



City of Ann Arbor Pedestrian Safety & Access Task Force



Task Force Meeting #5

Wednesday, August 20 from 5:00 to 7:00 PM

Basement Conference Room – Larcom City Hall



**The Greenway
Collaborative, Inc.**



1. Approval of Agenda

- No proposed changes submitted prior to today's meeting

PRELIMINARY AGENDA - PEDESTRIAN SAFETY & ACCESS TASK FORCE

TASK FORCE MEETING #5

Date: Wednesday, August 20, 2014

Time: 5:00 - 7:00 pm

Location: Basement Conference Room – Larcom City Hall (301 E Huron Street)

Chair: Linda Diane Feldt

Secretary: Ken Clark

1. Approval of Agenda 5 – 5:05 pm
2. Approval of Meeting #4 Discussion Summary 5:05 – 5:10 pm
3. Public Comment Proposal 5:10 – 5:20 pm
4. Approve amendments to Pedestrian Safety and Access Plan Annotated Outline 5:20 – 5:30 pm
5. Community Engagement Strategy 5:30 – 5:50 pm
6. Initial List of Priority Issues 5:50 – 6:05 pm
7. Sample Resources and Issues Documents 6:05 – 6:40 pm
 - a) Winter Maintenance
 - b) Sidewalk Gaps
8. Next Steps 6:40 – 6: 55 pm
 - a) Work Plan and Draft Outline Agendas
 - b) Data Types
 - c) Confirm Attendance for Next Meeting
9. Public Commentary (3 minutes/speaker)



2. Approval of Meeting #4 Discussion Summary

- No proposed changes submitted prior to today's meeting

PEDESTRIAN SAFETY AND ACCESS TASK FORCE MEETING #4 – MEETING MINUTES

Date: Thursday 17, 2014

Time: 5:00 - 7:00 pm

Location: Traverwood Library, Program Room

Attendees:

Task Force Members Present: 9, Vivienne Armentrout; Scott Campbell; Kenneth Clark; Linda Diane Feldt; Owen Jansson; Anthony Pinnell; Sarah Pressprich Gryniewicz; Jim Rees; Neal Elyakin

Public Present: Steven Kronenberg; refer to Attachment B for sign-in sheet

City Staff Present, 1: Connie Pulcipher

Consultant Present, 2: Norman Cox and Carolyn Prudhomme

Re: Pedestrian Safety and Access Task Force Meeting

Meeting Called to Order: 5:02pm

1. Changes to agenda: None, unanimously approved
2. Notes from last meeting:
3. Most of this meeting was a discussion with the new consultant on a work process/goals/objectives/community outreach.
4. Public Commentary:
 - a. Steven Kronenberg long time advocate for Safe Routes to School & bicycling safety. Also worked with Safe Kids of Huron Valley, which is receiving a grant to improve Safe Routes to School. Appreciates the direction of this group to work quickly to improve conditions for non-motorized transportation. We have problems throughout town for all non-motorized transportation. We need to teach and change the culture of motor vehicle hegemony on our public roads (See Attachment D). Many of the great features of our local situation and ordinances are relatively unknown.

Meeting adjourned at 6:59pm.

Minutes taken by Sec. Clark



3. Public Comment Proposal

- There was a suggestion during the last meeting to move public comments to beginning of meeting
- How should we handle public comments?





Packet Materials to Discuss

- PSAP Working Outline
- Issues and Resources Documents
- Public Engagement and Community Outreach
- Draft Agenda and Work Plan





4. Approve Amendments to PSAP Annotated/Working Outline

Recommends the next revision to the City of Ann Arbor Non-motorized Transportation Plan amend the vision, goals and objectives to address:

- Enforcement of pedestrian laws
- Increasing the number of pedestrian trips
- Noting the difference between mobility and accessibility
- Increasing accessibility for pedestrians with physical disabilities
- A year-round/ 24 hour-a-day / 7 days-a-week perspective; specifically making sure to address accessibility and safety issues related to winter maintenance and after dark travel by vulnerable and disabled pedestrians

Pedestrian Safety Action Plan - Working Outline

Prepared for the Pedestrian Safety and Access Task Force
DRAFT – Updated July 31, 2014

This includes all of the elements included in the Federal Highway Administration (FHWA) Guide, reordered for a more logical report sequence. A few elements have been added or renamed to address the City's scope of work. This is a draft working outline that can be edited or changed throughout the process. It will be updated after each Task Force meeting, based on the topics covered at that meeting. Draft items that are pending review and approval by the Pedestrian Safety and Action Task Force are highlighted with blue text.

I. Introduction

- A. Task Force mission from the City Council resolution R-13-367: The Task Force will explore strategies to improve pedestrian safety and access within a framework of shared responsibility through community outreach and data collection, and will recommend to Council improvements in the development and application of the Complete Streets model, using best practices, sound data and objective analysis; the task force will also address sidewalk gaps and create a tool for setting priorities for funding and filling those gaps; the task force will also recommend whether pedestrian safety and access should be the focus of ongoing community scrutiny through the establishment of a standing committee on pedestrian safety;

II. Goals/Objectives/Commitment

A. Goals & Objectives

1. Discussion/Rational:

The Task Force's role was to review the City's existing vision, goals and objectives and determine if they sufficiently address reducing the number of pedestrian crashes as well as increasing the number of pedestrian trips.

From a broad view, a Pedestrian Safety Action Plan is nested under the City's Non-motorized Transportation Plan, Transportation Master Plan and Complete Streets Resolution. The vision, goals and objectives from the City of Ann Arbor 2013 Non-motorized Plan were reviewed by the Task Force, as these focus specifically on pedestrian and bicycle transportation in the City. When the vision, goals and objectives were created for the City of Ann Arbor 2013 Non-motorized Plan, they were

Recommendations added to the
Pedestrian Safety Action Plan
Working Outline



5. Public Engagement - Themes of Meetings

3 Rounds of Public Engagement

- Issues Identification
- Safety Alternatives & Funding Options
 - In essence, preliminary recommendations / alternatives
- Task Force Recommendations





5. Public Eng. – General Sequencing for all 3 Rounds

Stakeholder Focus Group

- Day-long Event
- Stakeholder Groups and Member Organizations Identified

Surveys

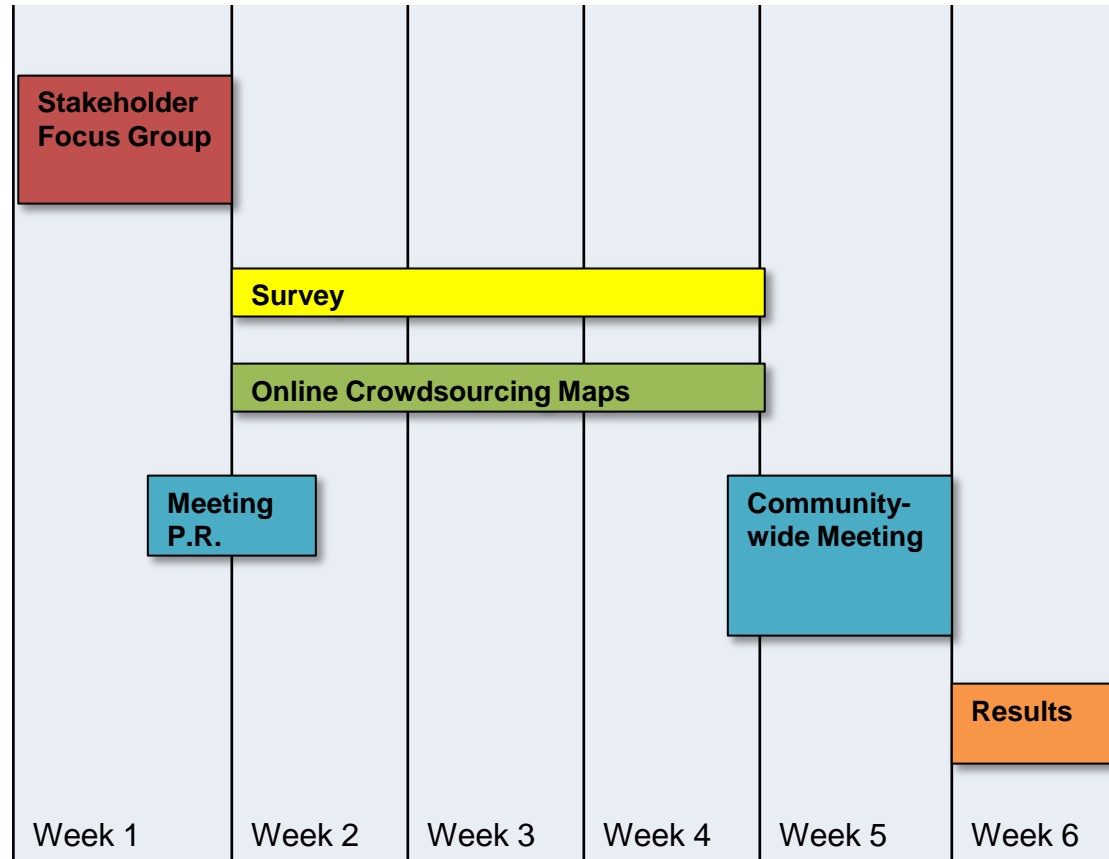
- Feedback on systemic issues (policies, education, enforcement, etc.)
- Used to promote Community-wide Meetings
- Provide web and print version

Online Crowdsourcing Maps

- Used in conjunction with web surveys
- Location Specific Comments

Community-wide Meeting

- Public Workshop (Agenda driven with small group exercises)
- Open House (Looser format, free to come and go)



Meeting PR and marketing should begin a few weeks before Community-wide Meeting and in combination with web survey

Task Force will review meeting materials and surveys before they are sent out to the public.



5. Public Engagement - Stakeholders

Is there anyone we are missing or need to add to the following groups?

- Residential Neighborhood Groups/Citizens at Large
- City Units
- Board and Commissions
- Agencies/Public Groups
- Non-profit Groups/Environmental Organizations
- Ad-Hoc organizations/Grassroots
- Business Organizations/Commercial Neighborhoods

Community Engagement Toolkit Stakeholder Analysis

PEDESTRIAN SAFETY & ACCESS TASK FORCE 8/2014							
Stakeholder Groups and Member Organizations	Person(s) Representing or Resource (linked to email address when available)	Other Contact Information	Project Leadership Team (staff)	Staff Resource Group	Stakeholder Focus Groups	Community-at-Large (Public Meetings)	Other Resource Person (as-needed)
Residential Neighborhood Groups/Citizens at Large							
List from A2gov.org	*It is important to involve residents impacted by your P ³ early in the process. Follow the link to the left to find the full list of residential associations.					x	
City Units							
Planning & Development	Wendy Rampson, Planning Manager			Jeff Kahan, Wendy Rampson			
Parks and Recreation	Colin Smith, Parks and Recreation Services Manager			Amy Kuras			
Systems Planning (WTP: WWTP)	Cresson Slotten, Systems Planning Manager		Cress, Connie (PM) and Kayla	Cresson Slotten, Connie Pulcifer, Eli Cooper, Kayla Coleman, Deb Gosselin, KC Bemish/Ethan Miller			
Field Operations	Molly Robinson, Interim, Field Operations Manager			Chuck Fojtik, Tracy Pennington, Kirk Pennington, Molly			

Please refer to the stakeholder list provided in your meeting packet.



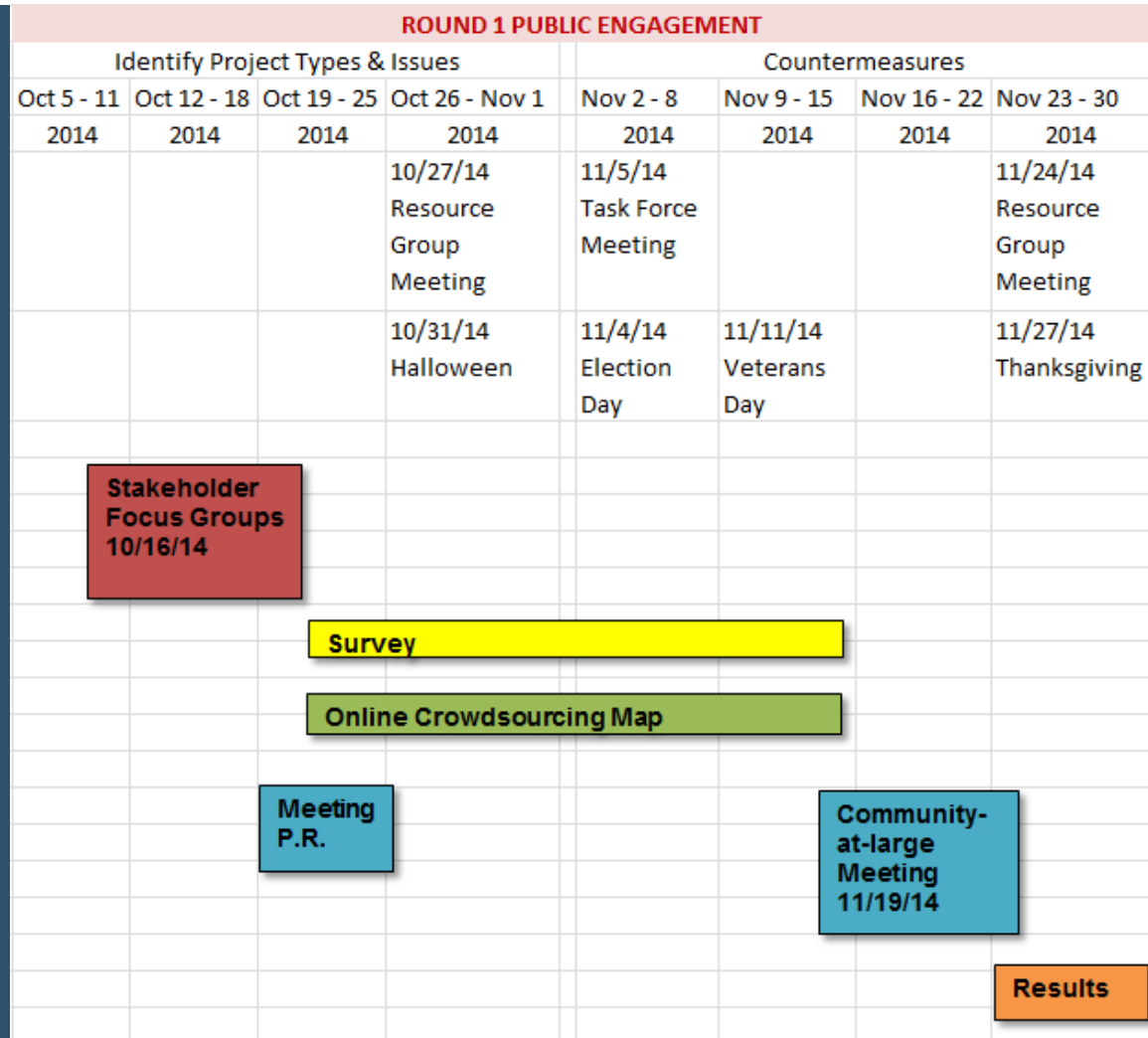
5. Public Engagement - Round 1: Issues Identification

Stakeholder Focus Group

- Thursday, October 16, 2014
- City Hall Basement
- Day-long event

Community-wide Meeting

- Wednesday, November 19, 2014
- Cobblestone Farm or AADL?
- Evening meeting



All dates and locations are tentative



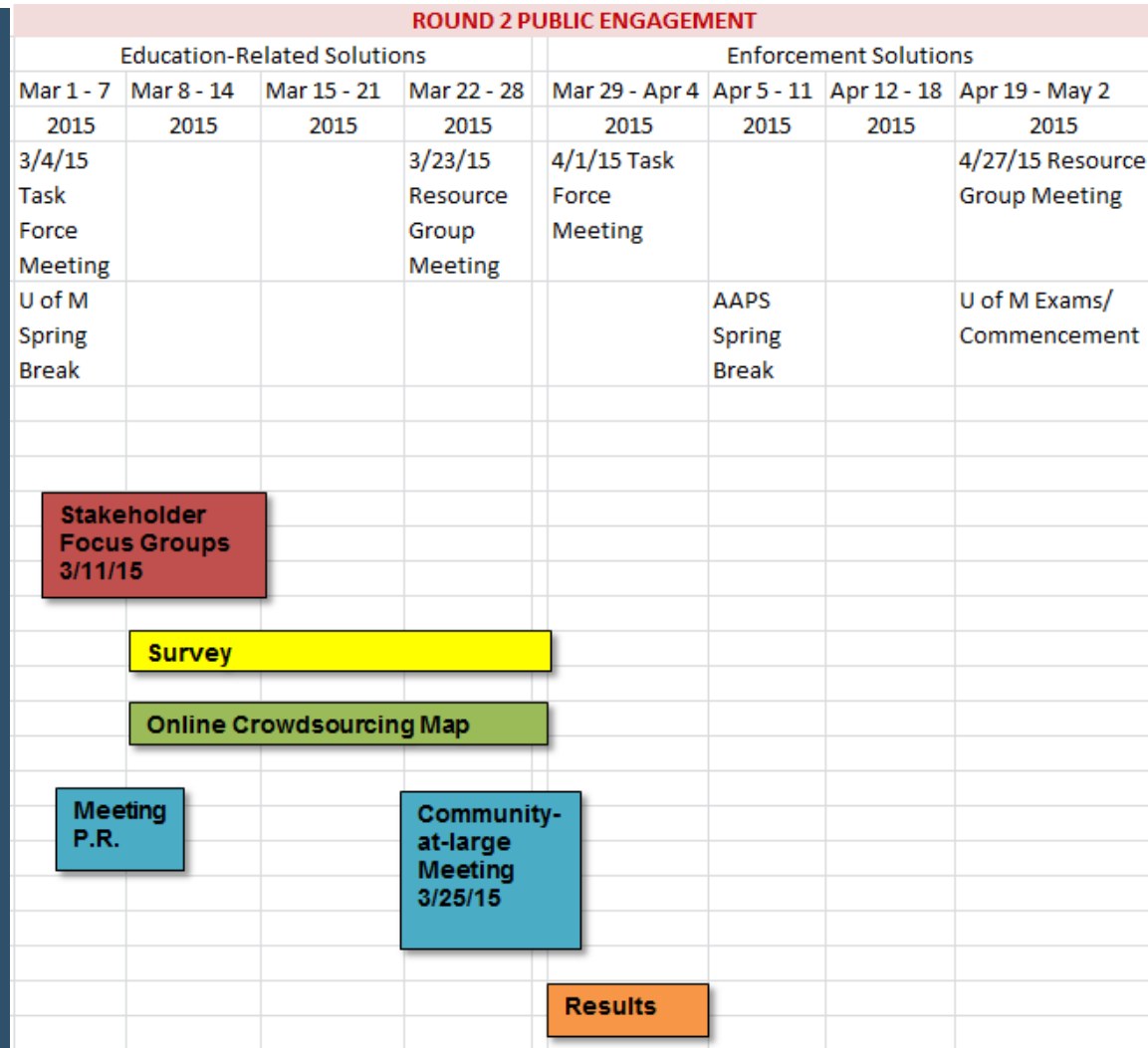
5. Round 2: Safety Alternatives and Funding Options

Stakeholder Focus Group

- Wednesday, March 11, 2015
- City Hall Basement
- Day-long event

Community-wide Meeting

- Wednesday, March 25, 2015
- Cobblestone Farm or AADL?
- Evening meeting



All dates and locations are tentative



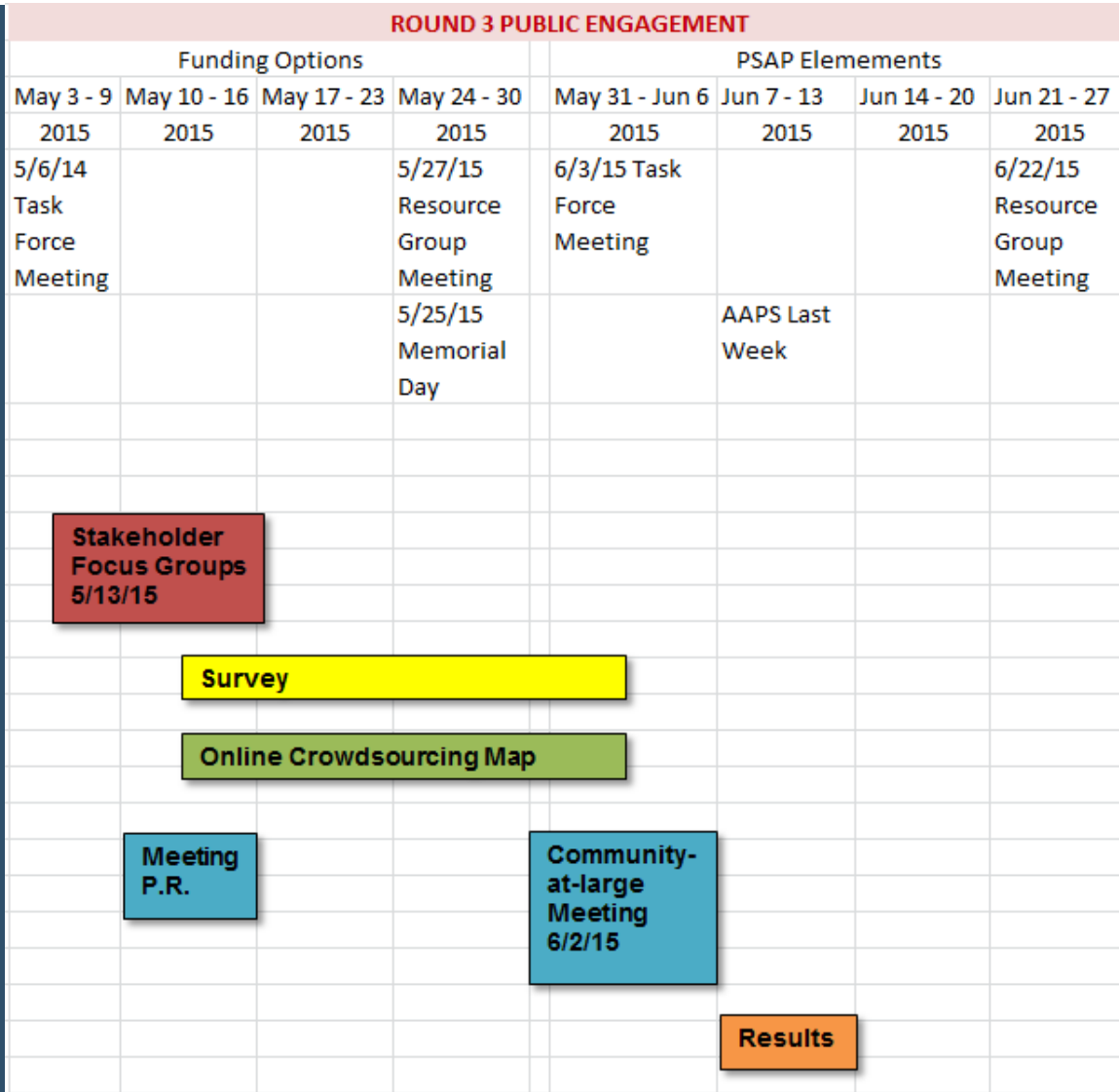
5. Round 3: Task Force Recommendations

Stakeholder Focus Group

- Wednesday, May 13, 2015
- City Hall Basement
- Day-long event

Community-wide Meeting

- Tuesday, June 2, 2015
- Cobblestone Farm or AADL?
- Evening meeting
- Scheduling
 - In trying to keep away from last week of school this ends up 1 day before the Task Force Meeting
 - Same day as Cobblestone Farmers Market



All dates and locations are tentative



5. City Led Promotion Efforts

- We will work with Robert Kellar to reach the public via a variety of methods:
 - Press Release
 - Social Media
 - Local Organizations
 - Publications
 - Existing Events
 - Email Groups / Listserv





6. Initial List of Priority Issues

- Reorganization of Priority Issues Document based on PSAP
- Each topic has a list of questions, please refer to meeting packet materials
- No additional topics or questions were provided prior to meeting

INITIAL LIST OF ISSUES TOPICS

Sidewalks / Moving along the Roadway

- Sidewalk Maintenance
 - How does the City address winter mainten
 - How does the City address winter mainten
 - How does the City address vegetation that
 - What is the status of the Snow Buddy pilot
- Sidewalk Gaps
 - What is the definition of a sidewalk gap?
 - What are the City's plans to address sidewalk on parcels concurrent with new developme
- Sidewalk Enforcement
 - What is the ordinance for trash/littering an
- Sidewalk Accessibility
 - What is the status on the program for level
 - How are sidewalk closings for construction

Sidewalks / Moving Along the Roadway

- Sidewalk Maintenance (Winter Maintenance sample created)
- Sidewalk Gaps (sample created)
- Sidewalk Enforcement
- Sidewalk Accessibility

Crosswalks / Moving Across the Roadway

- Crosswalk Laws & Ordinance
- Crosswalk Signs, Signals and Markings
- Mid-block Crosswalks
- Crosswalk Enforcement
- Crosswalk Maintenance
- Crosswalk Education

Transit –Related

- Bus Stop Design, Location and Maintenance

Bicycles

- Separation of Bicycles and Pedestrians
- Bike Routes

Traffic Calming

- Street Design

Encouragement / Culture Change

- Bicycle Friendly Community
- Stakeholders

Funding

- Michigan Act 51

Data Needs

- Analysis of Crashes

On-going Committee(s)



7. Development of Issues and Resources Documents

- Communication Tool between Task Force and Resource Group
- Questions formulated based on discussions during Task Force Meetings and the Task Force Priority Issues Document
- Responses to be provided by Resource Group
- Sample briefs have been created for:
 - Sidewalk Winter Maintenance
 - Sidewalk Gaps

SUGGESTED ISSUES AND RESOURCES OUTLINE

Adapt as necessary for the different topics

TOPIC OR QUESTION (e.g. SIDEWALK WINTER MAINTENANCE)

Current Policies:

Brief summary, how it is enforced, links to city code

Available Data:

Citations by location or recipient type

Available Community Reporting Methods:

Are there any current methods, if so how is it done?

Any recommended policies on the subject included in adopted plans?

Such as Non-motorized Plan

Any ideas currently being discussed by City Staff?

Links to external resources:

Model codes or local initiatives, such as Snow Buddy



7. Issues and Resources Documents

- Do we like the format and do we want to move forward with using the Issues and Resources Documents?

Sidewalks / Moving Along the Roadway

- Sidewalk Maintenance (Winter Maintenance sample created)
- Sidewalk Gaps (sample created)
- Sidewalk Enforcement
- Sidewalk Accessibility

Crosswalks / Moving Across the Roadway

- Crosswalk Laws & Ordinance
- Crosswalk Signs, Signals and Markings
- Mid-block Crosswalks
- Crosswalk Enforcement
- Crosswalk Maintenance
- Crosswalk Education

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- Bus Stop Design, Location and Maintenance

Bicycles

- Separation of Bicycles and Pedestrians
- Bike Routes

Traffic Calming

- Street Design

Encouragement / Culture Change

- Bicycle Friendly Community
- Stakeholders

Funding

- Michigan Act 51

Data Needs

- Analysis of Crashes

On-going Committee(s)



7. Issues Briefs Update

Current tools the City is using

- A2 Fix It
 - Physical environment
 - Examples: Sidewalk gap, debris in bike lane, traffic signal malfunction
- Traffic Complaint Questionnaire
 - Traffic offenses
 - Examples: Speeding, failing to yield to school bus, failing to yield to pedestrians

Report a Problem - A2 Fix It

Home » Services » Report a Problem - A2 Fix It

REPORT ISSUES

Sort by: Recent Filter

Search for issues nearby

Locate Me Embed

Sidewalk issue Acknowledged
1081 Barton Drive Ann Arbor, Michigan
a piece of sidewalk is missing on Barton Rd., east side of the street, just north of Traverwood apts. It has been like this for months.
1 Person wants this fixed
Reported about 3 hours ago
Comment / Change Issue Status

Debris in bike lane (1)
Geddes Between Onondaga And Observatory
about 1 hour ago - Fix it! - Share

Trees need trimming (1)
379-399 4th St Ann Arbor, Michigan
about 2 hours ago - Fix it! - Share

Sidewalk issue (1)
1081 Barton Drive Ann Arbor, Michigan
about 3 hours ago - Fix it! - Share

Recycle pickup issue (2)
3 Keppler Ann Arbor, Michigan
about 11 hours ago - Fix it! - Share

Recycle pickup issue (2)
921 Mary Ann Arbor, Michigan
about 12 hours ago - Fix it! - Share

Street tree maintenance or removal (1)
310 North 1st Street Ann Arbor, MI 48103, USA
about 13 hours ago - Fix it! - Share

Ann Arbor Police Department

Home » Departments » Police Department

In emergency situations, call 9-1-1

Nonemergency line
734.994.2911
police@a2gov.org

Mission Statement: To provide protection and service to all.

Vision Statement: All Ann Arbor police personnel are partners with the public and city administration to help the community successfully fulfill its desired destiny.

Quick Links

- [Complete the traffic complaint questionnaire](#)
- [File a police report](#)
- [Request a police report](#)
- [Employment opportunities](#)
- [Truck route map](#)



7. Issues Briefs Update

Significant to both Sidewalk Winter Maintenance and Sidewalk Gaps

A2 Fix It Tool

- Report non-emergency problems in City of Ann Arbor via smartphone, tablet or computer
- This will be the first winter with the A2 Fix It tool which will change reporting and issues resolution
- Resource Group noted that this new tool has the potential to address many of the concerns that came up last winter
- Potential for the Task Force to test out this new tool, promote its use and provide feedback
- Widespread use by citizens this winter of A2 Fix It may be an excellent near-term action item

Report a Problem - A2 Fix It

[Home](#) » [Services](#) » Report a Problem - A2 Fix It

REPORT **ISSUES**

Sort by: Recent Filter

- A Debris in bike lane (1)**
Geddes Between Onondaga And Observatory
about 1 hour ago · Fix it! · Share
- B Trees need trimming (1)**
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about 2 hours ago · Fix it! · Share
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1081 Barton Drive Ann Arbor, Michigan
about 3 hours ago · Fix it! · Share
- D Recycle pickup issue (2)**
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about 11 hours ago · Fix it! · Share
- E Recycle pickup issue (2)**
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about 12 hours ago · Fix it! · Share
- Street tree maintenance or removal (1)**
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Search for issues nearby

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1081 Barton Drive Ann Arbor, Michigan
a piece of sidewalk is missing on Barton Rd., east side of the street, just north of Traverwood apts. It has been like this for months.
1 Person wants this fixed
Reported about 3 hours ago
[Comment / Change Issue Status](#)

Last 30 days: 0 Opened | 22 Closed | 93 Acknowledged

Report an Issue

SeeClickFix powered by



7. Issues Briefs Update

Traffic Complaint Questionnaire

- Link on Ann Arbor Police Home Page
- A way to report traffic offenses of careless and reckless driving
- Feedback is sent to police department for review

Where did you observe the problem?

Primary street (If you know the block number, please enter that also. (i.e. 100 N. Fifth Ave) *

Nearest cross street

Please check the box or boxes that describe the problem you observed. ****Please Note:** The traffic offenses of careless and reckless driving are usually more difficult to prove in court and typically require visual observation by a police officer or conclusive video evidence identifying a person as the driver of a car at the time of the offense. If the activity you observed does not meet this standard please select only the specific violation you observed from the list below.** *

- Speeding
- Not stopping for a stop sign or red light
- Failing to yield to pedestrians at a crosswalk
- Speeding in a school zone
- Failing to yield to a school crossing guard
- School bus violation (not stopping when required)
- Careless or Reckless Driving (includes aggressive driving, following too closely, etc.)
- Other

How many times have you observed this problem at this location? *

- 1 time
- 2 to 5 times
- 5 to 10 times
- 10+ times



7a. Sidewalk Winter Maintenance

- Outstanding Questions from the Issues and Resources Brief and supporting documents
- Recommended Action Items?



6:15 – 6:25

- Sidewalk Maintenance
 - How does the City address winter maintenance on sidewalks?
 - How does the City address winter maintenance at curb ramps, bus stops and other orphan areas?
 - How does the City address vegetation that is encroaching on the sidewalk?
 - What is the status of the Snow Buddy pilot program?



7a. Sidewalk Winter Maintenance

Current Policies:

Chapter 49 SIDEWALKS 4:60—Snow and Ice

All snow and ice which has accumulated prior to 6:00 a.m. on a public sidewalk adjacent to property not zoned residentially shall be removed by the owner or occupant by noon.

Immediately after the accumulation of ice on such sidewalk it shall be treated with sand, salt or other substance to prevent it from being slippery and the ice shall be removed within the time limits of this paragraph.

Except for sidewalks defined by section 4:51(1)(b) and (c)*, within 24 hours after the end of each accumulation of snow greater than 1 inch, the owner or occupant of every residentially zoned property shall remove the accumulation from the adjacent public sidewalk and walks and ramps leading to a crosswalk. The accumulation may be from any source including precipitation and drifting. Immediately after the accumulation of ice on such sidewalk, it shall be treated with sand, salt or other substance to prevent it from being slippery and the ice shall be removed within 24 hours after accumulation.

All property zoned PL (public land) shall have snow and ice removed as if it held the same zoning classification as the adjacent property. The removal of snow and ice shall mean free of snow and ice for the entire constructed width and length of the sidewalk, including walks and ramps leading to a crosswalk.

*Note: 4:51(1)(b) and (c)

"Sidewalk" shall mean any concrete or bituminous walkway, or walkway of other materials that is designed particularly for pedestrian, bicycle, or other non-motorized travel and that is constructed (a) in a public right-of-way that contains an improved street or in an easement adjacent and parallel to a public right-of-way that contains an improved street, (b) in a public right-of-way without an improved street, or (c) within or upon an easement or strip of land that is not adjacent and parallel to a public right-of-way, and that was taken or accepted by the city or dedicated to and accepted by the city for public use by pedestrians, bicycles, or other non-motorized travel. As used in this chapter, "sidewalk" includes walks and ramps leading to a crosswalk.



7a. Sidewalk Winter Maintenance

Enforcement

Chapter 49 SIDEWALKS 4:61—Removal by City

If snow or ice is not removed or treated as required section 4:60, the city may notify the owner or occupant of the violation of section 4:60. This notification may be made in person, by telephone, by mail or by written notice left at the property. If the owner or occupant fails to remove snow or ice within 24 hours of the notification of violation of section 4:60, the city may cause such snow or ice to be removed. The owner (as indicated by the records of the assessor) of the adjacent property shall then be charged the actual cost of the sidewalk clearance, plus an administrative fee of \$50.00. If that charge is not paid within 45 days, it may be assessed against the parcel under section 1:292 of this Code

Chapter 49 SIDEWALKS 4:62—Financial Hardship

Upon proof of financial hardship the Administrator may authorize charges under section 4:61 to be paid in installments, to be reduced, or to be cancelled and will be subject to Council approval.

Chapter 49 SIDEWALKS 4:63—Penalty

The owner (as shown on the assessor's records) of the property with adjacent sidewalks which do not comply with section 4:60, who fails to comply with the notice given in section 4:61, shall be responsible for a civil infraction, which shall be punishable by a civil fine of not less than \$100.00 for the first offense, not less than \$250.00 and up to \$500.00 for the second offense, and not less than \$500.00 and up to \$1,000.00 for each additional or subsequent offense within a 2-year time period, plus costs and all other remedies available by statute.. The maximum fine for any offense shall not exceed \$1,000.00. If the penalty is not paid within 45 days, it may be assessed against the parcel under section 1:292 of this Code.



7a. Sidewalk Winter Maintenance

Available Data:

Community Standards has collected and reported sidewalk snow enforcement data from December 2011 through March 2014. In the chart, the reference to "Total Time Code Enforcement" in any given month references the aggregate time spent on all code enforcement reports; such as, solid waste, parking, vegetation, and other ordinances enforced by Community Standards.

Available Community Reporting Methods:

If any citizen has a concern regarding sidewalk snow removal 24 hours after the end of an accumulation greater than one inch, citizens may call Community Standards at 734.794.6942 (Monday–Friday, 7 a.m.–3:30 p.m.) to report locations which may be in violation of the city snow removal ordinance. When calling, citizens should be prepared to leave their name and number in case staff requires additional information. Caller's names and numbers are kept in strict confidence, and are only used to process service requests.

Citizens can also use the [Report A Problem](#) application on the City website to make a report about sidewalk snow removal.

Upon reports of non-compliance, Community Standards will perform an inspection of the reported address. If the inspection reveals a violation, we will then inspect all addresses within the "100 block" (i.e., addresses 100 numbers apart such as 2300 to 2400) to ensure equitable treatment. Each address in violation will receive a "Sidewalk Snow Removal Notice," which is | posted on the front door of the property.



7a. Sidewalk Winter Maintenance

<u>DECEMBER 2011</u>		<u>DECEMBER 2012</u>		<u>DECEMBER 2013</u>	
CODE VIOLATION NOTICES ISSUED	9	CODE VIOLATION NOTICES ISSUED	27	CODE VIOLATION NOTICES ISSUED	102
CITATIONS ISSUED	0	CITATIONS ISSUED	0	CITATIONS ISSUED	2
WALKS CLEARED BY CONTRACTOR	0	WALKS CLEARED BY CONTRACTOR	0	WALKS CLEARED BY CONTRACTOR	0
UNFOUNDED COMPLAINTS	0	UNFOUNDED COMPLAINTS	7	UNFOUNDED COMPLAINTS	17
TOTAL TIME CODE ENFORCEMENT	14.5 hrs	TOTAL TIME CODE ENFORCEMENT	26.67 hrs	TOTAL TIME CODE ENFORCEMENT	49.25
TOTAL TIME SPECIFIC TO SNOW ENFORCEMENT	0.75	TOTAL TIME SPECIFIC TO SNOW ENFORCEMENT	3.75	TOTAL TIME SPECIFIC TO SNOW ENFORCEMENT	22.9
<u>JANUARY 2012</u>		<u>JANUARY 2013</u>		<u>JANUARY 2014</u>	
CODE VIOLATION NOTICES ISSUED	5	CODE VIOLATION NOTICES ISSUED	286	CODE VIOLATION NOTICES ISSUED	336
CITATIONS ISSUED	0	CITATIONS ISSUED	31	CITATIONS ISSUED	42
WALKS CLEARED BY CONTRACTOR	0	WALKS CLEARED BY CONTRACTOR	11	WALKS CLEARED BY CONTRACTOR	30
UNFOUNDED COMPLAINTS	24	UNFOUNDED COMPLAINTS	56	UNFOUNDED COMPLAINTS	17
TOTAL TIME CODE ENFORCEMENT	31.75	TOTAL TIME CODE ENFORCEMENT	110 hrs	TOTAL TIME CODE ENFORCEMENT	159.3 hrs
TOTAL TIME SPECIFIC TO SNOW ENFORCEMENT	1.7 hrs	TOTAL TIME SPECIFIC TO SNOW ENFORCEMENT	59.8 hrs	TOTAL TIME SPECIFIC TO SNOW ENFORCEMENT	92.2 hrs
<u>FEBRUARY 2012</u>		<u>FEBRUARY 2013</u>		<u>FEBRUARY 2014</u>	
CODE VIOLATION NOTICES ISSUED	35	CODE VIOLATION NOTICES ISSUED	103	CODE VIOLATION NOTICES ISSUED	545
CITATIONS ISSUED	0	CITATIONS ISSUED	5	CITATIONS ISSUED	73
WALKS CLEARED BY CONTRACTOR	0	WALKS CLEARED BY CONTRACTOR	0	WALKS CLEARED BY CONTRACTOR	15
UNFOUNDED COMPLAINTS	10	UNFOUNDED COMPLAINTS	24	UNFOUNDED COMPLAINTS	103
TOTAL TIME CODE ENFORCEMENT	37.75 hrs			TOTAL TIME CODE ENFORCEMENT	250.3 hrs
TOTAL TIME SPECIFIC TO SNOW ENFORCEMENT	8.8 hrs			TOTAL TIME SPECIFIC TO SNOW ENFORCEMENT	160.49
		<u>MARCH 2013</u>		<u>MARCH 2014</u>	
		CODE VIOLATION NOTICES ISSUED	110	CODE VIOLATION NOTICES ISSUED	158
		CITATIONS ISSUED	14	CITATIONS ISSUED	49
		WALKS CLEARED BY CONTRACTOR	2	WALKS CLEARED BY CONTRACTOR	22
		UNFOUNDED COMPLAINTS	34	UNFOUNDED COMPLAINTS	39
		TOTAL TIME CODE ENFORCEMENT	67.5	TOTAL TIME CODE ENFORCEMENT	126.9
		TOTAL TIME SPECIFIC TO SNOW ENFORCEMENT	30.1 hrs	TOTAL TIME SPECIFIC TO SNOW ENFORCEMENT	60.17



7a. Sidewalk Winter Maintenance

Any recommended policies on the subject included in adopted plans?

[The City of Ann Arbor Non-motorized Transportation Plan Update 2013](#) discusses Maintenance of Non-Motorized Facilities and snow removal (pages 126, 127 and 190) and recommends “Within Three Years” policy recommendations (page 129) and a policy update (page 220).

Links to external resources:

The Water Hill neighborhood is exploring a [Snow Buddy program](#), which would be funded, operated, managed and maintained separately from the city snow removal program.



7b. Sidewalk Gaps

- Outstanding Questions from the Issues and Resources Brief and supporting documents
- Recommended Action Items?



6:25 – 6:40

- Sidewalk Gaps
 - What is the definition of a sidewalk gap?
 - What are the City's plans to address sidewalk gaps along primary roads, local roads, entire neighborhoods and on parcels concurrent with new development/ redevelopment?



7b. Sidewalk Gaps

Current Policies:

Pending the recommendations of this Task Force, the City has an informal interim policy for how citizen initiated sidewalk gap petitions will be addressed. The flow-chart for this is attached.

Under the City Complete Streets policy, City road reconstruction projects also include the filling in of sidewalk gaps along the project route.

Citizens are generally assessed for filling of those gaps which touch their front yards and side yards, but not their rear yards.

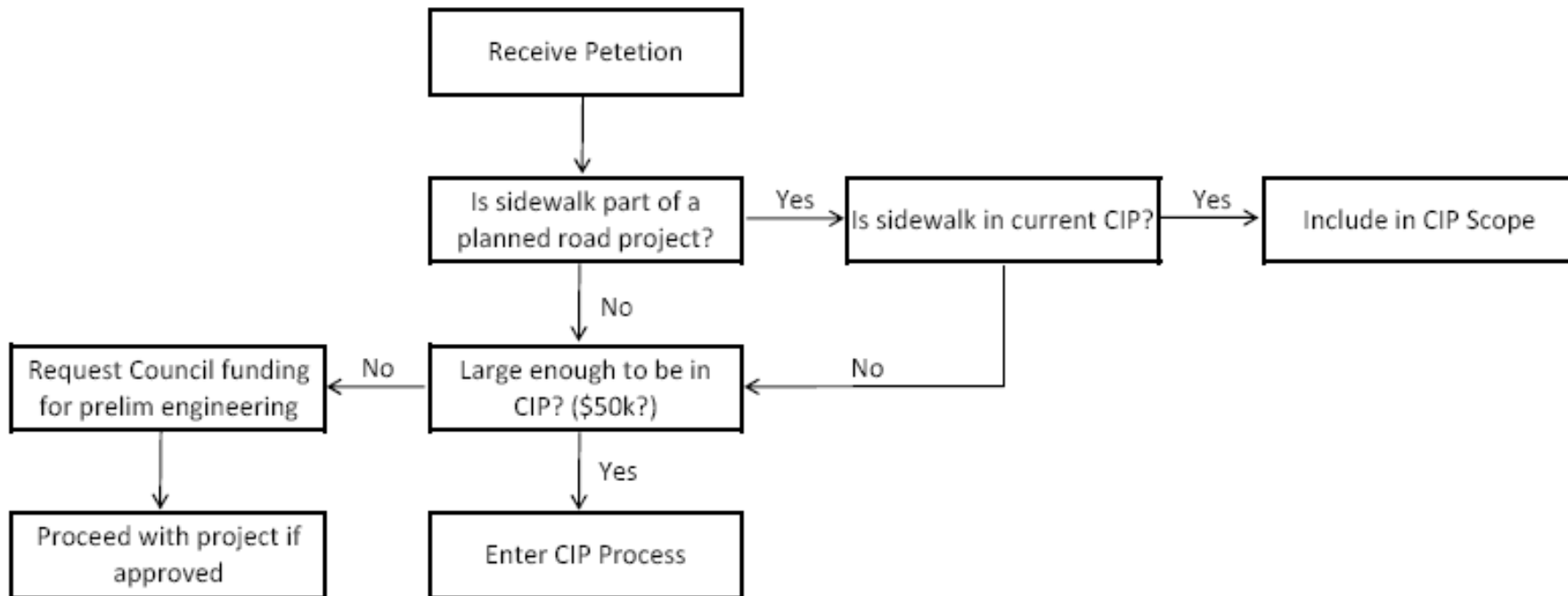
By City Code, Chapter 49, Sidewalks, Section 4:56, the City can order the filling of a sidewalk gap. This process has not, however, been heavily invoked. The text reads:

The City Council may, by resolution require the owners of lots and premises to construct, rebuild or repair sidewalks in the public right-of-way adjacent to and abutting upon such lots and premises, and shall specify in said resolution the material to be used for said sidewalks. When any such resolution is adopted, it shall be the duty of the city clerk to cause a notice of the same to be published in a newspaper of general circulation within the city in at least 2 issues thereof and on successive publishing days, directed to the owner or owners of the lots and premises, without naming him or them, in front of and adjacent to which said sidewalk is to be constructed, rebuilt or repaired, requiring such owner or owners to construct, rebuild or repair, as the case may be, such sidewalk as is required by such resolution, within 10 days from the date of the last publication of the notice, unless a different time shall be specified in the resolution of the City Council, and, if specified by Council, requiring said owner or owners to notify the city by a given date as to whether said improvements will be made by said owner or owners.



7b. Sidewalk Gaps

Sidewalk Gaps Draft Interim Process





7b. Sidewalk Gaps

Available Data:

The City has inventoried and mapped in its GIS application all properties which do not have sidewalks along their adjacent public road frontage (s). A copy of an overview map is attached.

In May, 2013, the inventory showed 2,239,674 lineal feet of existing sidewalks and 851,726 lineal feet of sidewalk “gaps.” It is noted that these “gaps” include entire neighborhoods without sidewalks and not just short missing segments. Since that time, gaps were filled as part of several City projects including, as an example, nearly 2000 lineal feet of new sidewalks along Miller Avenue.

Staff have also performed some basic benchmark research on the issue and particularly note the very thorough Sidewalk Master Plan developed by the City of Austin, TX (see attached).

Available Community Reporting Methods:

Citizens can use the [Report A Problem](#) application on the City website to report a sidewalk in need of repair or a missing sidewalk.

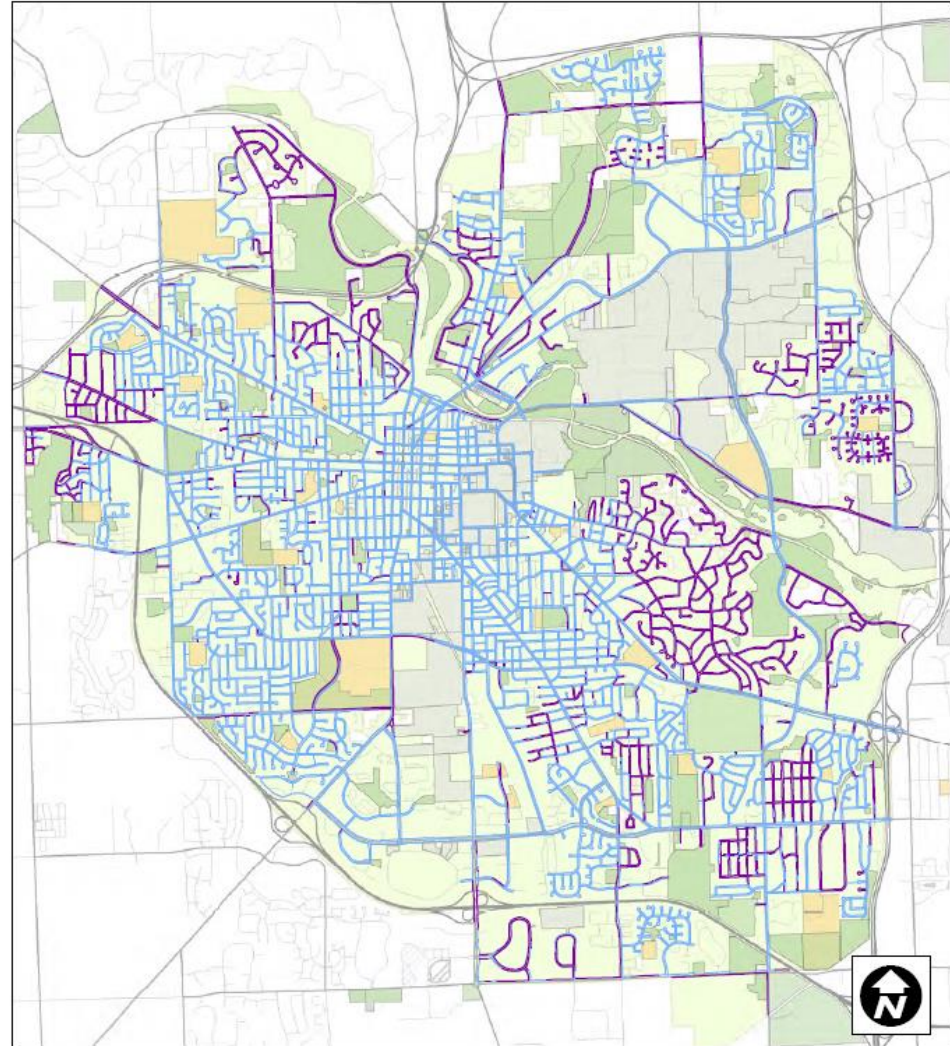
The [New Sidewalks FAQ](#) page on the City website also gives citizens a mechanism for petitioning for sidewalks to be installed.






Citizens may also request a project to be considered for inclusion in the Capital Improvement Program (“CIP”) by making a request directly to the Systems Planning Unit or by voicing a request at the public hearing which occurs each year when the Planning Commission considers the CIP for approval.



7b. Sidewalk Gaps

Sidewalk Locations - Spring 2014



Sidewalk Present	 Parks
 Yes	 Schools
 No	 University

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7b. Sidewalk Gaps

Any recommended policies on the subject included in adopted plans?

[The City of Ann Arbor Non-motorized Transportation Plan Update 2013](#) identifies Near-Term and Long-Term Opportunities including for installation of new sidewalks (see pages 160-177) as well as policy statements regarding installation of sidewalks.

Any ideas currently being discussed by City Staff?

An internal staff group began the process of addressing the issue of sidewalk gaps prior to formation of this task force. Initial efforts included creation of the gap inventory, identification of key issues such as need for a detailed funding source analysis, community engagement, need to consider an opt-out process for neighborhoods with no sidewalks, and the need to develop a prioritization model that reflects community values.

Links to external resources:

[City of Austin Sidewalk Master Plan](#)



8a. Work Plan and Draft Outline Agendas

Created an outline of meeting agendas through August 2015

- Inform Task Force and Resource Group when issues will be addressed
- Help keep project on schedule
- List Resource Group Participation

Full document included in meeting packet

PEDESTRIAN SAFETY & ACCESS TASK FORCE DRAFT OUTLINE AGENDAS – JULY 31, 2014

MEETING #5: Community Engagement Strategy & Resources & Issues

Date: Wednesday, August 20, 2014

Time: 5:00 - 7:00 pm

Location: Basement Conference Room – Larcom City Hall (301 E. Huron Street)

1. Approve Agenda and Meeting #4 Discussion Summary
2. Approve amendments to PSAP Annotated Outline
3. Approve Work Plan Schedule and Agenda Outlines
4. Community Engagement Strategy
5. Initial List of Priority Issues
6. Sample Resources and Issues Documents
 - o Description of current city policy and enforcement
 - o Link to city code
 - o Available data (such as number of citations by location or recipient type)
 - o Available community reporting methods
 - o Any recommended policies on the subject included in adopted plans
 - o Ideas being currently discussed by city staff
 - o Links to external resources (model codes, best practices, or local initiatives like Snow Buddy)
7. Next Steps & Homework
 - a) Confirm Attendance/Time/Date for Next Meeting

MEETING #6: Determine Data Types

Date: Wednesday, September 3, 2014

Time: 5:00 - 7:00 pm

Location: Basement Conference Room – Larcom City Hall (301 E. Huron Street)

1. Approve Agenda and Meeting #5 Discussion Summary
2. Approve amendments to PSAP Annotated Outline
3. Existing Data Sets
 - a) Crash Analysis Data
 - b) Pedestrian Counts
 - c) Sidewalk Inventory
 - d) Crosswalk Inventory
 - e) Lighting Inventory
 - f) Existing Projects and Programs
 - g) Design Manuals and Standards
4. Identification of additional data needs
5. Next Steps & Homework
 - a) Confirm Attendance/Time/Date for Next Meeting

Resource Group Participation: Staff Discussion Panel for Q & A Session, upon availability:

Cresson Slotten, Systems Planning Unit Manger



8a. Work Plan Schedule

Pedestrian Safety and Access Task Force
Work Plan Schedule
 PRELIMINARY DRAFT - Updated 8/7/14

	July '14	Aug '14	Sep '14	Oct '14	Nov '14	Dec '14	Jan '15	Feb '15	Mar '15	Apr '15	May '15	Jun '15	Jul '15	Aug '15
Task A: Identify Goals & Objectives Task B: Develop Community Outreach & Engagement Plan Task C: Ongoing Communications Task D: Determine Data Types & Issues Identification Task E: Analysis & Prioritization Task F: Safety Solution Alternatives & Funding Options Task G: Pedestrian Safety Action Plan Elements														
Meeting Topics:	Goals & Objectives	Community Outreach & Engagement	Data Types	Identify project types and related issues	Model Engineering and Education Countermeasures	Model Enforcement, & Operations Countermeasures	Prioritization Systems & Approaches	Funding Issues & Options	Planning and Engineering Recommendations	Education Recommendations	Enforcement and Operations Recommendations	PSAP Elements	Draft Recommendations	Final Recommendations
Resource Group Meetings	Tue. July 8	Wed. Aug 6	Mon. Aug 25	Mon. Sep 22	Mon. Oct 27	Mon. Nov 24	Mon. Dec 22	Mon. Jan 26	Mon. Feb 23	Mon. Mar 23	Mon. Apr 27	Wed. May 27	Mon. Jun 22	Mon. Jul 27
PSATF Meetings	Meeting #4, Thu. July 17 5 - 7 pm Traverwood Library	Meeting #5 Wed. Aug 20 5 - 7 pm Basement Conf Room Larcom City Hall	Meeting #6 Wed. Sep 3 5 - 7 pm Basement Conf Room Larcom City Hall	Meeting #7 Wed. Oct 1 5 - 7 pm Council Work Room, 2nd Floor, Larcom City Hall	Meeting #8 Wed. Nov 5 5 - 7 pm Basement Conf Room Larcom City Hall	Meeting #9 Wed. Dec 3 5 - 7 pm Basement Conf Room Larcom City Hall	Meeting # 10 Wed. Jan 7 5 - 7 pm Basement Conf Room Larcom City Hall	Meeting #11 Wed. Feb 4 5 - 7 pm Basement Conf Room Larcom City Hall	Meeting #12 Wed. Mar 4 5 - 7 pm Basement Conf Room Larcom City Hall	Meeting # 13 Wed. Apr 1 5 - 7 pm Basement Conf Room Larcom City Hall	Meeting #14 Wed. May 6 5 - 7 pm Basement Conf Room Larcom City Hall	Meeting # 15 Wed. Jun 3 5 - 7 pm Basement Conf Room Larcom City Hall	Meeting #16 Wed. Jul 1 5 - 7 pm Basement Conf Room Larcom City Hall	Meeting #17 Wed. Aug 5 5 - 7 pm Basement Conf Room Larcom City Hall
Stakeholder Focus Group (meeting times, dates and locations tentative)				Thurs. Oct 16 7 am - 7 pm Basement Conf Room Larcom City Hall					Wed. Mar 11 7 am - 7 pm Basement Conf Room Larcom City Hall		Wed. May 13 7 am - 7 pm Basement Conf Room Larcom City Hall			
Community-at-large Meeting (meeting times, dates and locations tentative)					Wed. Nov 19 6:30 - 8:30 pm Cobblestone				Wed. Mar 25 6:30 - 8:30 pm Cobblestone			Tues. Jun 2 6:30 - 8:30 pm Cobblestone		
Surveys (dates are tentative)				Week of Oct 19 through week of Nov 9					Week of Mar 8 through week of Mar 22		Week of May 10 through week of May 31			
Online Crowdsourcing Maps (dates are tentative)				Week of Oct 19 through week of Nov 9					Week of Mar 8 through week of Mar 22		Week of May 10 through week of May 31			

Included in your meeting packet



8b. Data Types – September 3rd Task Force Meeting

- No additional data requests received prior to the meeting
- A discussion of what data the City has, NOT an analysis of that data at this time
- Determine Data Types
 - Crash Analysis Data
 - Pedestrian Counts
 - Sidewalk Inventory
 - Crosswalk Inventory
 - Lighting Inventory
 - AAATA Data
 - Existing Projects and Programs
 - Design Manuals and Standards
- There will be a staff panel present for Q & A Session
- Please submit questions in advance to help staff prepare



Next meeting two weeks from today.

Confirm attendance for September 3rd Task Force Meeting.



City of Ann Arbor Pedestrian Safety & Access Task Force



Public Comments

Norman COX, PLA, ASLA and
Carolyn Prudhomme, ASLA

The Greenway Collaborative, Inc.
Ann Arbor, Michigan



The **Greenway**
Collaborative, Inc.