

ADDENDUM No. 1

RFP No. 964

Snack Machine Vending

Due: April 1, 2016 at 10:00 A.M. (local time)

The following adjustments shall be made to the Request for Proposal for Snack Machine Vending, RFP No. 964 on which proposals will be received on/or before April 1, 2016 at 10:00 A.M. (local time).

The information contained herein shall take precedence over the original documents and all previous addenda (if any), and is appended thereto. **This Addendum includes 2 page(s).**

Offeror is to acknowledge receipt of this Addendum No. 1, including all attachments in its Proposal by so indicating in the proposal that the addendum has been received. Proposals submitted without acknowledgement of receipt of this addendum will be considered nonconforming.

The following forms provided within the RFP Document must be included in submitted proposal:

- Attachment B - City of Ann Arbor Non-Discrimination Declaration of Compliance
- Attachment C - City of Ann Arbor Living Wage Declaration of Compliance
- Attachment D - Vendor Conflict of Interest Disclosure Form

Proposals that fail to provide these completed forms listed above upon proposal opening will be deemed non-responsive and will not be considered for award.

I. QUESTIONS AND ANSWERS

The following Questions have been received by the City. Responses are being provided in accordance with the terms of the RFP. Respondents are directed to take note in its review of the documents of the following questions and City responses as they affect work or details in other areas not specifically referenced here.

Q1: Please provide the hours of the locations that you are requesting machines and the days open.

A1: Mack Indoor Pool

Labor Day (September) through Memorial Day (May) – Fall/Winter
Monday – Friday 3:00 p.m. – 10:00 p.m.
Saturday & Sunday 6:00 a.m. – 10:00 p.m.

Buhr Park Pool & Ice Arena

Labor Day (September) through Memorial Day (May) – Fall/Winter
Monday – Friday 3:00 p.m. – 11:00 p.m.
Saturday & Sunday – 6:00 a.m. – 11:00 p.m.

Memorial Day (May) through Labor Day – Spring/Summer

Monday – Friday 7:00 a.m. – 9:00 p.m.
Saturday & Sunday 10:00 a.m. – 9:00 p.m.

Fuller Pool

Memorial Day (May) through Labor Day – Spring/Summer
Monday – Friday 7:00 a.m. – 9:00 p.m.
Saturday & Sunday 10:00 a.m. – 9:00 p.m.

Veterans Memorial Park

Labor Day (September) through Memorial Day (May) – Fall/Winter
Monday – Friday 10:00 a.m. – Midnight
Saturday & Sunday – 10:00 a.m. – Midnight
Memorial Day (May) through Labor Day – Spring/Summer
Monday – Friday 8:00 a.m. – 9:00 p.m.
Saturday & Sunday 10:00 a.m. – 9:00 p.m.

Q2: Please provide the locations and the annual GROSS sales of each of the machines for the past 2 years.

A2: 2012-2013

Mack Indoor Pool - \$1683.75
Buhr Park Pool & Ice Arena - \$3157.95
Fuller Pool - \$1721.15
Veterans Memorial Park - \$2243.45

2013-2014

Mack Indoor Pool - \$1678.75
Buhr Park Pool & Ice Arena - \$2518.45
Fuller Pool - \$1391.8
Veterans Memorial Park - \$3261.75

Q3: Please provide your commissions as reported by the vendor for that same time period as above, what is this percentage?

A3: Commission rate: 20%

2012-2013

Mack Indoor Pool - \$336.75
Buhr Park Pool & Ice Arena - \$631.59
Fuller Pool - \$344.23
Veterans Memorial Park - \$448.69

2013-2014

Mack Indoor Pool - \$335.75
Buhr Park Pool & Ice Arena - \$503.69
Fuller Pool - \$278.36
Veterans Memorial Park - \$652.35

Q4: Please indicate your way or method of verifying cash revenues through the machines.

A4: Previously, cash revenues were verified by sales reports supplied by the vending contractor.

Q5: Please indicate if the revenues as reported above reflect the same nutritional guidelines or restrictions that you currently are requesting.

A5: No, they do not.

Respondents are responsible for any conclusions that they may draw from the information contained in the Addendum.