



# Administrator's Report

The city's mission is to deliver exceptional services that sustain and enhance a vibrant, safe and diverse community.

**City Administrator's Report May 6, 2024** prepared for City Council. Kindly forward questions, comments, or suggestions for input to [mdohoney@a2gov.org](mailto:mdohoney@a2gov.org), [jfournier@a2gov.org](mailto:jfournier@a2gov.org), or [shiqqins@a2gov.org](mailto:shiqqins@a2gov.org).

## SAFETY NOTES

### Safety Update *Bicycle and Motorcycle Safety*

May is both *National Bike Month* and *Motorcycle Safety Month*. Ann Arbor has over 79 miles of bike lanes with a growing number of protected lanes. May weather makes it a great time for biking, whether it be for commuting or just for fun. While many vehicles today have driver assistance features to help prevent accidents, drivers must be careful to maintain situational awareness. Be sure to:

- LOOK AHEAD
- LOOK AROUND
- LEAVE ROOM
- COMMUNICATE

Ann Arbor's Safe Passing ordinance requires drivers to maintain at least five feet of distance when passing a bicyclist. Sharing the road responsibly keeps everyone safer. For more information on *National Bike Month*, visit the [Bike League](#). For information on *Motorcycle Safety Month*, visit the [National Safety Council website](#).

***Thank you for making A2 Be Safe!***

## BICENTENNIAL NEWS

**Happy Birthday Ann Arbor! Bicentennial (1824-2024).** A bicentennial events calendar is available via <https://a2bicentennial.org/events>. Join our year-long celebration to honor Ann Arbor's bicentennial. There are many planned events scheduled to celebrate this historical (2024) milestone, many of which will be fun, educational, unifying and inclusive.



Current Bicentennial Celebration planning progress and opportunities for community involvement are available via [www.a2gov.org/a200](http://www.a2gov.org/a200).

Learn more about more [projects underway and in need of community support](#) — new features to Bicentennial Park (formerly Southeast Area Park); a statue honoring Kathy Kozachenko, the first openly gay person elected to political office (Ann Arbor City Council) in the United States; and restoration of the James L. Crawford Elks Lodge, the fraternal organization founded in 1899 by Black men denied entry into existing fraternal groups.

You can find additional event and bicentennial information at [www.a2bicentennial.org](http://www.a2bicentennial.org). Would you like to collaborate with A2 Bicentennial on your event or do you have an event to add to the calendar? Please email [info@a2bicentennial.org](mailto:info@a2bicentennial.org).

## SUSTAINABILITY & INNOVATIONS

**Sustainability & Innovations Corner.** Catch up on the latest from the Ann Arbor Office of Sustainability and Innovations (OSI). For more information, including registration links, visit [OSI online](#).

- **Ann Arbor’s New Green Business Challenge.** Ann Arbor’s Office of Sustainability and Innovations and Ann Arbor SPARK are delighted to announce a new Ann Arbor Green Business Challenge! Join us for an exciting morning as we kick off the launch of the Ann Arbor Green Business Challenge (A2 GBC)! Designed to bring together local businesses and stakeholders, this event aims to inspire, inform, and connect individuals interested in sustainable business practices. Come learn more about our newly launched A2 GBC, sign-up, and get inspired! Zingerman’s pastries and freshly brewed coffee will be served. Registration required.
- Hot off the Press: **THE A<sup>2</sup>ZERO HOME ENERGY ADVISOR** is live! The A<sup>2</sup>ZERO Home Energy Advisor service will be launching in the days to come. This free service will help residents obtain free home energy assessments, plan projects, connect to contractors and rebates, and get customized “Path to Zero” decarbonization plans. The service will be open to all homeowners and renters in Ann Arbor.
- **Gas Leaf Blower Phase-Out.** In December 2023, Ann Arbor City Council passed new restrictions on the use of gas-powered leaf blowers within Ann Arbor city limits. Beginning this year, the use of gas-powered leaf blowers will be prohibited in Ann Arbor from June 1st to September 30th. Beginning January 1st, 2028, the use of gas-powered leaf blowers will be prohibited all year in Ann Arbor. The purpose of this ordinance is to protect the peace, health, safety, and welfare of persons in Ann Arbor as well as to promote the City’s sustainability goals by reducing noise, air pollution, greenhouse gas emissions, and other negative effects of gas leaf blowers. If you are interested in learning more about the ordinance, alternatives to gas leaf blowers, how to sustainably dispose of gas leaf blowers, or sustainable lawn care, we recommend taking a look at our [gas leaf blower phase-out](#) and [pollinator aware lawn care](#) webpages.
- Join the City of Ann Arbor team for the [2024 Commuter Challenge](#)! This fun challenge rewards community members for commuting to work by bus, walking, biking, rolling, and carpooling this spring. Joining the city’s team helps community members see that our staff are also taking efforts to use alternative transportation and reduce the environmental impact of commuting to work. Plus, individuals may win prizes! Sign up and learn more at [www.CommuteAndWin.org](http://www.CommuteAndWin.org).
- OSI is excited to announce the publication of our [Performance Metrics Dashboard](#). Explore the interactive dashboard to see progress on the A<sup>2</sup>ZERO plan, including community-wide greenhouse gas emissions, decarbonization activities, the circular economy, resilience, engagement activities, and more. The dashboard is best viewed from a computer.
- **Sustainability Series.** OSI is gearing up for our last Sustainability Series of 2024. This last public event will focus on learning more about the A<sup>2</sup>ZERO Home Rebates and the A<sup>2</sup>ZERO Home Energy Advisor. Join us on Wednesday, May 29<sup>th</sup> from 6pm-7:30pm to learn more.
- **Sustaining Ann Arbor Together Grants.** As a reminder, the Office of Sustainability and Innovations operates a grant program to help advance community sustainability-related projects. Grantees can receive up to \$10,000 in funding to implement a project that aligns with our A<sup>2</sup>ZERO plan. If you are interested in joining our team in reviewing the applications, please contact Missy Stults at [mstults@a2gov.org](mailto:mstults@a2gov.org). For more information, visit [www.a2gov.org/sa2t](http://www.a2gov.org/sa2t).
- **Subscribe to the OSI Newsletter.** If you haven’t already, please subscribe to monthly, detailed newsletter highlighting some of the sustainability-related activities unfolding in the community. If you aren’t already,

please

subscribe

at: [https://service.govdelivery.com/accounts/MIANNA/subscriber/new?topic\\_id=MIANNA\\_146](https://service.govdelivery.com/accounts/MIANNA/subscriber/new?topic_id=MIANNA_146)

- Check out Green Light: A new series from CTN and OSI. Green Light, a new series from CTN Ann Arbor, digs into sustainability in Ann Arbor with the residents who are envisioning, creating, and establishing a sustainable and equitable future for our community. Check out the first two episodes at [osi.a2gov.org/GreenLight](http://osi.a2gov.org/GreenLight).
- Save the Date: A<sup>2</sup>ZERO WEEK. A<sup>2</sup>ZERO Week is just around the corner! Please join us to celebrate the A<sup>2</sup>ZERO Plan with activities throughout the city from June 9 – 15. To hold the dates and get all the details, please go to [a2gov.org/a2zeroweek](http://a2gov.org/a2zeroweek). Updates and new events posted regularly.



#### COUNCIL PRIORITIES/INITIATIVES

**Ordinance Chapter 14, 1:316 Sole/Best Source Data.** Pursuant to changes approved by City Council on July 15, 2019, to [Chapter 14, 1:316](#), attached is the Sole/Best Source data for April 2024 for purchases over \$5,000.

#### PREVIEWS

**Please note that the Monday, May 6, 2024 City Council meeting location has been moved to the CTN Studio, 2805 S. Industrial Highway. The meeting time is 7:00 p.m.**

**May 6 Council Meeting** will feature the following items of interest:

**Consent Agenda (26).** There are five items on the consent agenda.

**Public Hearings (9).** Public hearings are listed below and under second reading.

- A Public Hearing and Resolution to Approve 711 Church PUD Site Plan and Development Agreement (CPC Recommendation: Denial – 2 Yeas and 5 Nays)
- Public Hearing Only - Resolution to Approve Fiscal Year 2025 Fee Adjustments of the Public Services Area - Engineering, Systems Planning, Public Works, Water Treatment, and Water Resource Recovery Units
- Public Hearing Only - Resolution to Approve FY 2025 Fee Adjustments for the Community Services Area
- Public Hearing Only - Resolution to Adopt Ann Arbor City Budget and Related Property Tax Millage Rates for Fiscal Year 2025

**Ordinances – First Reading (1).**

- An Ordinance to Amend the Zoning Map, Being a Part of Section 5.10.2 of Chapter 55 of Title V of the Code of the City of Ann Arbor, of 1.3 Acres from R4C (Multiple-Family Residential District) to PUD (Planned Unit Development), 732 Packard PUD Zoning and Supplemental Regulations (CPC Recommendation: Approval - 8 Yeas and 0 Nays)

**Ordinances – Second Reading (5).**

- A Public Hearing and Ordinance to Amend Sections 5.28.1.B, 5.29.8.A, 5.29.6 and 5.29.8 of Chapter 55 (Unified Development Code) of Title V of the Code of the City of Ann Arbor (Multimodal Transportation Impact Analysis [MTIA]) CPC Recommendation: Approval (6 yes, 0 no) (ORD-24-06)

- A Public Hearing and Ordinance to Amend the Zoning Map, Being a Part of Section 5.10.2 of Chapter 55 of Title V of the Code of the City of Ann Arbor, Rezoning of 1.06 Acres from R4C (Multiple-Family Residential District) to PUD (Planned Unit Development), 711 Church PUD Zoning and Supplemental Regulations (CPC Recommendation: Denial - 2 Yeas and 5 Nays) (ORD-24-05)
- A Public Hearing and Ordinance to Amend Section 2:63 of Chapter 29 (Water Rates) of Title II of the Code of the City of Ann Arbor (ORD-24-07)
- A Public Hearing and Ordinance to Amend Section 2:69 of Chapter 29 (Stormwater Rates) of Title II of the Code of the City of Ann Arbor (ORD-24-08)
- A Public Hearing and Ordinance to Amend Section 2:64 of Chapter 29 (Sewer Rates) of Title II of the Code of the City of Ann Arbor (ORD-24-09)

## OTHER

**FY2025 Budget Process.** The City of Ann Arbor Fiscal year 2025 begins July 1, 2024, and ends June 30, 2025. City Council members can only adopt one fiscal year at a time, even though the city plans for multi-year budgets.

Recorded budget presentations are available online via the [CTN YouTube channel](#). All [presentations and materials](#) are posted online.

Budget timeline:

- April: In accordance with City Charter, the city administrator's recommended fiscal year 2025 budget was submitted to City Council in April. City Council members can only adopt one fiscal year at a time even though the city plans for multi-year budgets.
- May: City Council, with at least seven affirmative votes, will vote to adopt the budget at its meeting on May 20.

Budget-related feedback or comments are encouraged and may be submitted via email to [budget@a2gov.org](mailto:budget@a2gov.org). Other budget documents will be [posted](#) when available.

**Join NAP for April Volunteer Events and Celebrations.** City of Ann Arbor Natural Area Preservation (NAP) works to protect and restore Ann Arbor's natural areas and to foster an environmental ethic within the community. This involves conducting plant and animal inventories, ecological monitoring and stewardship projects in Ann Arbor parks. With tasks performed by both staff and volunteers, NAP is sharing events planned for April 2024. To attend an event, participants are encouraged to preregister using VolunteerHub at <https://cityofannarbor.volunteerhub.com/lp/nap>; registration links to each event in VolunteerHub are also provided with each description. More information is available via <https://www.a2gov.org/news/pages/article.aspx?i=1043>



## MEMORANDUM

TO: Milton Dohoney Jr., City Administrator  
FROM: Colin Spencer, Purchasing Manager  
DATE: 4/30/2024  
SUBJECT: Sole/Best Source Data for April 2024

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Pursuant to changes made to Chapter 14, 1:316 on 7/15/19 by Council, attached is the Sole/Best Source data for April 2024 for purchases over \$5,000. Any questions, comments or concerns please do not hesitate to reach out.

cc: Marti Praschan, Chief Financial Officer  
Sara Higgins, Director of Operations

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## Sole/Best Source for April 2024

Unit	Amount	Vendor	Item	Description	Type
WWTP	\$ 6,500.00	Ann Arbor Door Systems	*AP Invoice	BARREL ASSEMBLY LARGE ROOL UP DOOR REPLACEMENT	Best Source
City Admin	\$ 10,480.00	Illinois Supply Company	*AP Invoice	NALOXONE DISPENSERS	Best Source
Public Works	\$ 10,878.92	Ann Arbor Fire Protection	FIRE PROTECTION EQUIPMENT AND SYSTEMS INCLUDING FIRE HYDRANT.93633	FIRE SYSTEM REPAIRS - WHEELER	Best Source
Water Treatment	\$ 8,507.00	Security Pest Control	*AP Invoice	DAM PEST CONTROL	Best Source
WWTP	\$ 11,905.00	JGM Valve Corporation	PUMPS AND PUMP ACCESSORIES MAINTENANCE AND REPAIR.93662	REPAIR PUMP #2 LAKEWOOD LIFT STATION/VAUGHN PARTS	Sole Source
Fleet & Facilities	\$ 10,175.00	Chargepoint	ELECTRICAL ACCESSORIES AND PARTS (NOT LIGHTING).55725	CITY HALL - FAST CHARGER #3 REPLACEMENT POWER MODULE	Best Source
Parks & Rec	\$ 6,120.00	Belson Outdoors	*AP Invoice	FULLER - LOCKER ROOM BENCHES	Best Source
Parks & Rec	\$ 17,820.00	Performance Sports Turf	*AP Invoice	PARKS - GRADING OF BALLFIELDS	Best Source
Sustainability	\$ 7,500.00	MGEA	*AP Invoice	STEERING COMMITTEE & WORKFORCE DEVELOPMENT TASKS	Best Source
Police	\$ 6,588.00	AnyGlide LLC	*AP Invoice	POLARIS FIREARMS BED STORAGE	Best Source
WWTP	\$ 18,199.00	Hach Company	PROFESSIONAL SERVICES (NOT OTHERWISE CLASSIFIED).96258	PMP-LDO2-1V (START 4/11/24 THROUGH 4/10/25)	Sole Source
Parks & Rec	\$ 50,000.00	Michigan Recreational Construction Inc	*AP Invoice	BARTON NATURE AREA - PLAYGROUND	Best Source
Fleet & Facilities	\$ 10,084.99	Premier Aerial & Fleet Inspections	BUCKETS (FOR DITCHERS, DRAGLINES, LOADERS, ETC.).76010	ASSET6616 BUCKET & MISC REPAIRS	Best Source
Parks & Rec	\$ 10,344.49	Menard, Inc	*AP Invoice	LSNC - WALNUT HOUSE SIDING	Best Source
Parks & Rec	\$ 7,623.00	Penchura, LLC	*AP Invoice	LOCKETT PARK - BENCHES AND TABLES	Best Source
Sustainability	\$ 50,000.00	UA LOCAL 190 PLUMBERS & PIPEFITTERS	*AP Invoice	GEOHERMAL GRANT PROJECT	Best Source
Sustainability	\$ 7,500.00	IGSHPA	*AP Invoice	GEOHERMAL GRANT PROJECT	Best Source