

Stipend Request for Business Use of Employee-Owned Mobile Phone: Election Inspectors

ACKNOWLEDGMENT FORM

I acknowledge that I am willing to permit the use of my personally acquired and maintained phone for official City business, on Election Day only, in exchange for the \$5.00 stipend amount. I am aware that if the phone is damaged or broken while being used for City business, I am responsible to repair and/or replace it at my own expense.

I confirm that in exchange for the stipend below, I will ensure my phone number is available to all City Clerk employees who require access to it, as mutually agreed to between myself and the City Clerk.

Assigned Precinct _____

Cell Phone number ✓ _____

Employee Signature ✓ _____

Employee Name (printed) ✓ _____

Date ✓ _____

Manager's Signature _____

Manager's Name (printed) _____

Date _____

Payroll Acknowledgement _____

After completing and signing this form, please return to Steve Gerhart in the City Clerk's office.