

ADDENDUM No. 1

RFP No. 22-71

Executive Search Recruitment Services – Police Chief

Due: October 26, 2022 at 2:00p.m. (local time)

The information contained herein shall take precedence over the original documents and all previous addenda (if any) and is appended thereto. **This Addendum includes one (1) page.**

The Offeror is to acknowledge receipt of this Addendum No. 1, including all attachments in its Proposal by so indicating in the proposal that the addendum has been received. Proposals submitted without acknowledgement of receipt of this addendum may be considered non-conforming.

The following forms provided within the RFP Document should be included in submitted proposal:

- **Attachment C - Non-Discrimination Declaration of Compliance**
- **Attachment D - Living Wage Declaration of Compliance**
- **Attachment E - Vendor Conflict of Interest Disclosure Form**

Proposals that fail to provide these completed forms listed above upon proposal opening may be rejected as non-responsive and may not be considered for award.

I. QUESTIONS AND ANSWERS

The following question has been received by the City. A response is being provided in accordance with the terms of the RFP. Offerors are directed to take note in its review of the documents of the following questions and City response as it could affect work or details in other areas not specifically referenced here.

Question 1: Our legal team has reviewed the RFP and there are a couple of areas that we would require the ability to propose additional terms and negotiate mutually acceptable revisions to some sections prior to executing a final contract. Can we include exceptions in our proposal?

Answer 1: Yes.

Offerors are responsible for any conclusions that they may draw from the information contained in the Addendum.