ADDENDUM No. 1

RFP No. 21-10

Access Control System Replacement

Updated Due Date and Time: May 6, 2021 by 2:00 P.M. (local time)

The information contained herein shall take precedence over the original documents and all previous addenda (if any) and is appended thereto. **This Addendum includes nine (9) pages.**

The Offeror is to acknowledge receipt of this Addendum No. 1, including all attachments in its Proposal by so indicating in the proposal that the addendum has been received. Proposals submitted without acknowledgement of receipt of this addendum may be considered non-conforming.

The following forms provided within the RFP Document should be included in submitted proposals:

- **Attachment B - Non-Discrimination Declaration of Compliance**
- **Attachment C - Living Wage Declaration of Compliance**
- **Attachment D - Vendor Conflict of Interest Disclosure Form**

Proposals that fail to provide these completed forms listed above upon proposal opening may be rejected as non-responsive and may not be considered for award.

I. CORRECTIONS/ADDITIONS/DELETIONS

Changes to the RFP documents which are outlined below are referenced to a page or Section in which they appear conspicuously. Offerors are to take note in its review of the documents and include these changes as they may affect work or details in other areas not specifically referenced here.

Page(s)	Change
Page 7-8	As provided in RFP No. 21-10 Document:

O. Schedule

Activity/Event	Anticipated Date
Written Question Deadline	March 25, 2021, 10:00 a.m.
Addenda Published (if needed)	On or before April 2, 2021
Proposal Due Date	April 16, 2021, 2:00 p.m. (local time)
Tentative Interviews (if needed)	Week of April 26, 2021
Selection/Negotiations	Week of May 3, 2021
Expected City Council Authorizations	June/July 2021

As updated herein:
O. Schedule

Activity/Event	Anticipated Date
Onsite Walkthrough	April 6th, 2021 10am-12pm
Written Question Deadline	April 9th, 2021 by 10:00 am
Addenda Published (if needed)	On or before April 23rd, 2021
Proposal Due Date	May 6th, 2021 by 2:00 p.m. (local time)

Tentative Interviews (if needed)	Week of May 17th, 2021
Selection/Negotiations	Week of May 24th, 2021
Expected City Council Authorizations	July 2021

Comment: The intent with this change is to add an Onsite Walkthrough and adjust other dates (including the Proposal Due Date and Time) as provided herein.

II. QUESTIONS AND ANSWERS

The following Questions have been received by the City. Responses are being provided in accordance with the terms of the RFP. Offerors are directed to take note in its review of the documents of the following questions and City responses as they affect work or details in other areas not specifically referenced here.

Question 1:   What exactly is the expectations of this project?
Answer 1:   This project will replace an existing Lenel Facility Commander access control system that will provide the City with an access control system that is easy to administer, includes current functionality along with additional functionality and expansion for future growth.

Question 2:   Is the city unhappy with the current solution?
Answer 2:   The current Facility Commander system is end of life and hardware parts replacement are no longer available.

Question 3:   Are you just looking for a Lenel dealer to upgrade the current head end?
Answer 3:   All options will be considered and does not need to be Lenel.

Question 4:   Section 2 – II objective notes to replace the Lenel Facility Commander, and the specs look fairly open. To confirm – are you looking specifically to replace with new Lenel, or are you open to any equal, expandable, competitive platform?
Answer 4:   We are open to any access control system and does not need to be Lenel. We are hoping to use existing hardware where possible to cut down the cost of the project.

Question 5:   Please confirm expectation of the note "Utilize existing hardware and devices where possible". Is this more related to wiring and door contacts, but still expect to replace panels, readers, etc? Or could a bidder possibly propose an update to existing keeping as much compatible equipment as possible? Clarification could keep bids more aligned or "apples-to-apples".
Answer 5:   We are open to any system whether it is an upgrade of the current system or an all new system. We would like to re-use as much compatible/existing hardware where possible to reduce the cost of the project with either system.

Question 6:   Will there be a walkthrough set up for even a sample location or could we request to set that up?
Answer 6:   A site visit is scheduled for April 6th at 10am at 301 E. Huron St Ann Arbor, MI 48104. Please enter the Justice Center and go through Court security. Tell them you are here to meet with IT and we will meet you on the other side. Masks are mandatory and depending on how many participants we may limit the number of people in the room at a time.

Question 7:   With regards to the RFP, can we get a list of all the devices listed on page 9 and 10 as to where they physically are in the system (possible device tree) so we can provide an accurate and detailed response?

Answer 7:   See Facility Commander Inventory Detail attached.

Question 8:   Please confirm that the City is looking for a replacement to the Facility Commander system.
Answer 8:   All options will be considered and does not need to be Lenel.

Question 9:   Will the City of Ann Arbor provide a new server or will you want this to be cloud based where FSS Technologies would host the server?
Answer 9:   The City has a virtual server farm and would like to have the server or headend on-premise.

Question 10: Per the list below, can you provide a breakdown of what equipment and the number of readers installed at each location?
Answer 10:   See Facility Commander Inventory Detail attached.

Question 11: Can you also tell me if the equipment is run to a head end location or if the door controllers are installed above the doors?
Answer 11:   Door controller Micro's are located in the data closets on each floor or at each location. J Boxes are either located above the doors or in the data closet.

Question 12: Are the current card readers HID and CASI? #6 in the hardware section mentions cards integrating with new software...
Answer 12:   There is a mixture of HID and CASI cards. If possible we would like to keep the current cards if compatible with the new system. If not, we would like HID cards.

Question 13: The new doors you want quoted on the project, will you have a company the City of Ann Arbor works with install the new electrified hardware and we would install the new card readers and door controllers?
Answer 13:   The new doors will be included in the project and the winning offeror will be responsible for the installation of all components.

Question 14: How many keycards should be quoted?
Answer 14:   1000 cards

Question 15: Are there prints or other documents that detail how many locations the existing access control equipment is housed?
Answer 15:   See Facility Commander Inventory Detail attached.

Question 16: The RFP lays out how many pieces of hardware are currently installed but not a breakout of how many sites.
Answer 16:   See Facility Commander Inventory Detail attached.

Question 17: There is also mention of additional doors to be added during this project. Will those be disclosed after the initial bid had been awarded? If not, is there documentation now that spells how many new doors and where?
Answer 17:   7 additional doors will be added in one location and would require additional door controller(s).

Question 18: How many locations will there be in the project?
Answer 18:   21 locations, See Facility Commander Inventory Detail attached.

Question 19: What is the model number of the direct door controller? It is the first line item under controllers

Answer 19:   Direct Door - DD1FC

Question 20:   Will we be re-using existing credentials or will new credentials be issued?
Answer 20:   We would like to use the existing keycards if possible.

Question 21:   If new credentials are being issued, do you want printable card only or do you
                want fobs as well?
Answer 21:   We would be open to cards and fobs. Cards must be able to be customized.

Question 22:   What type of card readers does the City use currently? If they are the older single
                frequency Wiegand readers, cards can be cloned.
Answer 22:   Readers are CASI-RUSCO Supervised but can be verified during design.

Question 23:   What is the model number of your current badge printer?
Answer 23:   Zebra SXP Series 3 Network Card Printer

Question 24:   Do you have a preference on manufacturer?
Answer 24:   We do not have a preference on manufacturer of system.

Question 25:   Can we get a break down of the buildings and what equipment is in each
                building?
Answer 25:   See Facility Commander Inventory Detail attached.

Question 26:   How many client licenses will the City of Ann Arbor require for the software?
Answer 26:   5 client licenses

Question 27:   Is there a budget number in mind for this project?
Answer 27:   We are declining to provide the budget. If you have different tiered solutions or
                pricing options, please include both in your response.

Question 28:   Is every door on the system functioning correctly right now/no known issues with
                any card readers, electrified hardware, power supplies, door contacts, request to
                exit sensors, wiring, etc?
Answer 28:   There are no known issues at this time.

Question 29:   Why are you replacing the Lenel Facility Commander access control system?
Answer 29:   The current Facility Commander system is end of life and no longer supported.

Question 30:   Is the current Lenel system integrated with any Video Management System,
                alarm system, fire alarm system?
Answer 30:   At this time we don't have any integration but this is something we are interesting
                in exploring.

Question 31:   What work hours will the facilities be accessible to perform installations and system
                cut overs? In an effort to minimize impact to business operations will there be
                restrictions concerning system outages or facility access that need to be accounted
                for in project plan schedule?
Answer 31:   All work will be performed during normal business hours of Monday-Friday, 8am-
                5pm. If there are times work will need to be completed outside of normal business
                hours this will be scheduled on a case by case basis.

Question 32:   Can you provide details concerning the number of facilities where Point-to-point
                wireless connectivity is currently deployed? What manufacturer and product
                model are being utilized?

Answer 32:   The City utilizes Adtran and Proxim for wireless point-to-point connectivity. Models vary.

Question 33:   Will the successful Integrator receive a recent data backup of the existing access control system?
Answer 33:   Yes, a backup of the current database will be supplied.

Question 34:   Who is responsible for providing network switch equipment and associated programming?
Answer 34:   City of Ann Arbor Network Team

Question 35:   Can you provide the number of facilities with system layout information by building for equipment identified in the scope of services specification?
Answer 35:   See Facility Commander Inventory Detail attached.

Question 36:   Are there system as-built drawings indicating point-to-point connections available for reference that will be provided to the successful Integrator?
Answer 36:   No

Question 37:   What is the HID card format in use currently?
Answer 37:   Cards are using CASI F/2F proprietary format but some readers are using a Weigand interface to communicate with system.

Question 38:   Are sample cards available?
Answer 38:   Yes

Question 39:   Are the CASI cards using a proprietary format?
Answer 39:   Cards are using CASI F/2F proprietary format

Question 40:   Can we perform a site walk / inspection of the current locations of equipment?
Answer 40:   A site visit is scheduled for April 6th at 10am at 301 E. Huron St Ann Arbor, MI 48104. Please enter the Justice Center and go through Court security. Tell them you are here to meet with IT and we will meet you on the other side. Masks are mandatory and depending on how many participants we may limit the number of people in the room at a time.

Question 41:   Does the current card access system monitor door contacts, motion sensors, glass break sensors, and other alarm / intrusion detection devices? If so, how many of each type and where are they located?
Answer 41:   The system to our knowledge only monitors door contacts. This will need to be defined during design.

Question 42:   Does each equipment location have network provided and available for use with the new equipment?
Answer 42:   Yes

Question 43:   Should our quote include new wiring, or can the existing wiring be utilized for the new equipment?
Answer 43:   Existing wiring should be used unless it is not compatible with new system.

Question 44:   In lieu of a keypad to gain entry can an app on your phone be used instead?
Answer 44:   As long as it is secure, we are open to options.

Question 45:   Instead of software, can a cloud based solution be used instead?
Answer 45:   The City is interested with on-premise solutions only.

Question 46: Can a map of all reader placements and controllers for the location for the current system be provided?
Answer 46: A map is not available. See attached spreadsheet.

Question 47: Can the controllers be network based? If so, is the vendor responsible for running network cable through the building?
Answer 47: Controllers should be network based as our current controllers are. Network cabling is already installed.

Question 48: Should responses include a new badge printer? If so, do you require single or double sided printing capability?
Answer 48: A new badge printer should be provided if the current Zebra SXP Series 3 Network Card Printer will not work with the proposed solution. The city does utilize a double-sided printer.

Question 49: How many user clients are needed?
Answer 49: 5 client licenses

Question 50: RFP states Ann Arbor is currently running Windows 2008 R2, SQL server 2008 R2, and Windows 7.   Should the costs to upgrade this software be included in our bid or will these items be covered by others?
Answer 50: No, the City will provide the server based on specifications of the proposed solution.

Question 51: Should our quote assume that the server hardware and any needed upgrades (ie. memory expansion) will be covered by the City?
Answer 51: Yes, the City will provide the server hardware based on the proposed solution.

Question 52: Thank you very much for the list of equipment you currently have. It gives us a general idea of what is in place. Can you please provide more of a detailed architecture of your existing system so that we may provide you an accurate response to your RFP? For instance… Are all your ACS doors run back to a central location in each building?
Answer 52: See Facility Commander Inventory Detail attached. All doors are networked back to a central server.

Question 53: Would you prefer an on-premises solution or a cloud-based solution?
Answer 53: The City is interested with on-premise solutions only.

Question 54: What are your growth considerations for the future?
Answer 54: The proposed solution needs to be scalable as new doors or buildings are being added to the system.

Question 55: Have you considered any provisions for touchless door/operators? Your RFP does specify mobile readers, which work well with touchless solutions
Answer 55: As long as it is secure, we are open to options.

Question 56: How would you like to phase the project once it starts?
Answer 56: The project schedule will be determined and agreed upon during the design phase of the project

Question 57: I noticed your RFP for Access Control on BidDirect. I was wondering if you had already done the walk through or if there is a way to still get into the RFP process.

Answer 57:   See updated Schedule and Answers 6 and 40 provided herein.

Offerors are responsible for any conclusions that they may draw from the information contained in the Addendum.

Facility Commander Inventory Detail

Location	Micro Model	Power Comm	8RP	2SRP	16DO	20DI	Readers	Notes
2000 South Industrial	MPXN2000						3	Housing Commission
727 Miller - Housing	Micro/PNXPlus	1	1				8	Housing Commission
A2MC 1st Floor TSER South	Micro/PNXPlus	1	2			1	12	Justice Center
A2MC 2nd Floor North	Micro/PNXPlus	1	2			1	15	Justice Center
A2MC 2nd Floor South	Micro/PNXPlus	1	2			1	12	Justice Center
A2MC 3rd Floor North	Micro/PNXPlus	1	1			1	8	Justice Center
A2MC 3rd Floor South	Micro/PNXPlus	1	1			1	5	Justice Center
A2MC 4th Floor North	Micro/PNXPlus	1	2			1	9	Justice Center
A2MC 4th Floor South	Micro/PNXPlus	1	1			1	7	Justice Center
A2MC 5th Floor North	Micro/PNXPlus	1	2		1	1	14	Justice Center
A2MC 5th Floor South	Micro/PNXPlus	1	2		1	1	13	Justice Center
AAWTP SSMP - EF Micro 100	Micro/PNXPlus	1		4			8	WTP
AAWTP SSMP - SV Micro 103	Micro/PNXPlus	1		2	1		4	WTP
AAWTP SSMP - WF/PG Micro 102	Micro/PNXPlus	1		3	1		6	WTP
AAWTP SSMP - AB Micro 101	Micro/PNXPlus	1		2			4	WTP
AAWTP SSMP - AP Micro 113	Micro/PNXPlus	1				1		WTP
AAWTP SSMP - BH DirecDoor 107	DirectDoor						1	Barton Hydro
AAWTP SSMP - BP Micro 106	Micro/PNXPlus	1		1		1	2	Barton Pumping Station
AAWTP SSMP - EQ DirecDoor 114	DirectDoor						2	WTP
AAWTP SSMP - GB DirecDoor 105	DirectDoor						2	WTP
AAWTP SSMP - LS DirecDoor 108	DirectDoor						1	Liberty Pumping Station
AAWTP SSMP - MT DirecDoor 111	DirectDoor						2	Manchester Tank
AAWTP SSMP - NC DirecDoor 109	DirectDoor						1	North Campus Pumping
AAWTP SSMP - NT DirecDoor 110	DirectDoor						2	North Campus Tank
AAWTP SSMP - OZ DirecDoor 104	DirectDoor						2	WTP
AAWTP SSMP - SI DirecDoor 112	DirectDoor						1	S. Industrial Pumping

Name	Model								Location
AAWTP-WH Service Pump Station 115	Micro/PNXPlus	1		2				4	WTP
Baker Commons	DirectDoor							1	Housing Commission
CTN 2805 South Industrial	Micro/PNXPlus	1	1					6	CTN
911 Center	Micro/PNXPlus	1	1					6	Fire Station #1
Fire Station #1	Micro/PNXPlus	1	1		1			1	Fire Station #1
Fire Station #1 North	MPXN2000							1	Fire Station #1
1510 E. Stadium	MPXN2000							1	Fire Station #2
Fire Station #3	MicroPXNPlus2000							2	Fire Station #3
Fire Station #4	MicroPXNPlus2000							1	Fire Station #4
Fire Station #5	MicroPXNPlus2000							2	Fire Station #5
Fire Station #6	MicroPXNPlus2000							3	Fire Station #6
Garage 721 N. Main ST.	MPXN2000							2	Parking Lot
Larcom 1st Floor	Micro/PNXPlus	1	2		1			9	City Hall
Larcom 2nd floor	Micro/5PXN	1	2					8	City Hall
Larcom 3rd Floor	Micro/PNXPlus	1	1					2	City Hall
Larcom 6th Floor	Micro/PNXPlus	1	1		1			6	City Hall
Larcom 7th Floor	Micro/PNXPlus	1	2	3				10	City Hall
Larcom Basement	Micro/PNXPlus	1	2		1			14	City Hall
State Crossing	Micro/PNXPlus	1	1					3	Housing Commission
Waste Plant	MPXN2000							2	Waste Water Plant
Wheeler Gate	MPXN2000							2	Wheeler Service Center
WSC Maintenance	Micro/5PNX	1	1					8	Wheeler Service Center
WSC Operations	Micro/5PNX	1	2					13	Wheeler Service Center
WSC Scale House Gate	DirectDoor							2	Wheeler Service Center
WSC Storage	Micro/5PNX	1	2					11	Wheeler Service Center
WSC Storage 2	Micro/PNXPlus		1					6	Wheeler Service Center
Creekside	DirectDoor							2	Housing Commission - New Install
	Total	30	36	14	8	14		272	