

ADDENDUM No. 1
RFP 852, Fiber Optic Network Asset Management Software
City of Ann Arbor, ITSU
Due: Wednesday, April 10, 2013 at 2:00 p.m.

The following, changes shall be made to RFP 852, Fiber Optic Network Asset Management Software, for the City of Ann Arbor, Michigan.

The information contained herein shall take precedence over the original Request for Proposal and is appended thereto. This Addendum includes 2 pages.

Changes in the Request for Proposal which are outlined below are referenced to the Sections of the RFP; specifically the schedules for issuing questions, submitting proposals and the solicitation schedule for RFP 852 has been extended and are highlighted in the applicable sections below.

A. QUESTIONS AND CLARIFICATIONS ON RFP SPECIFICATIONS

Should any prospective Proposer be in doubt as to the true meaning of any portion of this RFP, or should the Proposer find any ambiguity, inconsistency, or omission therein, the Proposer shall make a written request for an official interpretation or correction.

All questions regarding this Request for Proposal (RFP) shall be submitted via email. Emailed questions and inquires will be accepted from any and all prospective Bidders in accordance with the terms and conditions of the RFP. All questions shall be due on or **before March 27, 2013 by 3:00 p.m.** and addressed below: Specification questions emailed to: Russell Hanshue, Information Technology, Infrastructure Services Manager, at: rhanshue@a2gov.org. RFP Process questions emailed to: Karen Lancaster, Financial Services at: klancaster@a2gov.org.

H. SEALED PROPOSAL RECEIPT

Proposals must be received by the City of Ann Arbor, Procurement Unit, 5th Floor, Larcom City Hall, 301 East Huron St., Ann Arbor, Michigan 48107 on or **before 2:00 pm on Wednesday, April 10, 2013.** Prospective submitters are responsible for the timely receipt of their proposal. All proposals become the property of the City of Ann Arbor once reviewed, whether awarded or rejected. Late proposals will not be considered or accepted.

L. SCHEDULE

The following is the solicitation schedule for this procurement.

Activity/Event	Date (Time)
Request for Proposal Issued	March 6, 2013
Request for Clarifications/Questions Due	March 27, 2013 (3:00 p.m.)
Proposal Due Date/Time	April 10, 2013 (2:00 p.m.)
Proposal Evaluation/Vendor Interview	April 15-19, 2013
City Council Authorization, if necessary	May 20, 2013

Note: The above schedule is for informational purposes only, and is subject to change at the City's discretion.

Questions and Answers

- Q: We would like to respectfully ask for an extension of 2 weeks in order to reply directly. We will not be bidding unless we can obtain that extension due to other commitments at this time.
- A: ***Information Technology Services has determined it is in the best interest of the City to extend the submission deadline. The schedule for issuing questions, submitting proposals and the solicitation schedule for the RFP have been extended and are highlighted in Addendum 1. Addendum 1 is available on BidNet.***
- Q: Would Ann Arbor be opposed to us providing this to one of our business partners to provide a response.
- A: ***Since the City did not pre-qualify respondents for the RFP, anyone can submit a response. However, if the response is being submitted jointly the response to RFP sections should reflect the same information for each of the parties.***