

ADDENDUM No. 1

RFP No. 932

ENVIRONMENTAL SITE ASSESSMENT SERVICES

Due: September 10, 10:00 A.M.

The following changes, additions, and/or deletions shall be made to the Invitation to Bid for Environmental Site Assessment Services RFP No. 932 on which proposals will be received on/or before September 10, 2015 by 10:00 A.M.

The information contained herein shall take precedence over the original documents and all previous addenda (if any), and is appended thereto. **This Addendum includes 2 page(s).**

I. QUESTIONS AND ANSWERS

The following Questions have been received by the City. Responses are being provided in accordance with the terms of the RFP.

Question #1:

Top of page 4; number 2 says: 'If the fee proposal is submitted as part of the digital copy.' Please confirm that a digital copy of the proposal is not required; only hard copy.

Answer:

Only a hard copy is required.

Question #2:

Resumes of key personnel submitted with the proposal as an attachment will not be considered as pages within the 25 page limit, correct?

Answer:

Correct. Additional information provided in the appendices will not count toward the page limitation (see Section 1C, Proposal Requirements)

Question #3: Clarification regarding the fee proposal:

- Is the fee proposal supposed to be for the four different types of environmental assessment services (Phase I, Phase II, BEA and ECA)?
- Five different Phase I property scenarios are described (residential, commercial, industrial, agricultural and open space). Which scenario do you want costed? If for instance the City of Ann Arbor wants agricultural cost estimate, do we need

an estimate for each of the different types of environmental assessment services?

- Under 3C Fee Proposal, the RFP states 'that the 'fee quotation is to relate in detail to each of the proposed work plan'. Are you requesting a work plan for a Phase I?

Answer:

- Yes, the fee proposal should be estimates for the four different types of environmental site assessment services. Please include hourly rates for staff and any other relevant estimate factors in the respective service type proposal.
- The majority of the properties will be agriculture / open space properties.
- As mentioned above, the fee proposal should be estimates for the four different types of ESA services.

Respondents are responsible for any conclusions that they may draw from the information contained in the Addendum.