



Administrator's Report

The city's mission is to deliver exceptional services that sustain and enhance a vibrant, safe and diverse community.

City Administrator's Report November 7, 2024 prepared for City Council. Kindly forward questions, comments, or suggestions for input to mdohoney@a2gov.org, mpraschan@a2gov.org, or shiggins@a2gov.org.

SAFETY NOTES

Safety Update *Local Cases of Pertussis on the Rise*

Local [data](#) from the Washtenaw County Health Department shows that cases of pertussis, also known as “whooping cough” are on the rise, especially amongst children ages 5-17. Pertussis is caused by a bacterium that results in respiratory illness that results in a persistent cough, often characterized by a “whoop” sound made after a person tries to breath after coughing. Vaccination is an important tool in preventing the spread of pertussis, which can be transmitted via airborne droplets when an ill person coughs or sneezes. For more information on pertussis, including symptoms and prevention, visit the CDC [website](#). A2 Be Safe!

Thank you for making A2 Be Safe!

BICENTENNIAL NEWS

Happy Birthday Ann Arbor! Bicentennial (1824-2024)

Community Invited to Ann Arbor Bicentennial Closing Ceremony Dec. 14. In January 2024, the Ann Arbor community came together to kick off the city's 200th anniversary celebration at the State Theater. Since then, thousands of Ann Arborites have celebrated the milestone at monthly events and paid tribute with celebratory tree plantings, a park renaming, a new city flag design and park murals. It is now time to bring these festivities to a close with the final celebration on Saturday, Dec. 14, 6p at Ann Arbor Skyline High School. Tickets are \$10 and can be purchased [online](#). More information is available via <https://www.a2gov.org/news/pages/article.aspx?i=1110>



SUSTAINABILITY & INNOVATIONS

- **Sustainability & Innovations Corner.** Catch up on the latest from the Ann Arbor Office of Sustainability and Innovations (OSI). For more information, including registration links, visit [OSI online](#).
- **Subscribe to the OSI Newsletter.** If you haven't already, please subscribe to monthly, detailed newsletter highlighting some of the sustainability-related activities unfolding in the community. If you aren't already, please [subscribe](https://service.govdelivery.com/accounts/MIANNA/subscriber/new?topic_id=MIANNA_146) at: https://service.govdelivery.com/accounts/MIANNA/subscriber/new?topic_id=MIANNA_146
- **GET TO KNOW THE SUSTAINABLE ENERGY UTILITY:** On November 5th, Ann Arborites voted to authorize creation of the Ann Arbor Sustainable Energy Utility. Over the next 18 months the staff will be working to

set-up the infrastructure, governance systems, bylaws, and policies that will support the new utility to ensure it's successful launch. To stay up to date with work unfolding regarding the SEU, to sign up for the SEU waitlist, or to learn about upcoming public engagement events, please see: www.a2gov.org/a2seu.

- **A²ZERO Rebates Still Available:** Thanks to incredible work of our IT department, we are pleased to announce the release of a new dashboard tracking how many home energy rebates have been distributed and are still available. In total, OSI anticipates distributing \$1.9 million in rebates, providing an estimated 1,300 sustainability-related rebates to residents across the city. At least 50% of the rebates will be for income qualified households. Please note that rebates will apply only to projects and purchases completed on or after July 1, 2024. More details, including our new dashboard, are available at osi.a2gov.org/rebates.
- The **A²ZERO Home Energy Advisor program** is now open for all Ann Arbor residents! The wait list has been addressed, and the portal is open. Sign up for your free home assessment, and individualized decarbonization plan for your home. Bring all your questions – upstairs is hot? bills are high? water heater needs replacing soon? Learn more and sign up at <https://a2zerohea.org/>
- **Check out Green Light:** A new series from CTN and OSI that digs into sustainability in Ann Arbor with the residents who are envisioning, creating, and establishing a sustainable and equitable future for our community. Check out our episodes at <https://www.youtube.com/playlist?list=PLw6eY79a9rp8VTqYvxRst5C0qs8U7dwXE>
- **Upcoming Event - “Not too Late”:** OSI is delighted to be collaborating with the University of Michigan to promote their community read of “Not Too Late: Changing the Climate Story from Despair to Possibility” which is available to anyone connected to internet in the State of Michigan until December 13 for free!
- Stay engaged by joining us on social media: Find us on [Instagram @a2zero2030](#) and [Facebook at A2Zero!](#)



COUNCIL PRIORITIES/INITIATIVES

Ordinance Chapter 14, 1:316 Sole/Best Source Data. Pursuant to changes approved by City Council on July 15, 2019, to [Chapter 14, 1:316](#), attached is the Sole/Best Source data for October 2024 for purchases over \$5,000.

PREVIEWS

November 7 Council Meeting will feature the following items of interest:

Consent Agenda (8). There are eight items on the consent agenda.

Public Hearings (3). Public Hearings are listed below and under Second Reading.

- A Public Hearing and Resolution to Approve the 1146 South Maple Annexation, 1.2 Acres, 1146 South Maple Road

Ordinances – First Reading (none).

Ordinances – Second Reading (2).

- A Public Hearing and An Ordinance to Amend Chapter 55 (Zoning), Rezoning of 1.66 Acres from Ann Arbor Township designation (TWP District) to R1D (Single-Family District), 3474 E. Huron River Drive Rezoning (CPC Recommendation: Approval - 8 Yeas and 0 Nays) (ORD-24-25)

- A Public Hearing and An Ordinance to Amend Section 9:103 Of Chapter 111 (Fire Prevention) Of Title IX of the Code of the City of Ann Arbor

OTHER

Nov. 11 Veterans Day Schedule. Ann Arbor municipal offices, including the customer service center at Larcom City Hall and the 15th Judicial District Court, will be closed for the observation of Veterans Day Monday, Nov. 11, 2024. City trash, compost and recycling curbside collection service will continue without interruption.

Safety services and utility operations will maintain 24-hour schedules throughout.

Expanded fall leaf services continue through Friday, Dec. 13, 2024. This expansion includes an increase in the number of bags that can be left at the curb for collection to 20; unlimited leaf drop off at the Ann Arbor compost facility, from residents or their landscaper; and free wood chips at four locations around the city.

For information on city trash, compost and recycling services, visit www.a2gov.org/solidwaste

City of Ann Arbor 2024 General Election. Information on elections can be found on the city's website, www.a2gov.org/elections. Official elections results are reported on the Washtenaw County website, <https://www.washtenaw.org/314/Election-Results>.

Sustainable Energy Utility (SEU) Authorized in the City of Ann Arbor. The Ann Arbor SEU is now moving into final planning and design after authorization from residents. Ann Arbor residents have voted to authorize Proposal A: Creation of a Sustainable Energy Utility. The Sustainable Energy Utility (SEU) will be an opt-in, supplemental, community-owned energy utility that provides 100% renewable energy from local solar and battery storage systems installed at participating homes and businesses in the city. Now authorized, the detailed final planning and design work to officially launch the SEU can begin in earnest, with a goal of utility launch within 18–24 months.

"We are incredibly excited to begin building a utility of the future right here in Ann Arbor," said Mayor Christopher Taylor. "The SEU will bring 100% renewable, clean, reliable and more affordable energy to residents, and bring Ann Arbor closer to our A2ZERO goals."

The SEU will be supplemental and optional, meaning that it will not replace the pre-existing grid and will be paid for only by those who opt-in to SEU services. The SEU will also enhance reliability through a diverse mix of local renewable energy generation and the use of energy storage, meaning subscribers to the SEU will still have power even when disasters disrupt the traditional energy grid.

While residents may not see much regarding the deployment of SEU clean-energy assets for 18-24 months, the City of Ann Arbor is currently registering interest in the SEU and will have multiple outreach and engagement events over the coming months. Residents who are interested in enrolling in the SEU or being the first to hear about informational sessions, public engagement opportunities, or SEU-related updates, are encouraged to join the [waitlist](#) and monitor the SEU website: www.a2gov.org/a2seu.

"We want to thank everyone who helped shape the SEU, and everyone who has worked to support our A2ZERO goals," said Milton Dohoney Jr., Ann Arbor city administrator. "Our community is able to do this transformative and innovative work because the residents of Ann Arbor empower us to do it, and for that we're very grateful."

A2ZERO is the city's plan, vision, framework and associated actions to create and implement a just transition to community-wide carbon neutrality by the year 2030. Once operational, the SEU will bring Ann Arbor one step closer to this goal.

Residents who would like to learn more about the SEU are encouraged to visit a2gov.org/a2seu or email sustainability@a2gov.org. To learn more about A2ZERO and the city's carbon neutrality work are encouraged to [visit a2zero.org](https://a2zero.org).

Voters Renew Ann Arbor Park Maintenance and Capital Improvements Millage. Ann Arbor voters have elected to continue vital funding for the city park system for the next 20 years. The 2025–2044 Park Maintenance and Capital Improvements Millage renewal proposal on the Nov. 5 General Election ballot passed with approximately 72% of the (unofficial) vote.

"We are delighted and thank Ann Arbor voters for valuing the city park system," said Ann Arbor Parks & Recreation Manager Josh Landefeld. "With the continued funding, we are invigorated by this opportunity to maintain, repair and evolve our parks, facilities and programming. This support will ensure all can continue to enjoy these spaces and places and reap their benefits to well-being — in every way and for decades to come."

Landefeld explained the renewed millage will now enable funds to be leveraged for a more holistic, strategic and long-term approach to planning and will help staff in addressing unanticipated improvement and repair needs in the parks with efficiency.

- Between 60% and 80% of the annual millage funds support city park maintenance activities. Park maintenance activities include natural area preservation, general and seasonal maintenance of parks, courts, playgrounds, equipment, amenities, forestry and horticulture, volunteer outreach and recreation facilities.
- Between 20% and 40% of the annual millage funds are designated for city park capital (larger-scale) improvements in the following areas: community-wide parks; park shelters and structures; historic preservation; neighborhood parks and urban plazas; pathways, trails, boardwalks, Border-to-Border Trail, recreation facilities; recreational dams; and major park equipment.

Learn more about the Park Maintenance and Capital Improvements Millage, watch video vignettes about park updates and amenities, learn about projects and activities that have been funded through the current and past millages and much more at www.a2gov.org/parksmillage.

Dog Park Set to Open at Veterans Memorial Park Friday, Nov. 15. Every dog has its day, and soon, every dog in Ann Arbor will have a convenient spot to play as well. City of Ann Arbor Parks & Recreation is piloting a new temporary dog park at [Veterans Memorial Park](#), 2150 Jackson Ave.! The fenced, off-leash play area will be located at ballfield No. 4, on the north/Dexter Avenue side of Vets Park, and is set to open at 8 a.m. Friday, Nov. 15. Dog park hours are dawn to dusk (or 6 a.m.–10 p.m.).

Dogs must be registered with a current dog license, and a dog park permit is required. Access to the temporary dog park at Vets Park is already included for community members with a current, active City of Ann Arbor [dog park permit](#) (PDF). Those who need to apply for a dog park permit can do so in person at the Ann Arbor City Clerk's Office, second floor of Larcom City Hall, 301 E. Huron St. (though it is recommend to not purchase in person on Election Day due to high traffic volumes); by printing and mailing in the [registration form](#) (PDF); or applying online at stream.a2gov.org. Please note, the city clerk's office is closed for one day, Wednesday, Nov. 6, and also closed for the Veterans Day holiday, Monday, Nov. 11.

Resident requests for a designated dog play area on the northwest side of the city prompted Ann Arbor Parks & Recreation to find space for this dog park pilot. During the pilot, which is set to stay open until April 2025, the



MEMORANDUM

TO: Milton Dohoney Jr., City Administrator
FROM: Colin Spencer, Purchasing Manager
DATE: 10/31/2024
SUBJECT: Sole/Best Source Data for October 2024

Pursuant to changes made to Chapter 14, 1:316 on 7/15/19 by Council, attached is the Sole/Best Source data for October 2024 for purchases over \$5,000. Any questions, comments or concerns please do not hesitate to reach out.

cc: Kimberly Buselmeier, Interim Chief Financial Officer
Sara Higgins, Director of Operations

Sole/Best Source for October 2024

Unit	Amount	Vendor	Item	Description	Type
Public Works	\$ 12,395.22	Source One Environmental	LINING, PIPE (CEMENT, EPOXY, ETC.).65951	PIPEPATCH TRENCHLESS PIPE REPAIR SYSTEM	Sole Source
Sustainability	\$ 6,688.00	Messenger Printing Services	*AP Invoice	AMERICORP DOOR HANGERS	Best Source
Parks & Rec	\$ 42,054.25	OHM Advisors	*AP Invoice	PARKS PLANNING PROJECT & CONTRACT MANAGEMENT	Best Source
Sustainability	\$ 20,804.16	Messenger Printing Services	*AP Invoice	AMERICORP DOOR HANGERS	Best Source
Assessor	\$ 33,000.00	Frohm & Widmer	*AP Invoice	APPRAISAL SERVICES	Best Source
Parks & Rec	\$ 75,000.00	Tetra Tech	*AP Invoice	NAP - SCARLETT MITCHELL PHASE 2 TESTING	Best Source
IT	\$ 11,787.60	DLT Solutions	*AP Invoice	AUTODESK LICENSE UPGRADE - INFOWATER	Best Source
IT	\$ 8,063.68	Turnkey Network Solutions	*AP Invoice	FOREST PLACE FIBER RELOCATION	Best Source
Parks & Rec	\$ 11,701.00	Penchura, LLC	*AP Invoice	GALLUP PARK - PICNIC TABLES	Sole Source
City Admin	\$ 8,443.15	Signs By Tomorrow	*AP Invoice	BICENTENNIAL- CITY FLAGS	Best Source
City Admin	\$ 30,000.00	Baker Tilly Advisory Group	*AP Invoice	EXECUTIVE RECRUITMENT - DEPUTY CITY ADMINISTRATOR	Best Source
City Admin	\$ 24,000.00	MGT Impact Solutions	*AP Invoice	EXECUTIVE RECRUITMENT FOR ECONOMIC DEVELOPMENT DIRECTOR	Best Source
Parks & Rec	\$ 6,295.00	Penchura, LLC	*AP Invoice	SUGARBUSH PARK - (1) PICNIC TABLE, (3) BENCHES	Best Source
Sustainability	\$ 22,514.16	Messenger Printing Services	*AP Invoice	SUSTAINABLE ENERGY UTILITY MAILERS	Best Source
Clerks	\$ 8,000.00	Hart Intercivic	*AP Invoice	CLERK-EARLY VOTING ON-SITE SUPPORT	Best Source
Systems Planning	\$ 20,000.00	Hesco Group	ELECTRONIC EQUIPMENT MAINTENANCE AND REPAIR.93937	RAIN GAUGE EQUIPMENT MAINTENANCE AND REPAIR	Sole Source
Water Treatment	\$ 10,700.00	Chemscan	*AP Invoice	CHEMSCAN SERVICE	Sole Source
Water Treatment	\$ 6,275.00	Bert Schiller & Associates	PROFESSIONAL SERVICES (NOT OTHERWISE CLASSIFIED).96258	WTP: LAB AIR SAMPLING	Best Source
Fleet & Facilities	\$ 8,360.68	Scotts Collision Center	AUTOMOBILE, TRUCK AND BUS PARTS AND EQUIPMENT.99809	CAR 37 REAR END DAMAGE REPAIR	Best Source
WWTP	\$ 29,000.00	Spaans Babcock	PUMPS, MISCELLANEOUS (NOT OTHERWISE CLASSIFIED).72056	REPLACEMENT SIDE PROFILES FOR SCREW PUMPS #4 AND #5	Sole Source

city will work with residents and dog park users to evaluate this location as a potential long-term community feature, adding to the existing city dog parks, at Broadway, Olson and Swift Run.

"Amenities like pickleball courts, expanding hours of operations to keep the outdoor pool at Fuller Park open past Labor Day, and testing out a dog park here on the city's northwest side," said Ann Arbor Parks & Recreation Manager Josh Landefeld, "these are just some of the examples of how we're always listening to residents and looking for ways to stay current with recreation trends, to expand opportunities for enjoying the parks and to make meaningful and valued investments in our park system." Funds from the current Park Maintenance and Capital Improvements Millage are being used to transition the ballfield with an access gate/area and additional fencing to ensure a safe environment. The city will also look to use amenities from other parks and facilities that are not used in the off season.

"Dog parks provide opportunities for socializing and exercise, not just for dogs, but their owners, too," Landefeld added. "This is another way we can appeal to community members and keep our 163 parks vibrant spaces for all."

Find complete information at www.a2gov.org/dogparks, and follow updates for this pilot project on [NextDoor](#) (for city residents) and [parks Facebook](#), [Instagram](#) and [X](#).

Natural Area Preservation Events. City of Ann Arbor Natural Area Preservation (NAP) works to protect and restore Ann Arbor's natural areas and to foster an environmental ethic within the community. This involves conducting plant and animal inventories, ecological monitoring, and stewardship projects in Ann Arbor's parks. These tasks are performed by both staff and volunteers. NAP also offers environmental education and enrichment activities for K-5 students, seniors and the general public. NAP is sharing events planned for November 2024.

To attend an event, participants are encouraged to preregister using VolunteerHub at <https://cityofannarbor.volunteerhub.com/lp/nap>; registration links to each event in VolunteerHub are also provided with each description.