



Administrator's Report

The city's mission is to deliver exceptional services that sustain and enhance a vibrant, safe and diverse community.

City Administrator's Report April 1, 2024 prepared for City Council. Kindly forward questions, comments, or suggestions for input to mdohoney@a2gov.org, ifournier@a2gov.org, or shiqqins@a2gov.org.

SAFETY NOTES

Safety Update *Second Local Measles Case*

- The Washtenaw County Health Department announced on March 21, 2024, that a second case of measles was identified locally. This second case is in an adult without prior immunity to measles who was exposed to the Washtenaw case reported on March 3, 2024.
- For a listing of locations and specific times and dates where exposure could have occurred, please visit: <https://www.washtenaw.org/CivicAlerts.aspx?AID=2669>
- Anyone potentially exposed to this second case should monitor themselves for symptoms consistent with measles for 21 days after the exposure date. *Thank you for making A2 Be Safe!*

BICENTENNIAL NEWS

Happy Birthday Ann Arbor! Bicentennial (1824-2024). A bicentennial events calendar is available via <https://a2bicentennial.org/events>. Join our year-long celebration to honor Ann Arbor's bicentennial. There are many planned events scheduled to celebrate this historical (2024) milestone, many of which will be fun, educational, unifying and inclusive.



Current Bicentennial Celebration planning progress and opportunities for community involvement are available via www.a2gov.org/a200.

Learn more about more [projects underway and in need of community support](#) — new features to Bicentennial Park (formerly Southeast Area Park); a statue honoring Kathy Kozachenko, the first openly gay person elected to political office (Ann Arbor City Council) in the United States; and restoration of the James L. Crawford Elks Lodge, the fraternal organization founded in 1899 by Black men denied entry into existing fraternal groups.

You can find additional event and bicentennial information at www.a2bicentennial.org. Would you like to collaborate with A2 Bicentennial on your event or do you have an event to add to the calendar? Please email info@a2bicentennial.org.

SUSTAINABILITY & INNOVATIONS

Sustainability & Innovations Corner. Catch up on the latest from the Ann Arbor Office of Sustainability and Innovations (OSI). For more information, including registration links, visit [OSI online](#).

- In 2023, Ann Arbor [set a record for the most number of solar installations in one year with 232 installations!](#) As we continue to move forward in 2024, OSI is looking to build on the momentum to set yet another record this year through the [Solarize group-buy program](#) that brings together residents and participating solar installers to bulk-purchase solar, allowing for significant savings for residents. New Solarize groups are already forming, so if you or anyone you know is considering solar, reach out to **Joe Lange** at jlange@a2gov.org to join.
- **Home Energy Rating Disclosure Goes Live** – Starting March 12th, the City’s Home Energy Rating Disclosure became official. Learn more about this new ordinance and how to get your Home Energy Score at: <https://www.a2gov.org/departments/sustainability/Sustainability-Me/Pages/Home-Energy-Rating-Disclosure.aspx>.
- The **Spring 2024 Free Tree Giveaway**, hosted by the 10,000 Trees Initiative, will be held on Sunday, April 28th, from 10am-5:30pm at both Tappan and Clague Middle Schools. Residents of Washtenaw County are eligible to register to receive up to four free trees to take home and plant on their property! Learn more and register by visiting <https://osi.a2gov.org/spring24freetree>. Registration opens March 30th at 8am. To volunteer at the event, please sign up here: https://www.signupgenius.com/go/10C0C4DADAD23A3FEC52-48624952-10000#.
- The Office of Sustainability and Innovations is collaborating with Parks & Recreation to install solar systems at various City facilities. Since 2023, over 300 kW of solar arrays have been installed at city parks including the Cobblestone Farm, Buhr Park, Bryant Community Center, Huron Hills and Leslie Park golf courses. The city is working with Homeland Solar on these installations, which include rooftop, ground mount and carport arrays. Further installations are planned for locations including Fuller Park, Veterans Memorial Park and Gallup Canoe Livery. Installations currently underway include Leslie Park Golf Course Club House, Fuller Park, and the Ann Arbor Senior Center. Carport projects at Fuller Park, Huron Hills and Leslie Park Golf Courses, Ann Arbor Senior Center, and Veteran's Park will include the addition of public EV charging. The first of these public chargers is installed and active at Huron Hills Golf Course! Learn more about solar in Ann Arbor at <https://www.a2gov.org/departments/sustainability/Sustainability-Me/Families-Individuals/Pages/Ann-Arbor-Solarize.aspx>
- **Sustainability Series** —The Ann Arbor Office of Sustainability and Innovations [A2ZERO Sustainability Series](#) is underway! Once-monthly forums take place on Wednesdays, 6–7:30 p.m., at the Ann Arbor District Library Downtown Branch. Each forum focuses on a specific topic and practical ways you can get involved in the carbon neutrality goal. While attending in person is encouraged, forums are also available to attend via Zoom. Save the dates, and join OSI and special guests by [registering for any or all forums!](#)
Upcoming forums:
 - April 24 – Equity in Action through A2ZERO.
 - May 29 – Rebates and Home Energy Advisor Services.
- **Subscribe to the OSI Newsletter.** If you haven’t already, please subscribe to monthly, detailed newsletter highlighting some of the sustainability-related activities unfolding in the community. If you aren’t already, [please subscribe](#).
- **Sustaining Ann Arbor Together Grants.** As a reminder, the Office of Sustainability and Innovations operates a grant program to help advance community sustainability-related projects. Grantees can receive up to \$10,000 in funding to implement a project that aligns with our A²ZERO plan. If you are interested in joining our team in reviewing the applications, please contact Missy Stults at mstults@a2gov.org. For more information, visit www.a2gov.org/sa2t.

- Help us Win a Grant: OSI and community collaborators applied for a special Michigan Public Service Commission grant to help decarbonize the Bryant neighborhood. Right now the MPSC is taking comments on all submitted grants and we'd love your feedback. To share your thoughts, go to: https://mpsc_reeiedgrantproposals.apps.lara.state.mi.us/Proposals/ViewDocument/12 and submit your comments on our application by April 12th. And thank you!



COUNCIL PRIORITIES/INITIATIVES

Ordinance Chapter 14, 1:316 Sole/Best Source Data. Pursuant to changes approved by City Council on July 15, 2019, to [Chapter 14, 1:316](#), attached is the Sole/Best Source data for March 2024 for purchases over \$5,000.

PREVIEWS

April 1 Council Meeting will feature the following items of interest:

Consent Agenda (14). There are 14 items on the consent agenda.

Public Hearings (1). Public hearing is listed below and under Second Reading.

Ordinances – First Reading (2).

- An Ordinance to Amend the Zoning Map, Being a Part of Section 5.10.2 of Chapter 55 of Title V of the Code of the City of Ann Arbor, Rezoning of 1.06 Acres from R4C (Multiple-Family Residential District) to PUD (Planned Unit Development), 711 Church PUD Zoning and Supplemental Regulations (CPC Recommendation: Denial - 2 Years and 5 Days)
- An Ordinance to Amend Sections 5.28.1.B, 5.29.8.A, 5.29.6 and 5.29.8 of Chapter 55 (Unified Development Code) of Title V of the Code of the City of Ann Arbor (Multimodal Transportation Impact Analysis [MTIA]) CPC Recommendation: Approval (6 yes, 0 no)

Ordinances – Second Reading (1).

- A Public Hearing and an Ordinance to Amend Chapter 42 (Open Space and Parkland Preservation) of Title III of the Code of the City of Ann Arbor

OTHER

FY2025 Budget Process. The City of Ann Arbor Fiscal year 2025 begins July 1, 2024, and ends June 30, 2025. City Council members can only adopt one fiscal year at a time, even though the city plans for multi-year budgets.

Recorded budget presentations are available online via the [CTN YouTube channel](#). All [presentations and materials](#) are posted online.

Budget timeline:

- April: In accordance with City Charter, the city administrator's recommended fiscal year 2025 budget is submitted to City Council in April. City Council members can only adopt one fiscal year at a time even though the city plans for multi-year budgets.
- May: City Council, with at least seven affirmative votes, will vote to adopt the budget at its meeting on May 20.

Budget-related feedback or comments are encouraged and may be submitted via email to budget@a2gov.org. Other budget documents will be [posted](#) when available.

Curbside Compost Collection Season Resumes April 1. Beginning Monday, April 1, the City of Ann Arbor will resume seasonal curbside compost collections of compost carts, paper yard bags and bundled branches. Please note the 10-paper yard bag limit through the spring/summer season. In addition, the city now only accepts CMA-W certified manufactured compostable products in city compost carts. BPI certified products as well as items made of bamboo and palm leaf materials are no longer accepted. For all the details on the city compost program, please visit www.a2gov.org/compost.

Join NAP for April Volunteer Events and Celebrations. City of Ann Arbor Natural Area Preservation (NAP) works to protect and restore Ann Arbor's natural areas and to foster an environmental ethic within the community. This involves conducting plant and animal inventories, ecological monitoring and stewardship projects in Ann Arbor parks. With tasks performed by both staff and volunteers, NAP is sharing events planned for April 2024. To attend an event, participants are encouraged to preregister using VolunteerHub at <https://cityofannarbor.volunteerhub.com/lp/nap>; registration links to each event in VolunteerHub are also provided with each description. More information is available via <https://www.a2gov.org/news/pages/article.aspx?i=1043>



MEMORANDUM

TO: Milton Dohoney Jr., City Administrator
FROM: Colin Spencer, Purchasing Manager
DATE: 3/29/2024
SUBJECT: Sole/Best Source Data for March 2024

Pursuant to changes made to Chapter 14, 1:316 on 7/15/19 by Council, attached is the Sole/Best Source data for March 2024 for purchases over \$5,000. Any questions, comments or concerns please do not hesitate to reach out.

cc: Marti Praschan, Chief Financial Officer
Sara Higgins, Director of Operations

Sole/Best Source for March 2024

Unit	Amount	Vendor	Item	Description	Type
Fleet & Facilities	\$ 7,769.15	Bob's Body Shop	BODY AND FRAME WORK (INCLUDING UNDERCOATING).92819	CAR 57 - COLLISION REPAIRS	Best Source
Fire	\$ 5,917.26	The W.W. Williams Company	*AP Invoice	LADDER 1-5 REPAIRS PER ESTIMATE 14855461	Best Source
Water Treatment	\$ 8,422.49	Madison Electric	*AP Invoice	UPDATE SHOP LIGHTS	Best Source
WWTP	\$ 10,365.00	Fondriest Environmental	ICE/SNOW ON BRIDGES, ETC.).75590	EXO3S BATTERYLESS MULTI-PARAMETER WATER QUALITY SONDE	Sole Source
City Admin	\$ 25,000.00	Print-Tech	*AP Invoice	BICENTENNIAL PARK BROCHURE PRINTING	Best Source
Water Treatment	\$ 5,746.00	EMSL Analytical	TESTING SERVICES (NOT OTHERWISE CLASSIF.96148	WTP: CRYPTOSPORIDIUM AND GIARDIA LAB SERVICES	Best Source
Fire	\$ 5,500.00	Response Training Group	*AP Invoice	TECHNICAL SERVICES FOR TRACTOR DRAWN AERIAL	Sole Source
Fire	\$ 5,945.22	West Shore Fire	*AP Invoice	OUTDOOR EMERGENCY SIREN SYSTEM - REPAIR TO 3 SIRENS	Sole Source
Clerks	\$ 16,660.00	Harper Electric	*AP Invoice	COUNCIL CHAMBER RENOVATIONS	Best Source
Parks & Rec	\$ 13,356.52	Waterloo Tent & Tarp	*AP Invoice	FULLER POOL SHADE SAILS	Best Source
Sustainability	\$ 333,000.00	Sesame Solar Inc	*AP Invoice	MOBILE NANOGRID	Best Source
Systems Planning	\$ 31,935.50	Allovanse	(NOT OTHERWISE CLASSIFIED).96258	CIP EQUITY SUSTAINABILITY SCORING UPDATE	Best Source
Parks & Rec	\$ 18,150.00	Target Specialty Products	*AP Invoice	PARKS - DURAEDGE BALLFIELD MATERIAL	Best Source
WWTP	\$ 16,400.00	Siemens Industry	AND VENTILATION MAINTENANCE AND R.91036	REPLACE AIR HANDLER CONTROLLERS & SOFTWARE IN ADMIN	Sole Source
Parks & Rec	\$ 15,140.96	Belfor USA Group	*AP Invoice	PARKS - ENCAMPMENT CLEANUP	Best Source
15th District Court	\$ 15,000.00	The Dispute Resolution Center	ALTERNATIVE DISPUTE RESOLUTION S.96105	SMALL CLAIMS MEDIATION SERVICES FY24	Sole Source
IT	\$ 12,049.00	Volanti Displays	COMPUTER SYSTEMS, DIGITAL.20625	55" 4K PLAN REVIEW TABLE	Best Source
Police	\$ 16,615.39	Axon Enterprises	*AP Invoice	AAPD 15 TASER 7 CERTIFICATION BUNDLE	Best Source