



Administrator's Report

The city's mission is to deliver exceptional services that sustain and enhance a vibrant, safe and diverse community.

City Administrator's Report January 6, 2025 prepared for City Council. Kindly forward questions, comments, or suggestions for input to mdohoney@a2gov.org, mpraschan@a2gov.org, or shiqqins@a2gov.org.

SAFETY NOTES

Safety Update As we progress deeper into the winter months it is important to remind property owners and residents of the City's ordinance requiring removal of accumulations of snow and ice from adjacent sidewalks, crosswalk ramps and concrete bus stops. The City's ordinance is intended to increase public safety and to allow for safe passage on sidewalks and access for people of all ages and abilities.

According to the ordinance, for residential properties, within 24-hours, accumulations of snow greater than 1 inch must be cleared and any accumulation of ice should be treated with sand, salt or other substance to prevent slip hazards within 18 hours. For non-residential properties, all snow and ice which has accumulated prior to 6 a.m. on a sidewalk adjacent to property shall be removed by the owner or occupant by noon the same day. Crosswalk ramps and bus stops with concrete pads are included in both requirements.

To assist residential property owners with the treating ice, the city provides a free sand/salt mixture at the following locations:

- Veterans Memorial Park
- Gallup Park
- Almendinger Park
- Burh Park
- Burns Park
- Leslie Park

A map of sand/salt pick up locations can be found [here](#).

To report a problem residents may use the A2 Fixit website, call (734.794.6942) or email Community Standards (communitystandards@a2gov.org). **Thank you for making A2 Be Safe!**

SUSTAINABILITY & INNOVATIONS

Sustainability & Innovations Corner. Directly from the Ann Arbor Office of Sustainability and Innovations (OSI), catch up on the latest A²ZERO information and more. For further details, including registration links, visit [OSI online](#).

Energy Rebates Available: We've still got [A²ZERO Home Energy Rebates](#) available, so if you're considering home improvement work, we encourage you to work with the [Home Energy Advisor](#) program to decarbonize your home and take advantage of opportunities like the Rebates.

Calling all Food Lovers and Home Cooks: Contribute to the A²ZERO Community Cookbook: Contribute to the A²ZERO Community Cookbook! OSI is compiling a community cookbook! Do you enjoy cooking from scratch with local, seasonal ingredients, have creative ways of using up food scraps, or have a tasty plant-based recipe you love? Contribute recipes and sustainable food tips to the A²ZERO Community Cookbook at osi.a2gov.org/cookbook.

Ambassador applications now open! Join the 7th Cohort of A2ZERO Ambassadors to gain increased knowledge, tools, and resources to discuss sustainability broadly and specific actions you and your community can implement to advance carbon neutrality. Learn more and apply at osi.a2gov.org/ambassadors.

Conquer the Cold: The Challenge Returns January 20 – February 20! Conquer the Cold is an annual promotion that aims to show that it isn't as difficult to get to work without driving as it may seem in the winter months. Learn more and join the challenge at getdowntown.org/events/conquer-cold.

Save Money & Save the Planet – Home Energy Efficiency & Electrification: Sunday, Jan. 12, 3 – 4:30 PM, Westgate Branch, Ann Arbor District Library. Learn about how home energy efficiency & electrification will reduce your energy costs and your carbon footprint. Learn about the multitudes of incentives – federal, state, local & utility – that will lower the cost of your investments. Plus, you'll receive an update on what to expect to happen to federal incentives under the new presidential administration. [RSVP here](#).

Climate Action in 2025 and Beyond: Creating a Resilient and Just Future in Michigan and Across the Globe: Tuesday, Jan. 14, 2025, 4:30-6:30 PM, Rackham Amphitheatre, 915 E Washington St., Ann Arbor. This event is free and open to the public. The University of Michigan community understands climate change is an existential threat that will exacerbate inequality and make our planet unlivable. In this community conversation on climate action, we bring Michigan and community voices together to amplify our shared commitment to tackle the climate crisis, create sustainable and just systems and center environmental justice. Help us plan for a sustainable event. [RSVP by January 10](#) to ensure we have an accurate food count, minimizing waste and maximizing the impact of our gathering.

Seeds to Community - Winter Sowing Workshop: January 18th & 19th, 2025. Plant seeds now and set them outside, where they will start growing as soon as Spring warmth arrives. Extra supplies available to share. [Learn more and RSVP](#).

Sustainability Forum: Natural Features and Me: Thursday, Jan. 30, 6:00 – 7:30 PM | Downtown Branch, AADL, 4th floor meeting room. Finding ways to connect with nature in an urban landscape can be challenging. Luckily, we have many amazing individuals in the Ann Arbor community who are working to make this task much easier. Please join us in the first session of the 2025 Sustainability Forums series and hear directly from the people who are expanding Ann Arbor's urban tree canopy, creating beautiful rain gardens to manage storm water and reduce pollution, and establishing native plant gardens to support our local pollinators—and learn how you can be a part of these initiatives as well! Learn more at osi.a2gov.org/events.

Reminder: Sign up for the OSI Monthly Newsletter: The latest edition of our newsletter, The Charging Station, is on the decarbonization of municipal buildings and fleets. Check it out and subscribe if you haven't already at osi.a2gov.org/events.

Stay engaged by joining us on social media: Find us on [Instagram @a2zero2030](https://www.instagram.com/a2zero2030) and [Facebook at A2Zero!](https://www.facebook.com/A2Zero)



COUNCIL PRIORITIES/INITIATIVES

Ordinance Chapter 14, 1:316 Sole/Best Source Data. Pursuant to changes approved by City Council on July 15, 2019, to [Chapter 14, 1:316](#), attached is the Sole/Best Source data for December 2024 for purchases over \$5,000.

PREVIEWS

January 6 Council Meeting will feature the following items of interest:

Consent Agenda (10). There are ten items on the consent agenda.

Public Hearings (4). Public hearings are listed below and under second reading.

- A Public Hearing and Resolution to Approve New Fees for the Public Sale of the City Flag

Ordinances – First Reading (none).

Ordinances – Second Reading (3).

- A Public Hearing and An Ordinance to Amend Sections 5.22, 5.26, 5.28, 5.29, 5.30, and 5.37 of Chapter 55 (Unified Development Code) of Title V of the Code of the City of Ann Arbor (Fences, Reimbursements, Public and Private Utilities) CPC Recommendation: Approval (Fences 7 yes/0 no; Reimbursements 6 yes/0 no; Utilities 7 yes/0 no) (ORD-24-31)
- A Public Hearing and An Ordinance to Amend Section 10:143 of Chapter 126 (Traffic) of Title X (Traffic) of the Ann Arbor City Code (ORD-24-32)
- A Public Hearing and An Ordinance to Add Section 8:532 to Chapter 105 (Housing Code) of Title VIII (Building Regulations) of the Code of the City of Ann Arbor (ORD-24-33)

OTHER

A2 Snow Match Program Pairs Volunteers with Neighbors in Need. Need assistance with managing snow and ice from sidewalks? Or, do you want to give back and make a difference in your community? The City of Ann Arbor has solutions for both! The city is helping residents prepare for winter weather, and the responsibilities that come with the ice and snow, with the launch of the 2024–25 [A2 Snow Match program](#). Residents can sign up now for this season's A2 Snow Match — either as a volunteer or a recipient — to be paired with a nearby neighbor to assist, or to be assisted, with sidewalk snow removal.



MEMORANDUM

TO: Milton Dohoney Jr., City Administrator
FROM: Colin Spencer, Purchasing Manager
DATE: 12/31/2024
SUBJECT: Sole/Best Source Data for December 2024

Pursuant to changes made to Chapter 14, 1:316 on 7/15/19 by Council, attached is the Sole/Best Source data for December 2024 for purchases over \$5,000. Any questions, comments or concerns please do not hesitate to reach out.

cc: Kimberly Buselmeier, Interim Chief Financial Officer
Sara Higgins, Director of Operations

Sole/Best Source for December 2024

Unit	Amount	Vendor/Source	Item	Description	Type
Parks & Rec	\$ 13,316.20	Propump & Controls	*AP Invoice	LPGC - IRRIGATION REPAIR	Best Source
Public Works	\$ 5,985.00	DTN LLC	WEATHER FORECASTING SERVICES.96188	WEATHER FORECASTING SERVICES	Sole Source
Water Treatment	\$ 17,368.17	Pumping Solutions	*AP Invoice	PHOSPHATE PUMPS	Best Source
Public Works	\$ 6,350.00	Frost Solutions	WEATHER FORECASTING SERVICES.96188	WEATHER MONITORING SYSTEM	Best Source
Parks & Rec	\$ 47,300.00	Crandell Environmental	*AP Invoice	BARTON PEDESTRIAN TUNNEL - WETLAND CREDITS	Best Source
City Admin	\$ 7,432.49	The Produce Station	*AP Invoice	BICENTENNIAL CLOSING EVENT - CATERING	Best Source
Fire	\$ 7,447.15	R&R Fire Truck Repair	*AP Invoice	LADDER 1-5 REPAIRS	Sole Source
Public Works	\$ 7,500.00	Jack Doheny Supplies	AUTOMOBILE, TRUCK AND BUS PARTS AND EQUIPMENT.99809	MAINTENANCE ON VAC-TRUCK - WATER	Best Source
WWTP	\$ 6,532.00	Kennedy Industries	VALVE PARTS, MISCELLANEOUS.67076	REBUILDING AIR ACTUATED VALVES	Sole Source
Fleet & Facilities	\$ 15,575.51	Bob's Body Shop	VEHICLES, INCLUDING AUTOMOBILES, TRUCKS, TRAILERS, VANS, MOT.99894	CAR 61 DAMAGE REPAIRS	Best Source
Fleet & Facilities	\$ 10,155.00	Chargepoint	ELECTRICAL ACCESSORIES AND PARTS (NOT LIGHTING).55725	CITY HALL FAST CHARGER #1 POWER MODULE REPLACEMENT	Sole Source
City Admin	\$ 5,540.00	Limelight	*AP Invoice	BICENTENNIAL CLOSING EVENT - ANN ARBOR: THEN. NOW. NEXT.	Best Source