



Administrator's Report

The city's mission is to deliver exceptional services that sustain and enhance a vibrant, safe and diverse community.

City Administrator's Report February 3, 2025 prepared for City Council. Kindly forward questions, comments, or suggestions for input to mdohoney@a2gov.org, mpraschan@a2gov.org, or shiqqins@a2gov.org.

SAFETY NOTES

Safety Update American Heart Month. February is American Heart Month. Heart disease is very common and a leading cause of death in the United States. There's a lot we can do to keep our hearts healthy. Even small changes can make a big difference. To help prevent heart disease, we need to: move more, follow a healthy eating plan, reduce stress, improve sleep, and quit smoking. For more information please visit the [American Heart Association](https://www.heart.org) or the [Centers for Disease Control](https://www.cdc.gov). **Thank you for making A2 Be Safe!**

SUSTAINABILITY & INNOVATIONS

Sustainability & Innovations Corner. Catch up on the latest from the Ann Arbor Office of Sustainability and Innovations (OSI). For more information, including registration links, visit [OSI online](https://www.osi.a2gov.org).

- **Calling all Food Lovers and Home Cooks: Contribute to the A²ZERO Community Cookbook:** Contribute to the A²ZERO Community Cookbook! OSI is compiling a community cookbook! Do you enjoy cooking from scratch with local, seasonal ingredients, have creative ways of using up food scraps, or have a tasty plant-based recipe you love? Contribute recipes and sustainable food tips to the A²ZERO Community Cookbook at [osi.a2gov.org/cookbook](https://www.osi.a2gov.org/cookbook).
- **Ambassador applications now open!** Join the 7th Cohort of A²ZERO Ambassadors to gain increased knowledge, tools, and resources to discuss sustainability broadly and specific actions you and your community can implement to advance carbon neutrality. Learn more and apply at [osi.a2gov.org/ambassadors](https://www.osi.a2gov.org/ambassadors).
- **The Home Energy Rebate program and Home Energy Advisor program are expanding to provide more services and more funding to residents.** These updates make it easier for residents to complete energy efficiency upgrades in their homes. Residents interested can learn more at [osi.a2gov.org/rebates](https://www.osi.a2gov.org/rebates) and [a2zerohea.org](https://www.a2zerohea.org).
- **Electric Lawn Care Equipment Discount Program and Electric Leaf Blower Rebates:** Designed to help lower the cost of transitioning from gas to electric lawn care equipment in accordance with Ann Arbor's new leaf blower ordinance, these discounts and rebates will be available beginning Mar. 1, 2025. For more information, including rebate and discount amount as well as eligibility, visit [osi.a2gov.org/leafblowers](https://www.osi.a2gov.org/leafblowers).
- **Sustaining Ann Arbor Together Grant Awarded to SunBundle:** The next recipient of the Sustaining Ann Arbor Together grant is SunBundle, a non-profit with the goal of empowering fitness and fostering wellness education within underserved communities by up-cycling athletic gear. With this grant, SunBundle will establish branch organizations in five different university campuses across Michigan and

build and deliver 1,000 care-packages in the next calendar year. Congratulations to SunBundle! If you're interested in learning more about the Sustaining Ann Arbor Together grant, please visit a2gov.org/sa2t.

- **Join the Sustainable Energy Utility waitlist!** The City is currently registering interest in the Ann Arbor Sustainable Energy Utility. If you are interested in enrolling or getting more information as it becomes available, please fill out this form to join the waitlist.
- **Reminder: Sign up for the OSI Monthly Newsletter:** The latest edition of our newsletter, The Charging Station, is on the decarbonization of municipal buildings and fleets. Check it out and subscribe if you haven't already at osi.a2gov.org/events.
- Stay engaged by joining us on social media: Find us on [Instagram @a2zero2030](https://www.instagram.com/a2zero2030) and [Facebook at A2Zero!](https://www.facebook.com/A2Zero)



COUNCIL PRIORITIES/INITIATIVES

Ordinance Chapter 14, 1:316 Sole/Best Source Data. Pursuant to changes approved by City Council on July 15, 2019, to [Chapter 14, 1:316](#), attached is the Sole/Best Source data for January 2025 for purchases over \$5,000.

PREVIEWS

February 3 Council Meeting will feature the following items of interest:

Consent Agenda (10). There are ten items on the consent agenda.

Public Hearings (1). Public hearing is listed under second reading.

Ordinances – First Reading (2).

- An Ordinance to Amend Chapter 55 (Zoning), Rezoning of 0.6 Acres from R1C (Single-Family Dwelling District) to PL (Public Land District), Park at Dexter Road and Seybold Drive Rezoning, 2570, 2576, and 2582 Dexter Road (CPC Recommendation: Approval - 8 Yeas and 0 Nays)
- An Ordinance to Amend Section 1:195 (Public Market Advisory Commission) to Chapter 8 (Organization of Boards and Commissions) of Title I (Administration) of the Ann Arbor City Code

Ordinances – Second Reading (1).

- A Public Hearing and An Ordinance to Amend Chapter 14 (Purchasing, Contracting and Selling Procedure) of Title I of the City Code of Ordinances

OTHER

Presidents Day. Ann Arbor municipal offices will be closed on Presidents Day, Monday, Feb. 17. Trash/recycling collection will continue as regularly scheduled, with no planned delays.

New City Flag for Sale. A new city flag is now flying outside of city buildings, and you can also "fly" the new flag! Two sizes are available for (in-person-only) purchase — a "parade" size for \$10 and a 4-foot- by 6-foot flag for \$65 — in the city clerk's office, second floor at Larcom City Hall. A FREE laptop sticker can also be picked up from the front counter of the city clerk's office.

City Launches A2 Engage Online Hub. The City of Ann Arbor is launching [Engage Ann Arbor \(EA2\)](#), a dynamic online hub designed to significantly improve how the city shares information and gathers input on projects and programs. More than a year in development, and in partnership with Social Pinpoint, this innovative platform marks a step forward in digital public engagement and transparency.

About Engage Ann Arbor (EA2)

[Engage Ann Arbor \(EA2\)](#) is a comprehensive online platform that provides residents with detailed, interactive insights into city projects and initiatives by leveraging tools such as data visualization, mapping and surveys. The city had been using similar tools in the past, and EA2 brings them all together, in one place, to enhance how the city communicates and collaborates with the community.

Features of EA2:

- Survey tools: Efficiently share your opinions and feedback on city initiatives.
- Data integration: Access a wide range of datasets relevant to ongoing projects.
- Engagement tools: Participate in discussions and stay informed about current and upcoming projects.
- Interactive maps: Explore project locations and affected areas with ease.

The features on the hub will be used based on the needs of the project, therefore not all projects will need the use of each.

The City of Ann Arbor is excited to expand EA2's reach, empowering residents with a new way to play an active role in projects and planning. EA2 will complement, not replace, the other ways the city interacts with the community, ultimately helping to ensure everyone can participate and be heard, effectively and as conveniently as possible.

Barton Dam Embankment Work and Public Access Restrictions to Begin in March 2025. Barton Dam construction work will begin in Ann Arbor in early March 2025. The dam is adjacent to Barton Pond, Barton Nature Area, Bird Hills Nature Area and trails to and along the Huron River.

Due to the construction project, public access within these areas will be restricted, including: North of the pedestrian bridge on the west side the railroad crossing; the right embankment including the canoe portage on Barton Pond; the spillway; and the left embankment. In addition, there will be no public on-site access to Barton Pond. The parking lot at Barton Nature Area will be available; however, the public is advised that the access drive, pathways and adjacent yard will be shared by construction operations and construction traffic. The pedestrian bridge over the Huron River and the city canoe launch downstream of the pedestrian bridge will be accessible. While there will be barricades and signage posted, the public using the Barton Nature Area is urged to remain cautious in the parking lot, pathway and other areas west of the Huron River. A map indicating restricted areas as well as areas that will be maintained for public access can be found on the city [dams and hydros webpage](#). There is also potential for noise from equipment situated between the railroad tracks and the dam, as dewatering equipment must remain running 24 hours, seven days per week during key excavation work.

Visitors to this area are asked to comply with the safety restrictions, barricades and posted signage on site. The city is also taking this opportunity to issue a reminder that crossing railroad tracks beyond designated, posted access points is extremely hazardous and is against the law.

This work at Barton Dam is anticipated to be completed by June 2027 and will include stabilizing a berm on the downstream slope of the right embankment to address seepage and stability concerns. "These planned

improvements are necessary to ensure the operational reliability of this key infrastructure component and are required for Federal Energy Regulatory Commission (FERC) compliance," explained Ann Arbor Water Treatment Services Manager Molly Maciejewski. This project is included in the city's Capital Improvements Plan and will receive funding in the amount of \$2 million from the American Rescue Plan Act ([Resolution Enactment #R-24-280](#)). Additional work will include improving site access and other dam maintenance as required by FERC.

Updates, as available, will be posted on the [City of Ann Arbor Facebook](#) page, [NextDoor](#) (for city residents) and on the [city website](#). The city thanks all for their patience during this construction project.

A2 Snow Match Program Pairs Volunteers with Neighbors in Need. Need assistance with managing snow and ice from sidewalks? Or, do you want to give back and make a difference in your community? The City of Ann Arbor has solutions for both! The city is helping residents prepare for winter weather, and the responsibilities that come with the ice and snow, with the launch of the 2024–25 [A2 Snow Match program](#). Residents can sign up now for this season's A2 Snow Match — either as a volunteer or a recipient — to be paired with a nearby neighbor to assist, or to be assisted, with sidewalk snow removal.

Connect with City Staff and Officials at the 2025 Ann Arbor Community Academy. The Ann Arbor Community Academy (A2CA) is returning for its eighth year to provide a closeup look at local government. The popular program, free and open to community members 18 years of age and older, will again be conducted with a hybrid approach. Weekly sessions will be held either online or in person, 6:30–8:30 p.m. Wednesdays throughout March and April. In-person tours will take place on select Tuesdays with a separate signup, and on a first-come basis. More information on the in-person tours will be provided after participants sign up.

A2CA connects participants with city staff and officials to discover what goes into both long-term planning and day-to-day operations throughout Ann Arbor. [Registration is now open!](#) The deadline to register is Monday, Feb. 17, 2025. For details, visit www.a2gov.org/A2CA.

Police and Fire Departments Schedule May 17 Open House. Save the date to meet our local first responders, including police K-9 officers, get up close with police and fire vehicles, watch demonstrations and so much more at the annual City of Ann Arbor Fire and Police Open House! The event takes place along Fifth Avenue, in front of fire station No. 1, 11 a.m.–1 p.m. Saturday, May 17.



MEMORANDUM

TO: Milton Dohoney Jr., City Administrator
FROM: Colin Spencer, Purchasing Manager
DATE: 1/31/2025
SUBJECT: Sole/Best Source Data for January 2025

Pursuant to changes made to Chapter 14, 1:316 on 7/15/19 by Council, attached is the Sole/Best Source data for January 2025 for purchases over \$5,000. Any questions, comments or concerns please do not hesitate to reach out.

cc: Kimberly Buselmeier, Interim Chief Financial Officer
Sara Higgins, Director of Operations

Sole/Best Source for January 2025

Unit	Amount	Vendor/Source	Item	Description	Type
Police	\$ 5,725.00	Ridge Road Services	*AP Invoice	CARCASS REMOVAL SERVICES	Best Source
WWTP	\$ 9,946.00	Andritz Separation	CENTRIFUGAL PUMPS, STATIONARY.72018	VFD PROGRAMMING/START-UP FOR CFG #1	Sole Source
Water Treatment	\$ 5,830.00	Sysmex America	*AP Invoice	WTP: CYTOMETER SERVICE CONTRACT	Sole Source
Water Treatment	\$ 24,894.60	Trojan Technologies	*AP Invoice	UV SYSTEMS PARTS AND SERVICE	Sole Source
Fleet & Facilities	\$ 15,000.00	Ann Arbor Door Systems	OVERHEAD DOOR INSTALLATION, MAINTENANCE, AND REPAIR.91055	AIRPORT OVERHEAD DOOR MAINTENANCE	Best Source
Public Works	\$ 13,568.00	Kennedy Industries	VALVE PARTS, MISCELLANEOUS.67076	PRESSURE REDUCING VALVE	Sole Source
Water Treatment	\$ 8,073.00	Magnatrol Valve	*AP Invoice	LOX VALVES	Sole Source
Public Works	\$ 6,000.00	The Heil Co.	VIDEO AND AUDIO SYSTEMS, ACCESSORIES AND PARTS (CLOSED CIRCU.84084	LIVE STREAM AND VIDEO SERVICES FOR SOLID WASTE	Sole Source
Sustainability	\$ 7,350.00	Giraffe Financial	PROFESSIONAL SERVICES (NOT OTHERWISE CLASSIFIED).96258	E-FILING SERVICES	Best Source
PS Admin.	\$ 27,500.00	Cogsdale Corporation	COMPUTER SOFTWARE CONSULTING.91829	BUSINESS PROCESS REVIEW & NEXUS CIS READINESS	Sole Source
15th District Court	\$ 64,445.00	Dawn, Inc.	ALCOHOL AND DRUG DETOXIFICATION (INCL. REHABILITATION)	DF - PSC TREATMENT SERVICES - 2025	Best Source
Water Treatment	\$ 9,111.06	McNaughton-McKay	*AP Invoice	WTP: PROGRAMMABLE LOGIC CONTROLLER	Sole Source