

## **ADDENDUM No. 1**

### **RFP No. 19-35**

#### **Engineering for Huron West Park Sanitary Sewer**

**Due: October 29, 2019 at 2:00 P.M.**

The following changes, additions, and/or deletions shall be made to the Request for Proposal for Engineering for Huron West Park Sanitary Sewer RFP No. 19-35 on which proposals will be received on/or before October 29, 2019 by 2:00 P.M.

The information contained herein shall take precedence over the original documents and all previous addenda (if any), and is appended thereto. **This Addendum includes 11 page(s).**

**Offeror is to acknowledge receipt of this Addendum No. 1, including all attachments in its Proposal by so indicating in the proposal that the addendum has been received. Proposals submitted without acknowledgement of receipt of this addendum will be considered nonconforming.**

**All of the forms provided in Section IV – Attachments of the RFP Document must be included in submitted proposals. Proposals that fail to provide these completed forms will not be considered for award.**

### **ADDITIONAL DOCUMENTS**

The following documents are incorporated into RFP No. 19-35. The offeror is to take note of the documents and incorporate information into its proposal as appropriate.

- Pre-Proposal Meeting Agenda and Notes – 2 pages
- Pre-Proposal Meeting Sign In Sheet – 2 pages
- Existing Huron West Park Sewer As-Builts – 6 pages

Respondents are responsible for any conclusions that they may draw from the information contained in the Addendum.

# Engineering for Huron West Park Sanitary Sewer Pre-Proposal Meeting Agenda Including meeting notes

1. City Staff **and attendee** Introductions – see **sign-in sheet**
2. All attendees are asked to sign the Meeting Sign-In Sheet. List of attendees and questions/answers to question will be posted in an addendum.
3. Section I – General Information
  - Carefully review proposal requirements
  - Schedule

Activity/Event	Anticipated Date
Written Question Deadline ( <b>no written questions were received</b> )	October 14, 2019 by 5:00 pm
Addendum	October 17, 2019
Proposal Due Date	October 29, 2019 by 2:00 pm
Interview Consultants ( <b>the City’s intention is to interview all selected consultants on one of these dates</b> )	November 13-15, 2019
Consultant Selection/Negotiate Final Professional Services Agreement (PSA)	November 20, 2019
Expected City Council Authorization of PSA	January 6, 2020
Authorization to Proceed	January 27, 2020

4. Section II – Background and Scope
  - Description of area
  - Comprehensive Services, including subconsultants
  - Public engagement – **There has been no previous public engagement regarding this project.**
  - Survey – **Tree survey shall be included in the work plan.**
  - Easements – **The City retains separate consultants to perform title searches and draft the easement documents.**
  - Parks – **The engineer consultant will need to engage City Parks Department in the design process. Parks has not been involved in the preliminary engineering.**
  - **Washtenaw County Drain Office (WCWRC) should be engaged early in the design process. Their county drain runs parallel to the sanitary sewer.**
5. Section III – Proposal Information
  - Brevity. 30 Pages, excluding resumes and City forms

- Fee proposal – Task breakdown. **The Fee proposal shall include a task breakdown spreadsheet that includes all work described in the RFP scope of services.**

6. Information Available

- GIS (water, sanitary, storm, parcels) **can be provided to the selected consultant** – NDA required
- **The sanitary sewer model can be provided to the selected consultant** – NDA required
- **Old As-builts of the sewer will be included in the addendum**

## MEETING SIGN-IN SHEET

**PROJECT: Engineering for Huron West Park Sanitary Sewer  
Pre-Proposal Meeting**

**File No. 2019-024  
Date: 10/11/2019**

PLEASE PRINT CLEARLY (Only represented consultants may submit a proposal)

NAME	REPRESENTING	MAILING ADDRESS	TELEPHONE	EMAIL
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		City, State: Ann Arbor, MI		
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Robert Czachorski	OHM	Address: 3400 Plymouth	Office: 734 466 4548	robert.czachorski@ohm-Advisors.com
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		Address:	Office:	
		City, State:		
		Address:	Office:	
		City, State:		
		Address:	Office:	
		City, State:		

### MEETING SIGN-IN SHEET

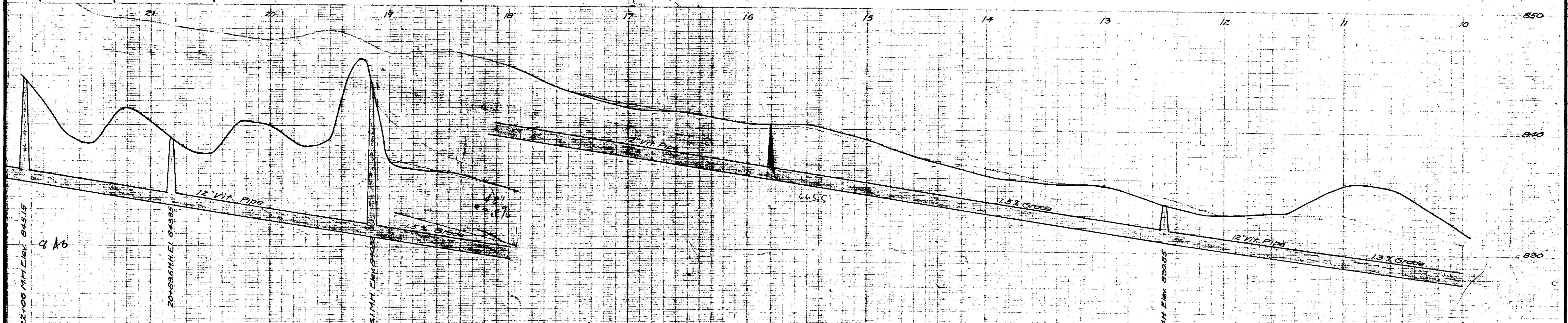
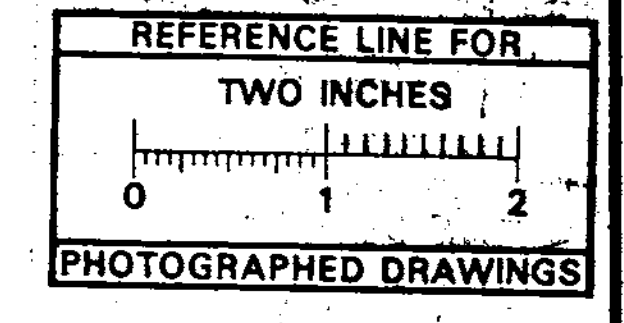
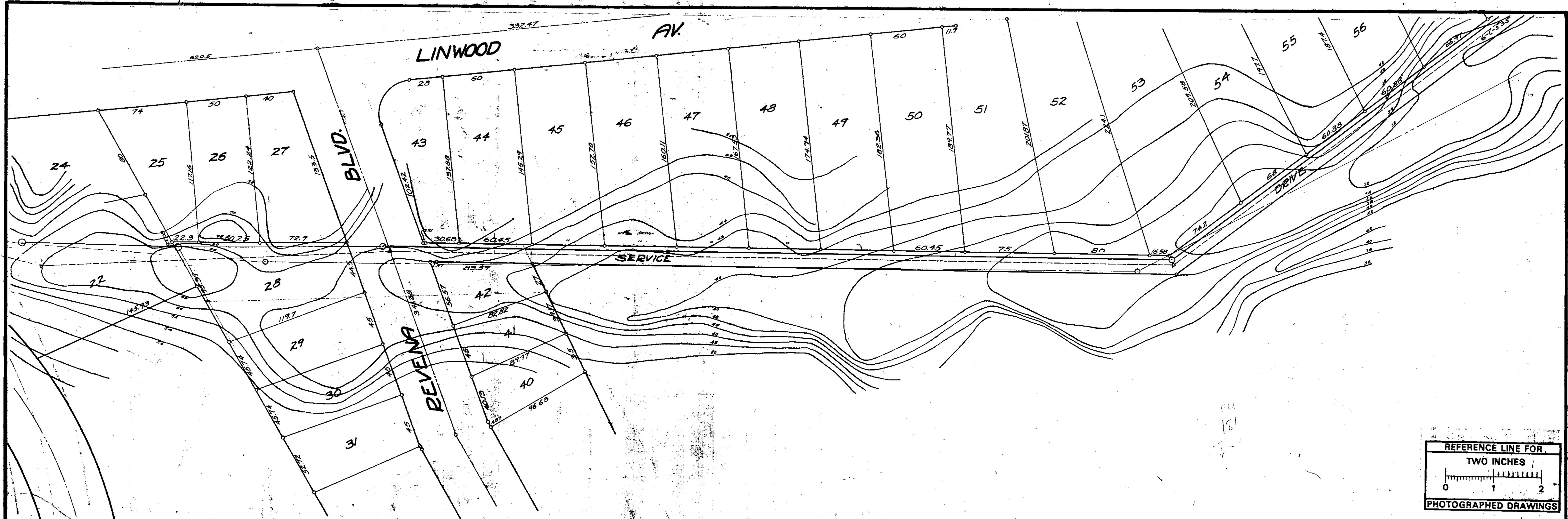
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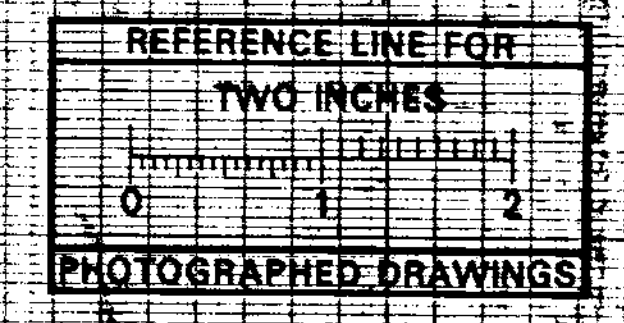
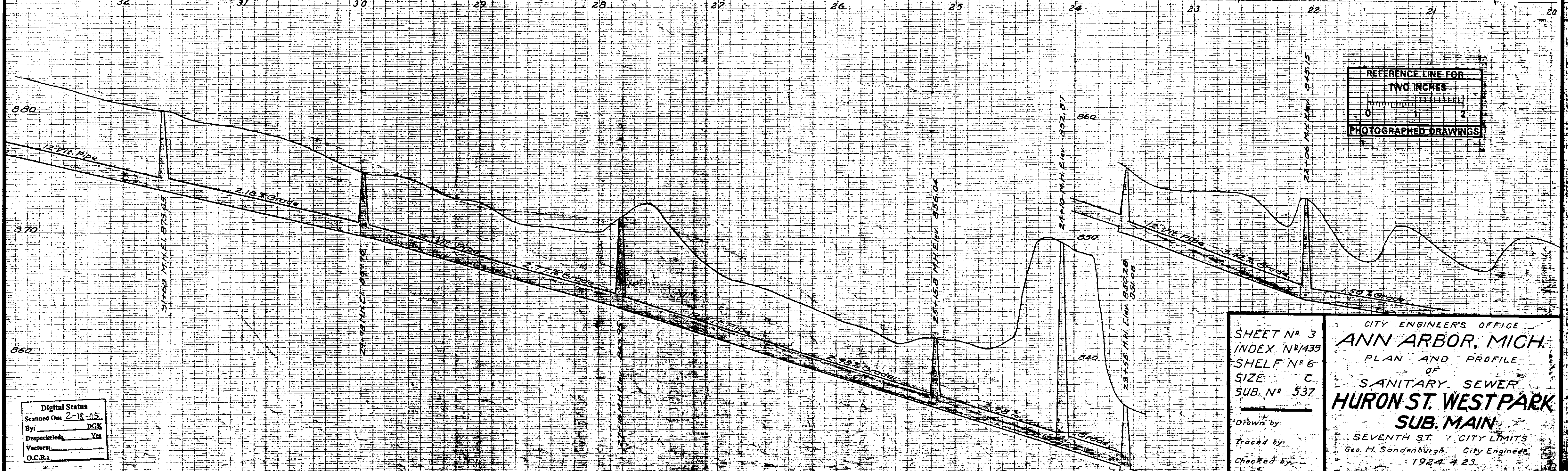
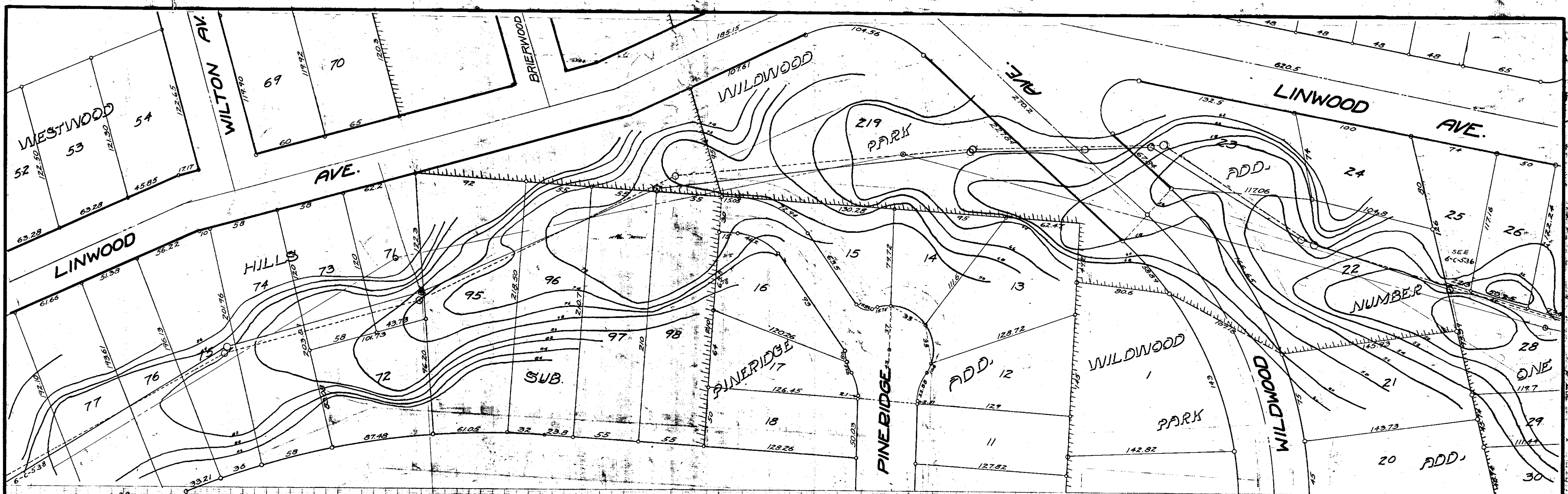
NAME	REPRESENTING	MAILING ADDRESS	TELEPHONE	EMAIL
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		Address:	Office:	
		City, State: Zip:		
		Address:	Office:	
		City, State: Zip:		
		Address:	Office:	
		City, State: Zip:		





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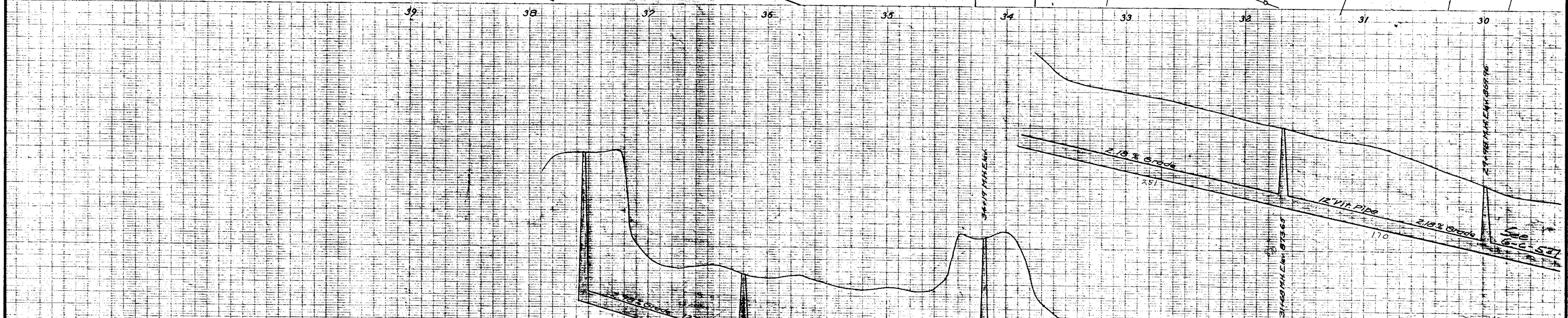
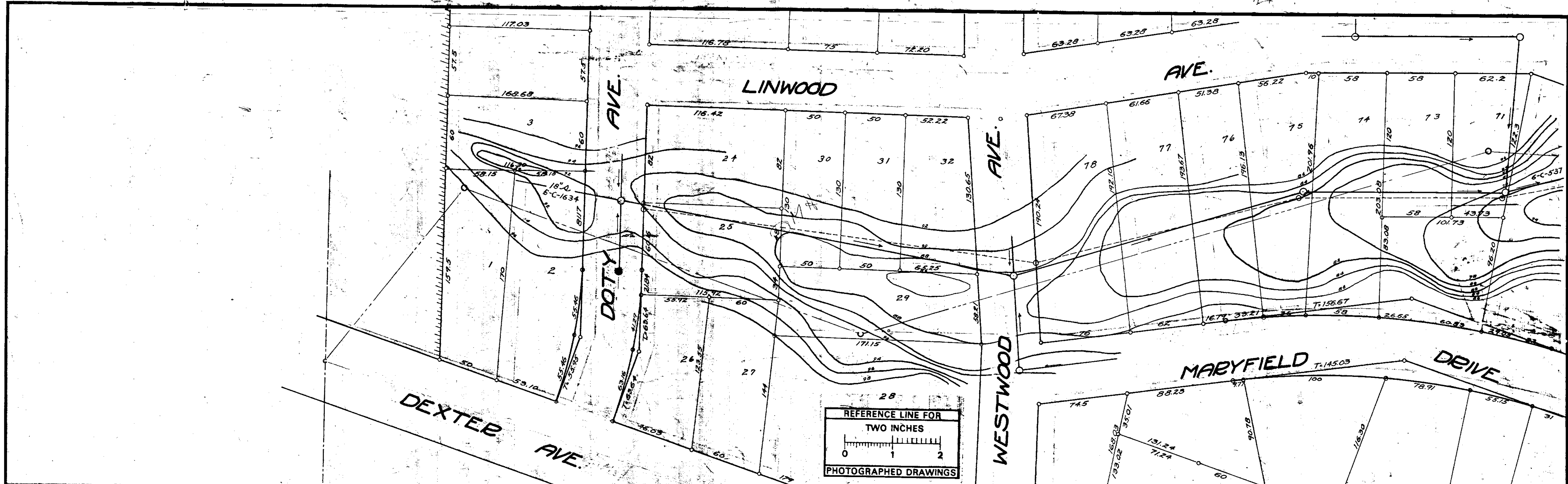
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CITY ENGINEER'S OFFICE  
**ANN ARBOR, MICH.**  
 PLAN AND PROFILE  
 OF  
 SANITARY SEWER  
**HURON ST. WEST PARK  
 SUB. MAIN**

SEVENTH ST. CITY LIMITS  
 Geo. H. Sandenburgh City Engineer  
 1924 & 23  
 Scale: Plan 1" = 40' Profile Vertical 1" = 4'





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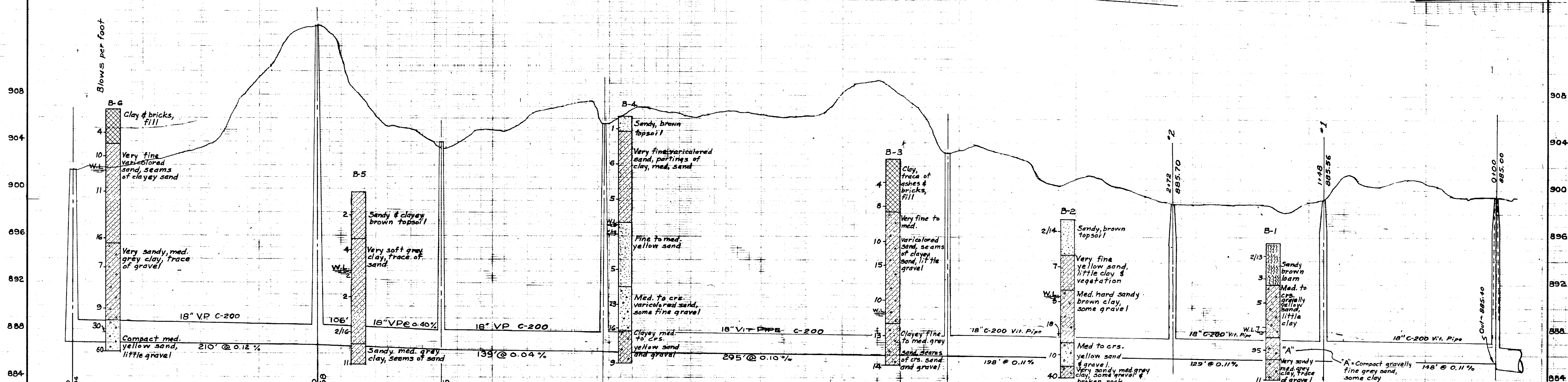
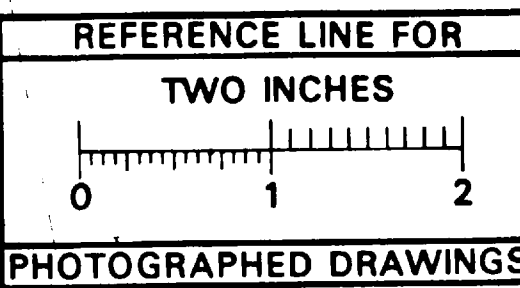
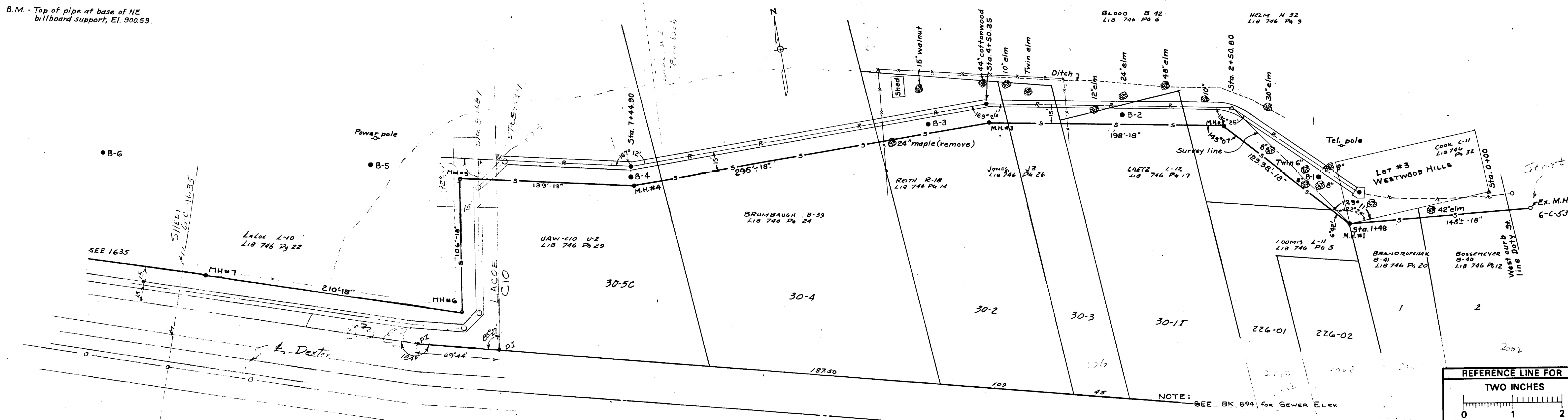
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CITY ENGINEER'S OFFICE  
 ANN ARBOR MICH.  
 PLAN AND PROFILE  
 OF  
 SANITARY SEWER  
 HURON ST. WEST PARK  
 SUB. MAIN  
 SEVENTH ST. CITY LIMITS  
 Geo. H. Sandenburgh City Engineer  
 1927-4-23  
 Scales: Plan 1"=40' Profile Vert. 1"=2'

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B.M. - SE corner of porch #203  
Doty St., El. 904.18

B.M. - Top of pipe at base of NE  
billboard support, El. 900.59



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CR. BY J.M.H. 5/2/55	
REVISIONS	
2-10-1955	5/2/55

WEST PARK SANITARY  
SEWER EXTENSION  
DOTY TO DEXTER  
GEO. H. SANDENBURGH  
CITY ENGINEER

CITY ENGINEER'S OFFICE - ANN ARBOR, MICHIGAN

M.D.H. Permit No. 14122  
2-14-56

Prepared by McNamee, Porter and Seely  
Consulting Engineers

