



MEMORANDUM

.TO: Mayor and City Council

.FROM: Tom Crawford, Interim City Administrator

.DATE: July 20, 2020

.SUBJECT: R-20-155, R-20-126, R-20-157, R-20-221: Monthly Reporting on Waivers, Sheltering & Human Services

STATUS OF TAX PENALTY WAIVER ([Resolution R-20-155](#)) – Resolution to Approve a Waiver of Late Penalty Charge for Late Tax Payments in Response to the COVID-19 Novel Coronavirus Pandemic

Report: As of July 9, we have received 214 less payments as compared to last year. In 2020, we have received 3,488, versus 3,702 at this time in 2019. There have been no online payments scheduled for August at this time.

STATUS OF AAHC EVICTION PREVENTION & EMERGENCY RESPONSE ([Resolution R-20-126](#)) - Resolution to Approve Ann Arbor Housing Commission Eviction Prevention and Emergency Response Request for Assistance and Appropriate \$200,000.00

Report: Please attached report from the Ann Arbor Housing Commission (AAHC).

STATUS OF WASHTENAW COUNTY AND SHELTER ASSOCIATION OF WASHTENAW COUNTY (SAWC) SUPPORT ([Resolution R-20-157](#)) - Resolution to Support Washtenaw County and Shelter Association of Washtenaw County (SAWC) as a Result of the COVID-19 Pandemic and Appropriate \$250,000 for Current and Future COVID-19 Shelter Response

Reporting requirement: RESOLVED, That the City Administrator shall deliver to Council within a reasonable amount of time an expense report detailing the use of these funds.

Report: The Shelter Association and Washtenaw County have partnered together to provide additional expanded shelter during the COVID-19 pandemic. See attached report from the Ann Arbor Housing Commission (AAHC). See below from Washtenaw County Community Development.

STATUS OF WASHTENAW COUNTY AND SHELTER ASSOCIATION OF WASHTENAW COUNTY (SAWC) SUPPORT ([R-20-221](#)) – Resolution to Support Washtenaw County and Shelter Association of Washtenaw County (SAWC) as a Result of the COVID-19 Pandemic and Appropriate \$250,000 for Current and Future COVID-19 Shelter Response (8 Votes Required)

Reporting requirement: Resolved, That The City Administrator shall deliver to Council within a reasonable amount of time an expense report detailing the use of these funds.

Report: Please see attached report from the Ann Arbor Housing Commission (AAHC). See below from Washtenaw County Community Development.

The Shelter Association and Washtenaw County have partnered together to provide additional expanded shelter during the COVID-19 pandemic.

As a reminder – SAWC closes expanded warming shelter on March 31. Due to the pandemic, and in response to the Washtenaw County Health Department (WCHD) evaluation of the Delonis Center, we worked to reduce the capacity of the Delonis Center while providing additional shelter capacity to meet social distancing requirements and allow for Sheltering in Place.

Beginning April 1, 2020, SAWC expanded the number of shelter sites, in an effort to lessen the number of clients staying at Delonis per a Washtenaw County Health Department evaluation of the Delonis Center.

- Beginning on April 2, hotel rooms were utilized for non-congregate shelter beginning with 48 rooms
- By Mid-April 2020, three smaller congregate sites began operation with up to 25 clients at each location.
- On May 11, 2020, two of the church sites closed and the hotel expanded to 106 rooms

Current Status:

- Delonis is still open and operating at reduced capacity due to social distancing requirements
- The hotel site is allowing for increased capacity – up to 106 rooms for individual clients.
- SAWC and WCHD are continuing work on shifting protocols now that the state has entered Phase 4. This will include looking to safely allowing SAWC clients to double-up with friends and family. SAWC is also working with the County to increase permanent housing placements. Both would assist in reducing the number of clients at the hotel, while still allowing for in-flow into Shelter as needed.
- At this point we are expecting to continue expanded sheltering through July and August, and reevaluate in early August.
- If the expanded shelter does close at the end of summer- planning has also started related to a modified warming shelter for the winter.

cc: J Fournier
T Gillotti
J Hall
S Higgins
M Horning

Report on Ann Arbor Housing Commission (AAHC) expenditure of \$200,000 in City funding related to COVID-19 as of June 30th, 2020

Here is a budget on how we will spend both City and HUD funds related to COVID-19 as well as actual expenditures of City & HUD funds through June 30th, 2020. Our plan is to spend City funds first, then spend HUD funds. The reason is two-fold – for FEMA reimbursement first and then HUD reimbursement. HUD funds must be spent by December 31, 2020. If we have not expended all our HUD funds by December 31st then we will reimburse the City with the balance of our HUD funds. The biggest expenditures in June were for security guard services, PPE, emergency food programs, and security deposit assistance for new tenants. The AAHC is partnering with SOS to access additional community resources for eviction prevention due to non-payment of rent.

Description	Vendor	Location	Estimated Amount	Expended as of June 30, 2020
New office supplies & equipment related to staff telecommuting & offices closed to the public, includes drop off boxes for tenants	Variety	Variety	\$6,000	\$7,191.33
Security Guards 24/7	Teachout	Baker Commons	\$80,000	\$37,725.57
Security Guards evening & weekend	Liberty Security	Miller Manor	\$73,000	\$41,922.25
Hiring tenants for additional cleaning	Elliot & Schultz	Baker & Miller	\$18,000	\$2,655.00
Additional Janitorial Services	Blessings	All AAHC properties	\$12,000	\$300.00
Additional janitorial supplies & Personal Protective Equipment (PPE)	Variety	All AAHC properties	\$8,000	\$9,932.64
Payment of overdue rent & fees for AAHC tenants as of March 18 th in the court process for non-payment. All tenants whole as of March 18	Tenants	All AAHC properties	\$60,000	\$60,195.91
Late fees & court fees for tenants living with private landlords, once the stay on evictions is lifted to help prevent evictions	Landlords	All voucher programs	\$6,000	
Groceries and meals for tenants as well as computer tablets for community centers for youth school access	Avalon, CAN, PNC	Miller, Baker, GBC, Hikone, W. Arbor, Maple Meadows	\$58,000	\$36,168.35
Security Deposits & Application Fees for new tenants (primarily NED)	Landlords	All voucher programs	\$50,000	\$9,399.85
Pay tenant damage fees to retain private landlords for voucher programs	Landlords	All voucher programs	\$20,000	\$1,000.00
Tenant moves that are urgent	Moving companies	All AAHC properties	\$10,000	\$1,431.69
Health Services such as a Computer for Telemedicine and health screenings if we have cluster of positive tenants on properties with common areas	Avalon/Packard Health	Baker, Miller, Broadway	\$7,000	
Furniture & kitchen supplies for new move-in homeless households due to closed used furniture stores	Variety	All AAHC properties	\$7,000	\$4,435.39
Software module for tenants to make on-line payments and portal for tenants to upload documents for eligibility and income certifications	Yardi	All voucher programs	\$10,000	
Hotels for tenants to self-isolate away from family members who test positive for COVID-19	Variety	All AAHC properties	\$26,462	\$3,794.70
TOTALS			\$451,462.00	\$216,152.68