



Administrator's Report

The city's mission is to deliver exceptional services that sustain and enhance a vibrant, safe and diverse community.

City Administrator's Report March 3, 2025 prepared for City Council. Kindly forward questions, comments, or suggestions for input to mdohoney@a2gov.org, mpraschan@a2gov.org, or shiqqins@a2gov.org.

SAFETY NOTES

Safety Update *Safety and Construction Season*

Michigan is said to have just two seasons, "*winter and construction*". Given that we are emerging from *winter*, the city's wanted to take this opportunity to remind you that we will be experiencing orange barrel fever once again. Please do you part to keep yourself, those around you and construction crews safe.

- **Stay Alert and Focused** - Pay close attention to road signs, signals and flaggers directing traffic. Avoid distracting driving by keeping your phone down and your eyes up.
- **Reduce Speed** - Slow down when approaching a construction area, even if workers are not present.
- **Follow Signage and Markings** – Obey all traffic signs and traffic control devices. These visual cues are critical for safely navigating around work zones.
- **Merge Early** – Anticipate lane closures and merge carefully. This helps maintain a smooth flow of traffic and reduces the likelihood of last-minute lane changes.
- **Be Patient and Courteous** – Construction may delay you but getting frustrated or aggressive won't make them go faster. Please practice patience and show courtesy to fellow drivers and construction workers.
- **Plan Ahead** – Check for construction updates and road closures. You can visit the city's website to see [road and utility construction projects](#), or use your favorite navigation app, such as Waze, to find the most efficient route to your destination. **Thank you for making A2 Be Safe!**

SUSTAINABILITY & INNOVATIONS

- **Sustainability & Innovations Corner.** Catch up on the latest from the Ann Arbor Office of Sustainability and Innovations (OSI). For more information, including registration links, visit [OSI online](#).
- **The Office of Sustainability and Innovations is hiring a Management Assistant!** The Management Assistant will be tasked with performing a variety of highly responsible, confidential and complex administrative duties with minimal supervision, making and held accountable for decisions within a defined sphere of activity. To learn more and apply, go to a2gov.org/jobs.
- **New energy rebates available:** OSI is pleased to announce an expansion to our home energy rebate program and our home energy advisor service to provide more money to more residents, with a streamlined process to make the application even easier. To learn more, visit osi.a2gov.org/rebates.

- **Electric lawn care equipment discount program and electric leaf blower rebates:** Designed to help lower the cost of transitioning from gas to electric leaf blowers, in accordance with Ann Arbor’s new leaf blower ordinance, discounts and rebates for electric lawn care equipment will be available March 1 – May 31 of this year, or until funding is expended. For more information, including rebate and discount amount as well as eligibility, visit osi.a2gov.org/leafblowers.
- **Join the Ann Arbor Sustainable Energy Utility waitlist:** The city is currently registering interest in the Ann Arbor Sustainable Energy Utility. If you are interested in enrolling or getting more information as it becomes available, please fill out this form to join the waitlist.
- **Sustainability Forum:** Circular Innovation in Ann Arbor’s Food and Beverage Sectors: Wednesday, Feb. 26, 6–7:30 p.m., Ann Arbor District Library Downtown Branch, fourth floor multi-purpose room. Anyone who has been to Ann Arbor knows just how extraordinary its food and beverage scene is! In addition to providing wonderful products to residents and visitors, many local food and beverage businesses are adopting sustainable practices to reduce their environmental impact. Join us at the downtown branch of the Ann Arbor District Library for the second session of the 2025 Sustainability Forum series to learn about the work Ann Arbor’s office of sustainability is doing to advance sustainability within the local food business community, as well as hear from the local food entrepreneurs who are reducing landfill waste and advancing a more circular, regenerative food system!
- Stay engaged by joining us on social media: Find us on [Instagram @a2zero2030](https://www.instagram.com/a2zero2030) and [Facebook at A2Zero!](https://www.facebook.com/A2Zero/)



COUNCIL PRIORITIES/INITIATIVES

Ordinance Chapter 14, 1:316 Sole/Best Source Data. Pursuant to changes approved by City Council on July 15, 2019, to [Chapter 14, 1:316](#), attached is the Sole/Best Source data for February 2025 for purchases over \$5,000.

PREVIEWS

March 3 Council Meeting will feature the following items of interest:

Consent Agenda (10). There are 10 items on the consent agenda.

Public Hearings (1). Public hearing is listed below under second reading.

Ordinances – First Reading (1).

- An Ordinance to Amend Sections 5.32.2 of Chapter 55 (Unified Development Code) of Title V of the Code of the City of Ann Arbor (Nonconforming Structure) CPC Recommendation: Approval (8 Yeas, 0 Nays)

Ordinances – Second Reading (1).

- A Public Hearing and An Ordinance to Amend Chapter 55 (Zoning), Rezoning of 0.6 Acres from R1C (Single-Family Dwelling District) to PL (Public Land District), Park at Dexter Road and Seybold Drive Rezoning, 2570, 2576, 2582 Dexter Road (CPC Recommendation: Approval – 8 Yeas and 0 Nays) (ORD-25-02)

New Economic Development Director. The City of Ann Arbor is introducing its first [economic development director](#), Joe Giant. Joe comes to Ann Arbor from the City of Fort Wayne, Indiana, and will join the city leadership team Monday, March 17.

New City Flag for Sale. A new city flag is now flying outside of city buildings, and you can also "fly" the new flag! Two sizes are available for (in-person-only) purchase — a “parade” size for \$10 and a 4-foot- by 6-foot flag for \$65 — in the city clerk's office, second floor at Larcom City Hall. A FREE laptop sticker can also be picked up from the front counter of the city clerk's office.

Fiscal Years 2026/2027 Budget Process Underway. The City of Ann Arbor two-year budget process for fiscal years 2026/2027 is underway. Fiscal year 2026 begins July 1, 2025, and ends June 30, 2026. City Council members can only adopt one fiscal year at a time, even though the city plans for multi-year budgets.

Recorded budget presentations will be available online via the [CTN YouTube channel](#). All [presentations and materials](#) will be posted online.

Budget timeline

March 24, 2025: City Council Work Session FY26 Budget Planning

April: In accordance with City Charter, the city administrator's recommended fiscal year 2026 budget is submitted to City Council in April. City Council members can only adopt one fiscal year at a time even though the city plans for multi-year budgets. View the [Proposed Budget for FY 2026](#).

May: City Council, with at least seven affirmative votes, will vote to adopt the budget at its meeting on May 19.

Budget-related feedback or comments are encouraged and may be submitted via email to budget@a2gov.org.

Seasonal Siren Testing Resumes. The first test of the city's warning siren system for 2024 will take place Tuesday, March 11. The City of Ann Arbor has 22 siren locations throughout city limits. Testing of these sirens takes place on the second Tuesday of the month, March through October, at 1 p.m. The tests consist of one minute of steady wailing. For more information, visit the [alert systems webpage](#) and see the siren warning system section.

City Launches A2 Engage Online Hub. The City of Ann Arbor is launching [Engage Ann Arbor \(EA2\)](#), a dynamic online hub designed to significantly improve how the city shares information and gathers input on projects and programs. More than a year in development, and in partnership with Social Pinpoint, this innovative platform marks a step forward in digital public engagement and transparency.

Barton Dam Embankment Work is Underway Construction is underway for the Barton Dam embankment remediation project. As a result, public access is now restricted in [designated areas](#) (PDF). (This includes no public on-site access to Barton Pond.) The construction site is adjacent to Barton Pond, Barton Nature Area, Bird Hills Nature Area and trails to and along the Huron River.

These areas are now restricted:

- The walking path beneath the railroad bridge at Barton Nature Area
- North of the pedestrian bridge on the west side the railroad crossing
- The right (west) embankment including the canoe portage on Barton Pond
- The spillway
- The left (east) embankment
- No public on-site access to Barton Pond

What's open? The pedestrian bridge over the Huron River and the city canoe launch downstream of the pedestrian bridge are accessible.

There is also potential for noise from equipment situated between the railroad tracks and the dam, as dewatering equipment must remain running 24 hours, seven days per week during key excavation work.

When visiting this area, please note the posted safety restrictions, barricades and signage on site and use caution in areas that remain open, such as the parking lot, pathway and other areas west of the Huron River, as some of these open areas will be shared by construction operations and construction traffic. This project is anticipated to be completed by June 2027. The city thanks community members for their patience during this Federal Energy Regulatory Commission (FERC)-required project. [Learn more](#), and visit the [project webpage](#).

A2 Snow Match Program Pairs Volunteers with Neighbors in Need. Need assistance with managing snow and ice from sidewalks? Or, do you want to give back and make a difference in your community? The City of Ann Arbor has solutions for both! The city is helping residents prepare for winter weather, and the responsibilities that come with the ice and snow, with the launch of the 2024–25 [A2 Snow Match program](#). Residents can sign up now for this season's A2 Snow Match — either as a volunteer or a recipient — to be paired with a nearby neighbor to assist, or to be assisted, with sidewalk snow removal.

Police and Fire Departments Schedule May 17 Open House. Save the date to meet our local first responders, including police K-9 officers, get up close with police and fire vehicles, watch demonstrations and so much more at the annual City of Ann Arbor Fire and Police Open House! The event takes place along Fifth Avenue, in front of fire station No. 1, 11 a.m.–1 p.m. Saturday, May 17.



MEMORANDUM

TO: Milton Dohoney Jr., City Administrator
FROM: Colin Spencer, Purchasing Manager
DATE: 2/28/2025
SUBJECT: Sole/Best Source Data for February 2025

Pursuant to changes made to Chapter 14, 1:316 on 7/15/19 by Council, attached is the Sole/Best Source data for February 2025 for purchases over \$5,000. Any questions, comments or concerns please do not hesitate to reach out.

cc: Kimberly Buselmeier, Interim Chief Financial Officer
Sara Higgins, Director of Operations

Sole/Best Source for February 2025

Unit	Amount	Vendor/Source	Item	Description	Type
Public Works	\$ 9,300.00	Certasite, LLC	FIRE ALARM SYSTEMS, POWER SIRENS, AND CONTROLS.34016	WHEELER FIRE PROTECTION SYSTEM REPAIRS	Best Source
Systems Planning	\$ 15,000.00	4 Imprint	*AP Invoice	ANN ARBOR WATER OUTREACH MATERIALS	Best Source
Fleet & Facilities	\$ 55,942.81	C&S Engineers	ENGINEERING CONSULTING.91842	BOX HANGER APRON TAXILINE	Sole Source
Police	\$ 21,112.99	PVP Communications	*AP Invoice	MOTORCYCLE HELMETS	Sole Source
Communications	\$ 6,966.00	Campbell, Inc.	*AP Invoice	HEAT EXCHANGER REPLACEMENT	Best Source
Fleet & Facilities	\$ 22,980.00	Saline Chevrolet	AUTOMOBILE, TRUCK AND BUS PARTS AND EQUIPMENT.99809	REPAIRS	Best Source
Water Treatment	\$ 16,000.00	Certasite, LLC	*AP Invoice	FIRE SUPPRESION AND EXTINGUISHERS	Best Source
WWTP	\$ 15,728.00	Kennedy Industries	VALVE PARTS, MISCELLANEOUS.67076	6" & 8" DEZURIK PLUG VALVE PARTS ORDER	Sole Source
WWTP	\$ 24,999.00	Ram Construction Services	CONCRETE MIXERS, MAINTENANCE AND REPAIR.92930	EAST AERATION BASIN CONCRETE CRACK REPAIR	Best Source
Fleet & Facilities	\$ 12,000.00	Wolverine Rental & Supply	ICE CONTROL AGGREGATE (SEE CLASS 775 FOR SALT).75054	ICE MELT	Best Source
Parks & Rec	\$ 7,500.00	Belfor USA Group	*AP Invoice	PARKS - ENCAMPMENT CLEANUP SERVICES	Best Source
PS Admin.	\$ 38,000.00	Main Street Area Association	PROFESSIONAL SERVICES (NOT OTHERWISE CLASSIFIED).96258	PEDESTRIAN BARRICADES FOR BLOCK CLOSURES	Best Source
IT	\$ 10,140.00	Merit Network	INFORMATION HIGHWAY ELECTRONIC SERVICES (INTERNET, WORLD WID.91551	MERIT ANNUAL RENEWAL DEDICATED ATTACHMENTS	Best Source
Sustainability	\$ 10,200.00	Fishbeck, Thompson, Carr & Huber	*AP Invoice	WATER RECOVERY FACILITY ROOF ASSESSMENT	Best Source
WWTP	\$ 13,670.99	Velocity Dynamics	PUMPS AND PUMP ACCESSORIES MAINTENANCE AND REPAIR.93662	REPLACEMENT POLYMER PUMP FOR DILUTION UNIT#1	Best Source