

ADDENDUM No. 1

RFP No. 951 - Organics Management Plan

Due: December 4, 2015 at 10:00 A.M.

The following changes, additions, and/or deletions shall be made to the Request for Proposal for Organics Management Plan RFP No. 951 on which proposals will be received on/or before December 4, 2015 by 10:00 A.M.

The information contained herein shall take precedence over the original documents and all previous addenda (if any), and is appended thereto. **This Addendum includes 2 page(s).**

Offeror is to acknowledge receipt of this Addendum No. 1, including all attachments in its Proposal by so indicating in the proposal that the addendum has been received. Proposals submitted without acknowledgement of receipt of this addendum will be considered nonconforming.

The following forms provided within the RFP Document must be included in submitted proposal:

- City of Ann Arbor Non-Discrimination Ordinance Declaration of Compliance
- City of Ann Arbor Living Wage Ordinance Declaration of Compliance
- Vendor Conflict of Interest Disclosure Form

Proposals that fail to provide these completed forms listed above upon proposal opening will be deemed non-responsive and will not be considered for award.

I. CORRECTIONS/ADDITIONS/DELETIONS

Changes to the RFP documents which are outlined below are referenced to a page or Section in which they appear conspicuously. The Bidder is to take note in its review of the documents and include these changes as they may affect work or details in other areas not specifically referenced here.

<u>Section/Page(s)</u>	<u>Change</u>
All mentions	As provided in RFP Document: Proposal Due Date: November 20, 2015 at 10:00 A.M. Interviews (if needed) Week of November 30 Selection Week of November 30
	As updated herein: Proposal Due Date: December 4, 2015 at 10:00 A.M. Interviews (if needed) Week of December 14 Selection Week of December 14

Comment: The Due Date and Time for responses to this RFP has been extended to Friday, December 4, 2015 at 10:00am. Tentative time frames for Interviews and Selection have been pushed back as well as outlined above. Note that all other dates are unchanged.

II. QUESTIONS AND ANSWERS

The following Questions have been received by the City. Responses are being provided in accordance with the terms of the RFP. Respondents are directed to take note in its review of the documents of the following questions and City responses as they affect work or details in other areas not specifically referenced here.

Question 1: Will the City consider extending the proposal due date to December 4? The study is comprehensive in nature, and the additional time will enable the development of a quality proposal for the City's consideration.

Answer 1: The City will extend the proposal due date to Friday December 4th at 10a.m. Interviews week of December 14th, Selection the week of December 14 as outlined in I. Corrections/Additions/Deletions herein.

Question 2: Scope item 4 references development of truck routes. Please clarify whether the City expects that specific routes would be developed in this study using detailed routing software, or if the City is instead interested in generally identifying route parameters that would be appropriate (e.g., number of trucks, productivity/number of stops per truck, etc.) to fulfill this scope element.

Answer 2: The City would be interested identifying route parameters that would be appropriate, number of trucks, number of drivers per truck, productivity/number of stops per truck. The City is not looking for specific routes to be developed.

Question 3: Scope item 4 references possible special considerations required for the downtown alleys in relation to containers and trucks. What type of containers and trucks are used presently in the downtown alleys for trash collection? Are any organics collection services provided in the downtown alleys currently, and if so using what types of containers and trucks?

Answer 3: Trash is picked up using a normal sized commercial truck, through the franchise with WM. Organics are not serviced by the City in the downtown alleys.

Question 4: It is our understanding that commercial waste in the City is collected by Waste Management through an exclusive franchise agreement. Is Waste Management entitled to collection of organics from commercial entities in the City if organics collection is expanded? Can a copy of the commercial franchise agreement be provided at this time?

Answer 4: Organics collection is not currently part of the WM contract. The Franchise agreement with WM can be provided when requested.

Question 5: Does the City have a designated or intended compost facility or other processor to manage organics/food waste collected through a possible program expansion?

Answer 5 The City has a City owned compost facility located at 4150 Platt Rd, the City contracts WeCare Organics to run the facility.
<http://www.wecareorganics.com/annarborinstructions.htm>

Respondents are responsible for any conclusions that they may draw from the information contained in the Addendum