupted during construction. The northbound travel lane may be used to stage trucks for loading / off-loading during the utility installation process for short durations of time.
12. Portable Changeable Message Boards will need to be setup 10 days prior to the establishment of the northbound and southbound detour routes.

13. Pavement Removal shall be included in the pay item for Machine Grading Modified, including the removal of all drive approaches and the temporary widening. The table found on page DS-19 will be modified as part of the addendum.
14. The Engineer's Estimate for this project is \$2,775,145.
15. There is a pay item and Detailed Specification for Project Supervision for this project. The Project Supervisor is expected to be available on-site on a daily basis and be involved in the management of the work.
16. The water main and sanitary sewer trench details shall be clarified in the subsequent addendum.
17. Non-woven geotextile fabric shall be used in the infiltration trench.
18. No sieve analyses were performed on the sand encountered during the soil borings. Please note that the first three pages of Attachment B have been replaced as part of addendum #1, with the correct maps. If the native sand encountered during the excavation for utilities appears that it would meet the standard for Class II sand, then the Contractor may request that the native sand be used as backfill material. The Contractor and the City will come to an agreement as to how this shall be done. At a minimum the Contractor will be required to stockpile the sand, which will allow the material to be tested by the City to determine if it is suitable backfill material.
19. The City has no reason to believe that the existing soil is contaminated; therefore no analytical tests were performed on the existing soil.
20. The permanent pavement markings shall consist of recessed polyurea, with the exception the bike symbols.
21. There is a small amount of temporary pavement markings as part of this project. These pay items will be added as part of the addendum.
22. There is a PVC gas main, which is located within the sanitary sewer trench. The Contractor should expect to install the sanitary sewer without damaging this gas main.
23. The sanitary sewer, which is greater than 15 feet depth, shall be Class 50 Sewer Safe ductile iron pipe.
24. The new storm sewer, including culverts, shall be clean prior to being televised and approved by the City.
25. All PVC sanitary sewers shall be cleaned and mandrel tested 30 days after installation, followed by an air test and televising prior to acceptance by the City. The Contractor may begin work on Stage 3, prior to the mandrel test and the City's final acceptance of the sanitary sewer.
26. The Coulter Edge Trimming for the Stage 3 leveling course will be done during Stage 5, prior to the placement of the Stage 5 leveling.
27. A full time flagger will be required to queue LOCAL Northbound traffic only and to maintain the posted detour routes.

Contact Information:

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## KICKOFF MEETING SIGN-IN SHEET

**PROJECT: Pontiac Trail Improvements Project** \_\_\_\_ **FILE #: CVLP** 2012-028 **DATE: March, 28 2014**

**PLEASE PRINT (All information needs to be filled in to receive meeting minutes)**

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PROJECT: \_\_\_\_\_ FILE #: CVLP - .28 DATE: \_\_\_\_\_ PRE-CONSTRUCTION MEETING

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