



City Administrator's Report January 11, 2024 prepared for City Council. Kindly forward questions, comments, or suggestions for input to mdohoney@a2gov.org, jfournier@a2gov.org, or shiqqins@a2gov.org.

SAFETY NOTES

Safety Update As we progress deeper into the winter months it is important to remind property owners and residents of the City's ordinance requiring removal of accumulations of snow and ice from adjacent sidewalks, crosswalk ramps and concrete bus stops. The City's ordinance is intended to increase public safety and to allow for safe passage on sidewalks and access for people of all ages and abilities.

According to the ordinance, for residential properties, within 24-hours, accumulations of snow greater than 1 inch must be cleared and any accumulation of ice should be treated with sand, salt or other substance to prevent slip hazards within 18 hours. For non-residential properties, all snow and ice which has accumulated prior to 6 a.m. on a sidewalk adjacent to property shall be removed by the owner or occupant by noon the same day. Crosswalk ramps and bus stops with concrete pads are included in both requirements.

To assist residential property owners with the treating ice, the city provides a free sand/salt mixture at the following locations:

- Veterans Memorial Park
- Huron Hills Golf Course
- Almendinger Park
- 721 North Main Street
- Burh Park
- Burns Park
- Leslie Park

A map of sand/salt pick up locations can be found [here](#).

To report a problem residents may use the A2 Fixit website, call (734.794.6942) or email Community Standards (communitystandards@a2gov.org)

A2 Be Safe!

Happy Birthday Ann Arbor! Bicentennial (1824-2024). A bicentennial events calendar is available via <https://a2bicentennial.org/events>. We encourage to submit your events and celebrate!

Ann Arbor Bicentennial Kickoff Celebration – January 19. The Ann Arbor Bicentennial Committee invites you to join the City of Ann Arbor and Destination Ann Arbor in celebration of Ann Arbor's 200th anniversary with an evening of joy and community spirit. The event includes hors d'oeuvres, cocktails, music, a silent auction, a special poem, and the unveiling of a bicentennial-inspired tile. For information on purchasing tickets and more details, visit the event page here: <https://www.annarbor.org/a200kickoff/>

Current Bicentennial Celebration planning progress and opportunities for community involvement are available via www.a2gov.org/a200.

SUSTAINABILITY & INNOVATIONS

Sustainability & Innovations Corner. Catch up on the latest from the Ann Arbor Office of Sustainability and Innovations (OSI). For more information, including registration links, visit <https://www.a2gov.org/departments/sustainability/Newsletter-Events/Pages/default.aspx>.

- The Office of Sustainability and Innovation's **A²ZERO Ambassador Program** applications are now open for our 6th cohort! If you or anyone you know is interested in being an A²ZERO Ambassador please visit: <https://www.a2gov.org/departments/sustainability/Sustainability-Me/Families-Individuals/Pages/A2ZERO-Ambassadors.aspx>. Applications close Wednesday, February 14th. As part of the program Ambassadors can opt into assisting on a sustainability related project with other members of their cohort supported by Office of Sustainability and Innovation staff or community partner. If your office or one of your community partners have an idea for a sustainability related project that could use a team of dedicated volunteers, please reach out to bfrohlich@a2gov.org. Come be a part of the cohort that will achieve the goal of 100 trained A²ZERO Ambassadors by 2025.
- As the sun sets on 2023, there is a new dawn for solar in Ann Arbor. With 1.8 MW of solar added across 217 systems and counting, there have been more solar systems installed in Ann Arbor than any other year! And with continuing incentives from the federal government and Ann Arbor's Solarize program, 2024 is set to become an even bigger year. Learn more and get involved at: a2gov.org/solar.
- OSI's Offering Free Home Energy Score Assessments for City of Ann Arbor Employees! The Home Energy Score™ (HES) provides credible information about a home's energy use, think of it as a miles-per-gallon rating but for a home. Assessments are limited to city employees with single family detached homes and side-by-side townhomes. Schedule a Free Home Energy Score Assessment by visiting the link: <https://www.cognitofirms.com/CityOfAnnArbor1/HomeEnergyAssessmentRequest> Assessments will be performed Tuesday and Thursday, at 9:00am, 11:00am, and 2:00pm and take up to 90 minutes. HES Reports provided within 3 business days of the assessment. Please send questions to Herd@a2gov.org.
- **Sustainability Series.** OSI is bringing the Sustainability Series back in 2024 for another season at the Ann Arbor District Library! Attend these public events to learn more and ask questions about exciting new programs, initiatives, and updates from our office and our amazing community collaborators. Session topics and registration links are still in the works but consider saving the following dates below if you're interested in attending. We look forward to engaging and sharing with you!
 1. Wednesday, January 31st, 6:00-7:30pm
 2. Wednesday, February 28th, 6:00-7:30pm
 3. Wednesday, March 27th, 6:00-7:30pm
 4. Wednesday, April 24th, 6:00-7:30pm

5. Wednesday, May 29th, 6:00-7:30pm

- **Ann Arbor Solar Stories** takes place the first Thursday of each month, 7–8 p.m. This one-hour, online event is hosted by the GLREA where the community can hear from Ann Arborites who have gone solar and have a chance to ask them all your questions! Register for "Thursday Night Energy Events" to receive meeting links. [Register in advance](#). After registering, you will receive a confirmation email containing information to join the meeting.
- **Subscribe to the OSI Newsletter.** If you haven't already, please subscribe to monthly, detailed newsletter highlighting some of the sustainability-related activities unfolding in the community. If you aren't already, please subscribe at: https://service.govdelivery.com/accounts/MIANNA/subscriber/new?topic_id=MIANNA_146

COUNCIL PRIORITIES/INITIATIVES

Ordinance Chapter 14, 1:316 Sole/Best Source Data. Pursuant to changes approved by City Council on July 15, 2019, to [Chapter 14, 1:316](#), attached is the Sole/Best Source data for December 2023 for purchases over \$5,000.

PREVIEWS

The **January 11 Council Meeting** will feature the following items of interest:

Consent Agenda (15). There are 15 items on the consent agenda.

Public Hearings. None.

- **Ordinances – First Readings (1).**
- An Ordinance to Amend Section 9:158 of Chapter 112 (Non-Discrimination) of Title IX of the Code of the City of Ann Arbor to Prohibit City Contractors' Inquiry into Job Applicants' Criminal History Unit After Conditional Offer of Employment, and Require City Contractors to Document Efforts to Employ Local Persons for City Construction Contracts

OTHER

Ann Arbor Municipal Offices Closed Jan. 15 for Martin Luther King Jr. Day; Curbside Services Unaffected by Holiday; Christmas Tree Drop Off Ending Jan. 15. City of Ann Arbor municipal offices, including the customer service center at Larcom City Hall and the 15th Judicial District Court, will be closed for Martin Luther King Jr. Day Monday, Jan. 15, 2024. Trash and recycling curbside collections will be performed on their regularly scheduled days, and safety services and utility operations will maintain 24-hour schedules throughout.

Christmas Tree Disposal. Christmas trees cannot be discarded on the street or left out at curbs. The City of Ann Arbor provides residents with four free drop-off locations for undecorated Christmas trees through Monday, Jan. 15, 2024. All tree stands, nails, ornaments, tinsel and plastic must be removed before leaving trees at these sites. Drop off will be permitted at these park parking lots during the hours of 6 a.m.–10 p.m. only:

- Bicentennial Park (Southeast Area Park) located on Ellsworth at Platt. Trees may be left at the dirt lot north of the basketball courts.
- West Park parking lot off Chapin near West Huron Street.

- Gallup Boat Launch parking lot (not the Gallup Livery), entrance on the southeast side of Geddes Road, East of Huron Parkway.
- Olson Park parking lot, 1515 Dhu Varren Road, near Pontiac Trail.

The collected trees are chipped into mulch or composted. Any metal, glass or plastic ornaments left on the tree can ruin the processing equipment, harm the operators, and spoil the landscaping mulch. Since wreaths and evergreen roping are generally made with wire or plastic backing, these items should be placed in the trash.

After Jan. 15, trees must be stored away; or branches less than 6 inches in diameter can be cut and placed in compost carts for monthly winter compost service (<https://www.a2gov.org/departments/trash-recycling/Pages/Winter-Composting.aspx>) or saved for regular curbside compost service (<https://www.a2gov.org/departments/trash-recycling/Pages/Compost.aspx>) which resumes in April 2024.

Ann Arbor Shares Information to Prepare for Winter Weather. Severe winter weather poses health and safety concerns with extremely cold temperatures, dangerous travel conditions, freezing pipes, potential propane shortages and power outages. City of Ann Arbor is sharing important information regarding emergency alerts as well as ways to prepare for what winter may bring from the Michigan State Police [MIREADY program](#).

- Sign up now for [emergency alerts](#) from the City of Ann Arbor, via Everbridge, to be notified in the event of a weather-related or any other emergency.
- Washtenaw County residents should be aware of the winter-weather condition categories as set by Washtenaw County, and the accompanying actions necessary.
 - Red: Extremely hazardous driving conditions exist on major highways and roads with heavy snow and/or ice, severe drifting and/or extremely limited visibility. Motorists are urged not to drive.
 - Yellow: Very hazardous driving conditions exist with heavy snow, ice, drifting or limited visibility. Motorists are urged if they must drive, use extreme care, and allow for significant drive time.
 - Warning: Hazardous weather has arrived and poses a threat to life or property. Take protective action.
 - Advisory: Hazardous weather is imminent or likely.
 - Watch: The risk of hazardous weather has increased but occurrence, location or timing is uncertain.

More information is available via <https://www.a2gov.org/news/pages/article.aspx?i=1011>



MEMORANDUM

TO: Milton Dohoney Jr., City Administrator
FROM: Colin Spencer, Purchasing Manager
DATE: 1/3/2024
SUBJECT: Sole/Best Source Data for December 2023

Pursuant to changes made to Chapter 14, 1:316 on 7/15/19 by Council, attached is the Sole/Best Source data for December 2023 for purchases over \$5,000. Any questions, comments or concerns please do not hesitate to reach out.

cc: Marti Praschan, Chief Financial Officer
Sara Higgins, Director of Operations

Sole/Best Source for December 2023

Unit	Amount	Vendor	Item	Description	Type
Public Works	\$ 63,810.00	RNA Michigan Holdings	GROUNDS MAINTENANCE: MOWING, EDGING, PLANT (NOT TREE) TRIMMI.98836	VARIOUS LOCATIONS	Best Source
Parks & Rec	\$ 70,000.00	OHM Advisors	*AP Invoice	PARKS PLANNING PROJECT AND CONTRACT MANAGEMENT	Best Source
15th District Court	\$ 261,951.79	Justice AV Solutions	VIDEO RECORDING.91584	COURTROOM RECORDING SYSTEM	Best Source
Clerks	\$ 12,005.88	Inclusion Solutions	*AP Invoice	CLERK-VOTING BOOTHS	Sole Source
IT	\$ 5,572.87	Presidio Networked Solutions Group	VIDEO CAMERA RECORDERS, DIGITAL TYPE.84067	ELECTION CENTER CAMERAS	Best Source
Parks & Rec	\$ 10,591.98	Belfor USA Group	*AP Invoice	FULLER PARK - ENCAMPMENT CLEANUP	Sole Source
PS Admin.	\$ 7,000.00	HSD Metrics	PROFESSIONAL SERVICES (NOT OTHERWISE CLASSIFIED).96258	SURVEY MANAGEMENT SERVICES	Best Source