

CITY OF ANN ARBOR ASSESSORS OFFICE
REQUEST FOR NAME AND/OR ADDRESS CHANGE OF REAL PROPERTY RECORDS
(Please Print)

Property Identification Number 09 - _____ - _____ - _____ - _____
Property Address _____ Ann Arbor MI _____
(Zip Code)

Complete the area that applies to your request

Please **CHANGE THE NAME** on this property to:

Please complete all of the following that applies:

What is the reason for the name change? Marriage Divorce Death Ownership Change
(Please provide the appropriate certificate and/or *Property Transfer Affidavit* [MI Dept of Treasury Form L4260](#) with this form)

Please **CHANGE THE MAILING ADDRESS** of this property to:

Please complete all of the following that applies:

What is the effective date of this change? _____

Do you have a Principal Residence Exemption on this property? Yes No

I am changing my address because I will be temporarily away for: Work or Teaching Sabbatical

Military Nursing Home Vacation Other _____

What is the date you expect to return to this property? _____

Will the property be rented while you are away? Yes No

If address change is to a PO Box or Business or LLC (Please provide an explanation)

Click on these links if you need a *Principal Residence Exemption Affidavit* ([MI Dept of Treasury Form 2368](#)) or a *Request to Rescind Principal Residence Exemption* ([MI Dept of Treasury Form 2602](#))

Please change the **ESCROW/BANKING** information for this property.

If you do not have an escrow account, please print "No Escrow" _____

If taxes are to be paid from an escrow account, please provide:

Lender's Name _____

Street Address _____

City _____ State _____ Zip Code _____

SIGNATURE _____

PRINT NAME _____

PHONE NUMBER _____

Please return this signed document to our office by mail, email or fax.

Mail: The City of Ann Arbor Assessors Office
301 E Huron St.
Ann Arbor MI 48104

Email: Assessor@A2Gov.org

Fax: 734-997-1437