

ADDENDUM No. 1

RFP No. 17-35

Occupational Health and Safety Consultant

Due: December 19, 2017 at 2:00 P.M. (local time)

The following changes, additions, and/or deletions shall be made to the Request for Proposal for Occupational Health and Safety Consultant, RFP No. 17-35, on which proposals will be received on/or before the date and time listed above.

The information contained herein shall take precedence over the original documents and all previous addenda (if any), and is appended thereto. **This Addendum includes 1 page.**

The Proposer is to acknowledge receipt of this Addendum No. 1, including all attachments in its Proposal by so indicating in the proposal that the addendum has been received. Proposals submitted without acknowledgement of receipt of this addendum may be considered non-conforming.

The following forms provided within the RFP Document must be included in submitted proposal:

- **Attachment C - Non-Discrimination Declaration of Compliance**
- **Attachment D - Living Wage Declaration of Compliance**
- **Attachment E - Vendor Conflict of Interest Disclosure Form**

Proposals that fail to provide these completed forms listed above upon proposal opening will be rejected as non-responsive and will not be considered for award.

I. QUESTIONS AND ANSWERS

The following Questions have been received by the City. Responses are being provided in accordance with the terms of the RFP. Respondents are directed to take note in its review of the documents of the following questions and City responses as they affect work or details in other areas not specifically referenced here.

Question 1: On page 4 of the RFP, under "Selection Criteria", the RFP states "The City will then determine which, if any, medical providers will be interviewed. Is a medical professional needed for this scope of work? If so, what is expected of them?"

Answer 1: The reference to "medical providers" is a typographical mistake and should have referred to "firms". No medical services are requested within this RFP.

Question 2: Is the intent for the successful bidder to be a full time position or is it as needed?

Answer 2: The intent of the RFP is to retain consulting services on an as needed basis.

Offerors are responsible for any conclusions that they may draw from the information contained in the Addendum.