



# ANN ARBOR FIRE DEPARTMENT

## Standard Operating Procedures - 6.06 Washtenaw County Hazardous Materials Response Team



### WASHTENAW COUNTY HAZARDOUS MATERIALS RESPONSE TEAM

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Effective: April 5, 2024  
Scheduled Review: April 5, 2027  
Approved: Fire Chief Mike Kennedy

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#### I. PURPOSE

To establish a procedure that will ensure the timely response of Washtenaw County Hazardous Materials Response Team (WCHMRT) assets located within the City of Ann Arbor along with AAFD personnel who are members of the WCHMRT.

#### II. CITY OF ANN ARBOR RESPONSE

The battalion chief or Incident Commander may request the response of the WCHMRT apparatus out of Station 6 for an incident within the City of Ann Arbor without the activation of the WCHMRT.

When this apparatus responds without a full WCHMRT response, the radio designator of "Hazmat 1-6" shall be used. This will prevent the activation of a full WCHMRT response. The radio identifier "Hazmat 13-1" will be used to respond to other city or county responses when there is a full WCHMRT response.

#### III. WCHMRT ACTIVATION

- A. Upon notification of any WCHMRT response, Engine 1-6 will go out of service to ensure a prompt response. If a WCHMRT member is assigned to Engine 1-6, then that member shall immediately respond with Haz Mat 13-1. If no WCHMRT member is on duty at Engine 1-6, then the Engine 1-6 driver / operator or another qualified driver assigned to Engine 1-6 will respond with HazMat 13-1. If a non-WCHMRT member drives HazMat 13-1 to the scene, Engine 1-6 shall follow HazMat 13-1 to the scene, leave HazMat 13-1 on the scene, and return to Station 6 with their full crew.
- B. As WCHMRT apparatus respond to an incident, they shall call in service on the radio and use the available mapping tools for routing to the scene.
- C. Off-duty WCHMRT members shall respond directly to the scene. When members respond to the scene (non-emergent) with their personal vehicle they shall be reimbursed for their mileage, rate determined by Administrative Policies and Procedures #505.
- D. The battalion chief shall backfill as needed.
- E. Additional WCHMRT assets stored within the City of Ann Arbor shall respond as requested.

#### IV. SUSPICIOUS MAIL & PACKAGES

The on-duty battalion chief phone number is listed for the initial contact for a “substance or chemical” in the City of Ann Arbor’s Suspicious Mail & Packages SOP. Upon the battalion chief receiving this call, notification needs to occur to the assistant chief assigned to operations and the fire chief. It is understood that evaluation of such an incident will be beyond the monitoring capabilities of on-duty crews. The WCHMRT will likely need to be dispatched.



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### V. NFIRS REPORT

For all WCHMRT responses outside the City of Ann Arbor, the highest ranking, responding WCHMRT member is responsible for the completion of the NFIRS report. For all WCHMRT incidents within the City of Ann Arbor, the first due company officer will complete the NFIRS report, but the highest ranking WCHMRT member will be responsible for an addition to the narrative documenting WCHMRT actions.