

**SUMMARY OF FY2017 BUDGET IMPACTS**

**PURPOSE OF PRESENTATION:**

- Kicks-off opportunity for comments for Administrator's consideration in preparing his recommendation.
- Budget discipline: FY2017 is 2nd year of Two Year Plan.
- Below are SAA's recommended changes to the FY2017 Plan given the existing environment.
- Below is Not Administrator's recommendation, which comes in April.
- SAA required to first offset requests with efficiencies and operational improvements.
- Guides going forward: Council priorities, sustainability framework, strategic plan and national citizen survey.

	<u>Revenues</u>	<u>Expenditures</u>	<u>Net</u>
<b>GENERAL FUND</b>			
FY 2017 Plan	\$ 98,995,318	\$ (100,844,582)	\$ (1,849,264) (a)
Forecasted Changes	<u>(142,482)</u>	<u>734,750</u>	<u>592,268</u>
Forecasted FY 2017 Plan	\$ 98,852,836	\$ (100,109,832)	\$ (1,256,996)
<b>STAFF REQUESTS</b>			
<u>City Administrator</u>			
● City Administrator-Clerk's Office		(161,386)	(161,386)
● City Administrator-Safety	41,853	(41,853)	-
● City Administrator		(38,588)	(38,588)
● Non-Departmental		(1,000,000)	(1,000,000)
Total City Administrator	<u>\$ 41,853</u>	<u>\$ (1,241,827)</u>	<u>\$ (1,199,974)</u>
<u>Community Services</u>			
● Parks & Recreation	150,000	(128,000)	22,000
● Administration		(15,000)	(15,000)
● Planning		(110,346)	(110,346)
● Planning & Development		-	-
● Office of Community Development		(90,000)	(90,000)
Total Community Services	<u>\$ 150,000</u>	<u>\$ (343,346)</u>	<u>\$ (193,346)</u>
<u>Safety Services</u>			
● Fire	(25,000)	(201,403)	(226,403)
● Police		(124,130)	(124,130)
Subtotal	<u>\$ (25,000)</u>	<u>\$ (325,533)</u>	<u>\$ (350,533)</u>
<u>Public Services</u>			
● Systems Planning		(373,371)	(373,371)
● Field Services		(320,000)	(320,000)
● Project Management	-	(50,000)	(50,000)
Subtotal	<u>\$ -</u>	<u>\$ (743,371)</u>	<u>\$ (743,371)</u>
<u>Other</u>			
● City Attorney		(6,852)	(6,852)
● Housing Commission	-	(105,000)	(105,000)
Subtotal	<u>\$ -</u>	<u>\$ (111,852)</u>	<u>\$ (111,852)</u>
<b>Total Staff Requests</b>	<b>\$ 166,853</b>	<b>\$ (2,765,929)</b>	<b>\$ (2,599,076)</b>
<b>Revised Status of Plan</b>	<b><u>\$ 99,019,689</u></b>	<b><u>\$ (102,875,761)</u></b>	<b><u>\$ (3,856,072)</u></b>
Memo: Revised Status is Comprised of:			
Operating Surplus/(Deficit)			\$ (104,934)
One-time Surplus/(Spending)			<u>(3,751,138)</u>
Total (Use) of Fund Balance			<u>\$ (3,856,072)</u>

(a) **FY 17 One-Time Amounts Already Included in the Plan**

Community Services-Deer Management	20,000
Community Services-hire consultant to develop amendments to Sign Ordinance	75,000
District Court-Document Imaging Project	11,600
Institute GF contribution for Capital Needs	450,000
Public Services- Pedestrian Safety - sidewalk gaps & enforcement	100,000
Public Services-Barton and Superior Dam work	250,000
Public Services-Fire Station generators (CIP item)	100,000
Public Services-Fire Stations 1 and 6 Rehab (CIP item)	221,000
Public Services-Fire Stations 3 and 4 Rehab (CIP item)	100,000
Public Services-Guy C. Larcom Building Freight Elevator replacement (CIP item)	200,000
Safety Services-Fire-Two-year intern position added for Accreditation Manager	72,000
Safety Services-Police-CALEA administrator (Lieutenant position)-repurpose 1.0 FTE officer	25,297
Public Services-Loss of Dam revenue	64,414
<b>Total One-Time Impacts</b>	<u>1,689,311</u>
Operating Deficit in FY17 plan	159,953
Total Deficit Planned for FY17	<u>\$ 1,849,264</u>

**RISK FUND**

● Increased expense to pay Gen Fund for 1/2 Safety FTE \$ (41,853)

**CONSTRUCTION FUND:**

● Additional needs for Building Inspections \$ 400,000

City of Ann Arbor  
**BUDGET IMPACT ANALYSIS**

**SERVICE AREA:**  
**SERVICE UNIT:**

**City Administrator**  
**City Clerk**

SERVICE ACTIVITY	Recurring/Non- Recurring	FUND	CHANGES FROM EXISTING SERVICE LEVELS	FY 17 Planned Impact	FY 17 Actual Impact
City Elections	Non-Recurring	0010	Electronic Pollbook and accessories for new precinct 4-10	\$ -	\$ 1,000
City Elections	Non-Recurring	0010	10 Additional EPB laptops to implement dual EPB in Presidential Election	\$ -	\$ 10,000
City Elections	Non-Recurring	0010	State Mandated purchase of new voting technology (this is approximately the 50% local match in either FY17 or 18) -transfer to 00CP	\$ -	\$ 125,000
City Elections	Recurring	0010	.25 FTE increase for election coordinator		25,386
<b>TOTAL DOLLARS (\$) IDENTIFIED</b>				<b>\$ -</b>	<b>\$ 161,386</b>
<b>Net New Impact for FY17</b>					<b>\$ 161,386</b>

City of Ann Arbor  
**BUDGET IMPACT ANALYSIS**

**SERVICE AREA:**  
**SERVICE UNIT:**

**City Administrator**  
**Safety Unit**

SERVICE ACTIVITY	Recurring/Non- Recurring	FUND	CHANGES FROM EXISTING SERVICE LEVELS	FY 17 Planned Impact	FY 17 Actual Impact
Safety Technician	Recurring	0057- Risk	Increase the current 1/2 FTE within the Safety Unit budget to a full or 1 FTE to hire a full-time safety technician to assist in continuing to improve the City's safety management program and further reduce the City's risk exposure.	\$ -	\$ 41,853
	Recurring Recurring	0010	Position is for an internal service fund that flows through the General Fund due to GASB#68 changes Revenue Expenditure Net Zero Impact to the General Fund		(41,853) 41,853 -
<b>TOTAL DOLLARS (\$) IDENTIFIED</b>				<b>\$ -</b>	<b>\$ 41,853</b>
<b>Net New Impact for FY17-General Fund</b>					<b>\$ -</b>
<b>Net New Impact for FY17-Risk Fund</b>					<b>\$ 41,853</b>

City of Ann Arbor  
**BUDGET IMPACT ANALYSIS**

SERVICE AREA:  
 SERVICE UNIT:

CITY ADMINISTRATOR  
 CITY ADMINISTRATOR

SERVICE ACTIVITY	Recurring/Non-recurring	FUND	CHANGES FROM EXISTING SERVICE LEVELS	FY 17 Planned Impact	FY 17 Actual Impact
Strategic Planning	Non-Recurring	0010	One-time carry over from FY15 for \$8,587.90 from P.O. 2015-316 One-time carry over from FY16 for \$30,000 from P.O. 2016-342	\$ -	\$ 38,588
<b>TOTAL DOLLARS (\$) IDENTIFIED</b>				<b>\$ -</b>	<b>\$ 38,588</b>
<b>Net New Impact for FY17</b>					<b>\$ 38,588</b>

City of Ann Arbor  
**BUDGET IMPACT ANALYSIS**

SERVICE AREA:                    Non-departmental  
 SERVICE UNIT:

SERVICE ACTIVITY	Recurring/Non- Recurring	FUND	CHANGES FROM EXISTING SERVICE LEVELS	FY 17 Planned Impact	FY 17 Actual Impact
Workforce Planning	Non-Recurring	0010	Conduct a pilot program to train/hire employees for purposes of workforce planning prior to an employee's retirement - including funding and authorization for a temporary bank of up to 10 FTEs		1,000,000
<b>TOTAL DOLLARS (\$) IDENTIFIED</b>				\$       -	<b>\$    1,000,000</b>
<b>Net New Impact for FY17</b>					<b>\$    1,000,000</b>

City of Ann Arbor  
**BUDGET IMPACT ANALYSIS**

**SERVICE AREA:**  
**SERVICE UNIT:**

**Community Services**  
**Parks & Recreation Services**

SERVICE ACTIVITY	Recurring/Non- Recurring	FUND	CHANGES FROM EXISTING SERVICE LEVELS	FY 17 Planned Impact	FY 17 Actual Impact
Recreation Facilities	Recurring	0010	Increased expenses from busier Livery operations and enhanced customer service offerings. \$80,000 temporary staff time, \$33,000 inventory, materials, rent, \$15,000 additional fleet.	-	128,000
Recreation Facilities	Recurring	0010	Increased revenue based upon 2014 season and 2015 Livery season experiences.	-	(150,000)
<b>TOTAL DOLLARS (\$) IDENTIFIED</b>				<b>\$ -</b>	<b>\$ (22,000)</b>
<b>Net New Impact for FY17</b>					<b>\$ (22,000)</b>

City of Ann Arbor  
**BUDGET IMPACT ANALYSIS**

**SERVICE AREA:** Community Services  
**SERVICE UNIT:** Building (Administration)

SERVICE ACTIVITY	Recurring/Non- Recurring	FUND	CHANGES FROM EXISTING SERVICE LEVELS	FY 17 Planned Impact	FY 17 Actual Impact
Administration	Recurring	0010	Additional funding placeholder for deer management	\$ 20,000	\$ 35,000
<b>TOTAL DOLLARS (\$) IDENTIFIED</b>				<b>\$ 20,000</b>	<b>\$ 35,000</b>
<b>Net New Impact for FY17</b>					<b>\$ 15,000</b>

City of Ann Arbor  
**BUDGET IMPACT ANALYSIS**

SERVICE AREA:  
 SERVICE UNIT:

CSA  
 Planning

SERVICE ACTIVITY	Recurring/Non- Recurring	FUND	CHANGES FROM EXISTING SERVICE LEVELS	FY 17 Planned Impact	FY 17 Actual Impact
Planning	Recurring	0010	Add 1.0 FTE new General Planner IV position to the planning department staff	\$ -	\$ 85,346
	Non-Recurring		Develop a New Sign Ordinance for the City of Ann Arbor--The sign ordinance was last comprehensively revised in 1974. Due to new case law, advancing technologies, and changes in community character and desires, a comprehensive sign ordinance update is necessary. Due to the complexity of the project, it will require the hiring of an outside consultant. The amount requested is staff's best estimate for those services at this time.	\$ 75,000	\$ 100,000
<b>TOTAL DOLLARS (\$) IDENTIFIED</b>				<b>\$ 75,000</b>	<b>\$ 185,346</b>
<b>Net New Impact for FY17</b>					<b>\$ 110,346</b>

City of Ann Arbor  
**BUDGET IMPACT ANALYSIS**

SERVICE AREA:  
 SERVICE UNIT:

CSA  
 Planning & Development

SERVICE ACTIVITY	Recurring/Non- Recurring	FUND	CHANGES FROM EXISTING SERVICE LEVELS	FY 17 Planned Impact	FY 17 Actual Impact
Building Inspection	Recurring	0026-Construction Code	Informational Item:  Funding for potential identified staffing and other needs for the buidling inspection function		400,000
<b>TOTAL DOLLARS (\$) IDENTIFIED</b>				\$ -	\$ 400,000
<b>Net New Impact for FY17-General Fund</b>					\$ -
<b>Net New Impact for FY17-Construction Fund</b>					\$ 400,000

City of Ann Arbor  
**BUDGET IMPACT ANALYSIS**

**SERVICE AREA:**  
**SERVICE UNIT:**

**CSA**  
**Office of Community Development**

SERVICE ACTIVITY	Recurring/Non- Recurring	FUND	CHANGES FROM EXISTING SERVICE LEVELS	FY 17 Planned Impact	FY 17 Actual Impact
OCED	Recurring	0010	Adding the City's winter warming shelter contribution to the Coordinated Funding allocation instead of considering on an annual basis  Memo: An inflationary amount of \$2,000 for Human Service Recipients that do not meet the living wage requirements per R-14-358 was included in the FY17 budget	\$ -	\$ 90,000
<b>TOTAL DOLLARS (\$) IDENTIFIED</b>				<b>\$ -</b>	<b>\$ 90,000</b>
<b>Net New Impact for FY17</b>					<b>\$ 90,000</b>

City of Ann Arbor  
**BUDGET IMPACT ANALYSIS**

SERVICE AREA:  
SERVICE UNIT:

Safety Services  
Fire Services

SERVICE ACTIVITY	Recurring/Non-Recurring	FUND	CHANGES FROM EXISTING SERVICE LEVELS	FY 17 Planned Impact	FY 17 Actual Impact
Administration	Non-Recurring	0010	Other Services - Contracted Services for CPSE Accreditation	\$ -	\$ 2,500
	Non-Recurring	0010	Other Services - Fire Dashboard Inspection Module (Metric Sftw Msrmt )	-	7,000
	Non-Recurring	0010	Other Services - Fire Dashboard (Metric Sftw Msrmt - 1 yr Support)	-	8,293
		0010	<b><u>(2) Assistant Chief emergency staff vehicles recurring annual costs:</u></b>	-	-
	Recurring		New Vehicles Maintenance and Fuel Costs	-	6,600
	Recurring		New Vehicles Replacement Costs	-	6,548
	Recurring		Fleet Management	-	207
	Recurring		Allowance Offset	-	(9,000)
	Non-Recurring	0010	Personnel Services - (3 Yr Intern Position for Accreditation)-no longer needed; will be staffed with permanent personnel	72,000	-
	Fire Prevention Services	Non-Recurring	0010	(3) New Vehicles for Fire Inspectors - one time cost to purchase	-
Recurring			New Vehicles Maintenance and Fuel Costs	-	10,120
Recurring			New Vehicles Replacement Costs	-	9,820
Recurring			Fleet Management	-	207
Informational Item: Applied for a Federal Grant for these; may return to # Council if grant is denied		0010	Mobile Tablets for Inspection Efficiency-one time cost of \$60,144 (8*\$7,518)	-	-
		0010	Materials & Supplies - SCBA equipment - Continue Bottle replacement program	7,200	7,200
Operational Services	Recurring	0010	Capital Outlay - Thermal Imaging Camera (Replacement Program)	8,300	9,750
	Non-Recurring	0010	Extrication Replacement Set	-	33,495
		0010	(1) FTE Assistant Mechanical Position (because this is an internal posting, cost reflects new firefighter FTE)	-	81,590
Mechanical Services		0010	<b><u>Quint Upgrade Differences in Fleet Charges:</u></b>	-	-
	Recurring		New Vehicles Replacement Costs	-	18,355
	Recurring		<b><u>Second Reserve Engine Fleet Charges:</u></b>	-	-
	Recurring		New Vehicles Maintenance Costs and Fuel Costs (Recurring)	-	7,700
			Fleet Management	-	207
Miscellaneous	Recurring	0010	Hydrant Maintenance	-	25,182
			<b>Subtotal of Expenditure Impacts</b>	87,500	288,903
	Non-Recurring	0010	Loss of revenue from redirecting Inspector efforts to Accreditation	-	25,000
			<b>Subtotal of Revenue Impacts</b>	-	25,000
				<b>\$ 87,500</b>	<b>\$ 313,903</b>
				<b>New New Impact for FY17</b>	<b>\$ 226,403</b>

City of Ann Arbor  
**BUDGET IMPACT ANALYSIS**

**SERVICE AREA:**  
**SERVICE UNIT:**

**Safety Services**  
**Police**

SERVICE ACTIVITY	Recurring/Non- Recurring	FUND	CHANGES FROM EXISTING SERVICE LEVELS	FY 17 Planned Impact	FY 17 Actual Impact
<b>Due to loss of federal forfeiture funds:</b>					
Administration	Recurring	0010	Promotional Process Costs		\$ 45,000
Detective Bureau	Recurring	0010	Net Transcripts		18,000
Administration	Recurring	0010	Psych Evaluations		5,000
Patrol	Recurring	0010	Ammunition		25,000
Community Engagement	Recurring	0010	In lieu of a new vehicle for Community Engagement, keep a retired car in service		6,130
Department-wide	Non-recurring	0010	Fair & Impartial Policing Training		25,000
<b>TOTAL DOLLARS (\$) IDENTIFIED</b>				<b>\$ -</b>	<b>\$ 124,130</b>
<b>Net New Impact for FY17</b>					<b>\$ 124,130</b>