ADDENDUM No. 1

ITB No. 4364

Seasonal Mowing Services

Due: February 18, 2015 at 2:00 P.M.

The following changes, additions, and/or deletions shall be made to the Invitation to Bid for Seasonal Mowing Services, ITB No. 4364, on which proposals will be received on/or before February 18, 2015 by 2:00 P.M. (changed from February 12, 2015 at 2:00 P.M.)

The information contained herein shall take precedence over the original documents and all previous addenda (if any), and is appended thereto. **This Addendum includes 32 pages.**

Bidder is to acknowledge receipt of this Addendum No. 1, including all attachments (if any) in its Bid by so indicating on Page 8 of the Invitation to Bid Form. Bids submitted without acknowledgement of receipt of this addendum will be considered nonconforming.

I. CORRECTIONS/DELETIONS/ADDITIONS

Changes to the Bid documents which are outlined below are referenced to a page or Section in which they appear conspicuously. The Bidder is to take note in its review of the documents and include these changes as they may affect work or details in other areas not specifically referenced here.

Corrections

Bid Due Date Multiple Pages

Comments: All references to the due date for bids has been changed from February 12, 2015 at 2:00 P.M. to February 18, 2015 at 2:00 P.M.

Human Rights Information

Page 6

Comments: This paragraph has been removed and replaced as follows:

All contractors proposing to do business with the City shall satisfy the contract compliance administrative policy adopted by the City Administrator in accordance with the Section 9:158 of the Ann Arbor City Code. Breach of the obligation not to discriminate as outlined in Section 2 and 3 beginning at page 14 shall be a material breach of the contract. Contractors are required to post a copy of Ann Arbor's Non-Discrimination Ordinance attached at all work locations where its employees provide services under a contract with the City.

Bid Form Page 10-12

Comments: The Bid Form has been removed and replaced as provided herein.

Deletions

Human Rights Contract Compliance Form

Pages 28-30

Comments: The Human Right Contract Compliance Form has been removed in its entirety.

Additions

Maps for Traffic Islands have been provided as attached hereto. Note that the parks numbered on these Traffic Island maps and labeled by number in the map key are NOT the parks included in this ITB.

The Resolution and Bid Tabulation sheet for the prior solicitation (ITB# 4215) is provided hereto.

II. QUESTIONS AND ANSWERS

The following Questions have been received by the City. Responses are being provided in accordance with the terms of the ITB. Respondents are directed to take note in its review of the documents of the following questions and City responses as they affect work or details in other areas not specifically referenced here.

Question #1: Please explain in detail on certified check, or bid bond by a recognized surety?

Answer: The City requires all bidders for this ITB to provide either a certified check or a bid bond in the amount of 5% of the total bid price. The bid bond provides the necessary security to the City that a contractor will enter into the contract on the terms and conditions stated in the ITB, if it is awarded.

Question #2: Please explain in detail on " to make the award in any manner the City believes to be in its best interest?

Answer: All solicitations for goods and services are awarded consistent with the needs of the City. The "reservation of rights" provision of the Instructions to Bidders in ITB #4364 (pg 7) advises bidders that the City has reserved the right to award the released ITB in whole or in part or in any combination in unit bid awards which best serves the identified needs of the City and provision of services by qualified, responsible contractors.

Question #3: Why questions by Telephone are prohibited?

Answer: It is the City's standard policy to accept questions and requests for clarifications by email (not telephone) in order to ensure that (1) the question being asked is clear, and a concise answer is provided by the appropriate staff and (2) that all questions/clarifications and their respective answers are aggregated through one point of contact for later release as addenda.

Question #4: Questions on Islands mowing: Does the department or city officials have a detail map of Islands?

Answer: See Additions above and attachment to this Addendum.

Question #5 Dead line for questions: Is this adequate time for questions? (four full business days) Does not seem long enough time replying by email for an accurate bid proposal by bidders?

Answer: Given the amount of information provided prospective bidders in the ITB, City staff believes that this timeframe is adequate to address any clarifications requested.

Question #6: Is the City planning on having a meeting to answer question in person with bidders before the bid opening? Is the City having a pre bid meeting on any sites for "scope of work"?

Answer: No. With the release of this Addendum, City staff has determined that all available information necessary for commutation of anticipated costs for the services has been provided to prospective bidders.

Question #7: Who is the City Administrator?

Answer: Steven D. Powers

Question #8: Why is the proposal deadline so short in timeframe?

Answer: Typically formal solicitations are open for at minimum of ten (10) days. Based on the complexity of the services being requested and the anticipated commencement date for those services, the solicitation has been extended to February 17, 2015 at 2pm which the City feels is more than adequate for this solicitation.

Question #9: What is the starting and ending dates?

Answer:

Start - approximately April 15th, End – contingent upon duration of the growing season, up to 14 cycles or the end of October.

Question #10: How many cuts are you looking for? Is this weekly or bi-weekly cuttings?

Answer:

Traffic Islands – Bi-Weekly (up to 14 cycles per year)
10 days to complete the cycle
4 day buffer in case of weather delay
15 days cycle starts over

Waste Water – Weekly, approximately 30 Cycles per year (see attached)

Parks Other – Bi-Weekly (up to 14 cycles)

Rec & Ed Athletic Fields – Weekly (up to 29 cycles)

Other City Properties – Bi-Weekly (up to 14 cycles)

Question #11: Can you provide the number of bidders and the bid amounts for the prior solicitation?
Answer: See Attachments to this Addendum.
Bidders are responsible for any conclusions that they may draw from the information contained in the Addendum.
(This Space Intentionally Left Blank)

BID FORM - ITB# 4364 PRICING

С	omp	pany:
A.	TR	AFFIC ISLAND MOWINGS
	i.	City Traffic Islands
		We hereby offer to furnish supervision, labor, and equipment for Traffic Island Mowing as per City of Ann Arbor specifications.
		Must mow, trim, and remove litter for fourteen cycles during each growing season at \$ per cycle x 14 = \$
		For accounting purposes only: \$ per square foot of mowing (cycle).
	ii.	Trunkline City Traffic Islands
		We hereby offer to furnish supervision, labor, and equipment for Traffic Island Mowing as per City of Ann Arbor specifications.
		Must mow, trim, and remove litter for fourteen cycles during each growing season at \$ per cycle x 14 = \$
		For accounting purposes only: \$ per square foot of mowing (cycle).
В.	W	ASTEWATER TREATMENT PLANT (WWTP) MOWING
		Mow, trim, and remove cuttings, debris and litter at the WWTP approximately 30 times during each growing season:
		\$ per mowing (approximately 5 acres)
		Trim/cut brush, grass, and weeds along the entrance drive three (3) times per growing season:
		\$ per trim and/or cut on both sides of WWTP entrance drive
C.	01	THER CITY PROPERTIES
		Mow, trim, and remove litter at the various locations as listed below will be the effective per mowing rate:
		1510 Stadium (Fire Station #2)
		Must mow, trim, and remove litter for up fourteen (14) cycles during each growing season at \$per cycle x 14 = \$
		For accounting purposes only: \$ per square foot of mowing (cycle).
		721 N. Main Street (Old Fleet Garage) and CNG Station on Summit 406 N.

Must mow, trim, and remove litter for up fourteen (14) cycles during each growing season at \$per cycle x 14 = \$
For accounting purposes only: \$ per square foot of mowing (cycle).
406 North Ashley/Dental Clinic
Must mow, trim, and remove litter for up fourteen (14) cycles during each growing season at \$per cycle x 14 = \$
For accounting purposes only: \$ per square foot of mowing (cycle).
926 Mary Street/Poll Place
Must mow, trim, and remove litter for up fourteen (14) cycles during each growing season at \$per cycle x 14 = \$
For accounting purposes only: \$ per square foot of mowing (cycle).
3442 Platt Road/Vacant Lot (extension and 30' back on road frontage)
Must mow, trim, and remove litter for up fourteen (14) cycles during each growing season at \$per cycle x 14 = \$
For accounting purposes only: \$ per square foot of mowing (cycle).
Swift Run Dog Park at South Platt Road
Must mow, trim, and remove litter for fourteen (14) cycles during each growing season at \$ per cycle x 14 = \$
For accounting purposes only: \$ per square foot of mowing (cycle).
Total for fourteen (14) cycles for all of the properties included in section C. Other City Properties \$
D. PARKS - OTHER LOCATIONS
Miller Nature Area – entrance on Arborview
Must mow, trim, and remove litter for fourteen (14) cycles during each growing season at \$ per cycle x 14 = \$
For accounting purposes only: \$ per square foot of mowing (cycle).
Forsythe Park
Must mow, trim, and remove litter for fourteen (14) cycles during each growing season at \$ per cycle x 14 = \$
For accounting purposes only: \$ per square foot of mowing (cycle).

road frontages) Must mow, trim, and remove litter for fourteen (14) cycles during each growing season at \$_____ per cycle x 14 = \$_____. For accounting purposes only: \$_____ per square foot of mowing (cycle). Total for fourteen (14) cycles for all of the properties included in section D. Parks – Other Locations \$ ______. E. REC & ED ATHLETIC FIELDS Must mow, trim and remove litter approximately 29 times during each growing season at the following locations: (See attachments for details.) Buhr Park – 2751 Packard between Colony and Easy, 4 areas Area 1 = 130'x175' \$_____Per mowing x 29 = \$_____ Area 2 = 130'x175' \$ Per mowing x 29 = \$

Area 3 = 160'x205' \$ Per mowing x 29 = \$

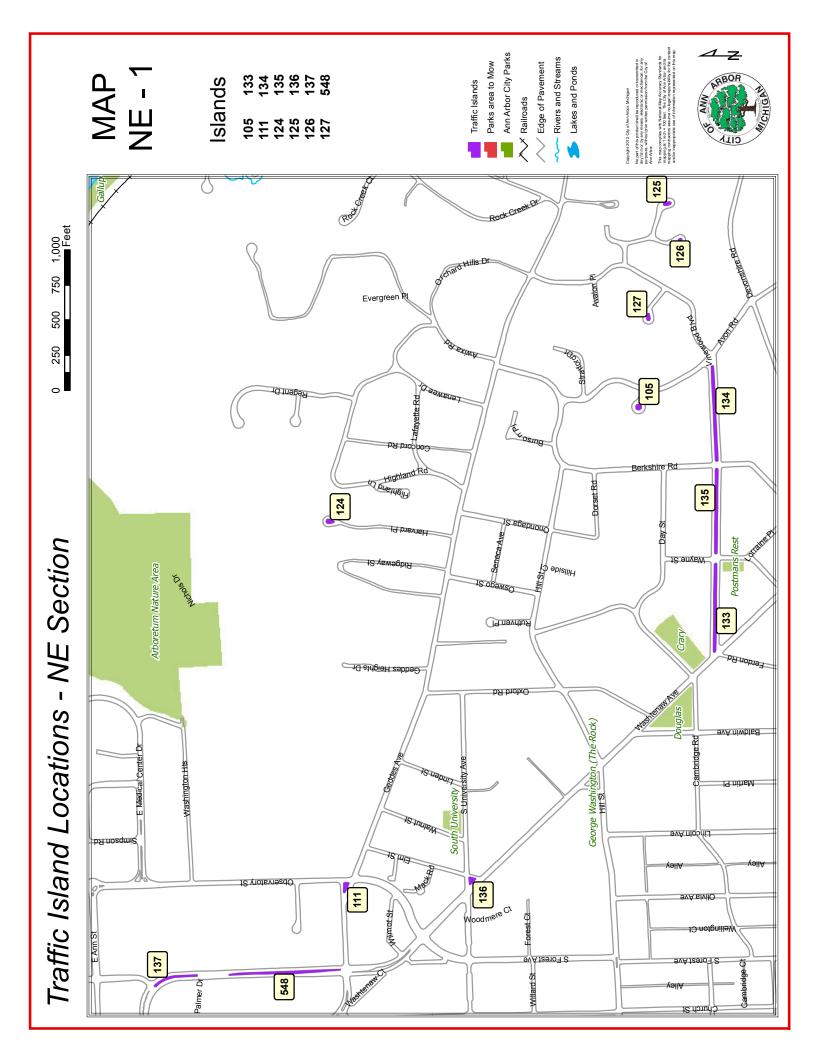
Area 4 = 160'x205' \$ Per mowing x 29 = \$ Burns Park – Wells Street between Lincoln and Baldwin, 5 areas Area 1 = 100'x160' \$______Per mowing x 29 = \$______ Area 2 = 160'x205' \$______Per mowing x 29 = \$______ Area 3 = 100'x160' \$______Per mowing x 29 = \$______ Area 4 = 100'x160' \$______Per mowing x 29 = \$______ Area 5 = 100'x160' \$_____Per moving x 29 = \$_____ Creal Park – Creal Crescent between Saunders and Creal Crescent, 1 area Area 1 = 100'x115' \$______Per mowing x 29 = \$______ Foxfire North Park – Olmesaad Dr just north of Dhu Varren Rd, 1 area Area 1 = 100'x160' \$_____Per mowing x 29 = \$_____ Frisinger Park – E. Stadium @ Woodbury, 1 area Area 1 = 100'x145'\$_____Per mowing x 29 = \$_____ Hunt Park – Sunset between Spring and Daniel, 1 area Area 1 = 100'x160'\$______Per mowing x 29 = \$_____ **Greenbrier Park – Frederick @ Middleton Drive, 1 area** Area 1 = 100'x145'\$_____Per mowing x 29 = \$_____ Lansdowne Park – Lans Way @ Ascot between Delaware and Worthington Place, 1 area Area 1 = 100'x145' \$______Per mowing x 29 = \$_____ Las Vegas Park - Las Vegas and Granada between Palomar and Avondale, 1 area Area 1 = 100'x115' \$_____Per mowing x 29 = \$_____ Lawton Park – Mershon between Delaware and Scio Church, 3 areas Area 1 = 100'x160' \$_____Per mowing x 29 = \$_____

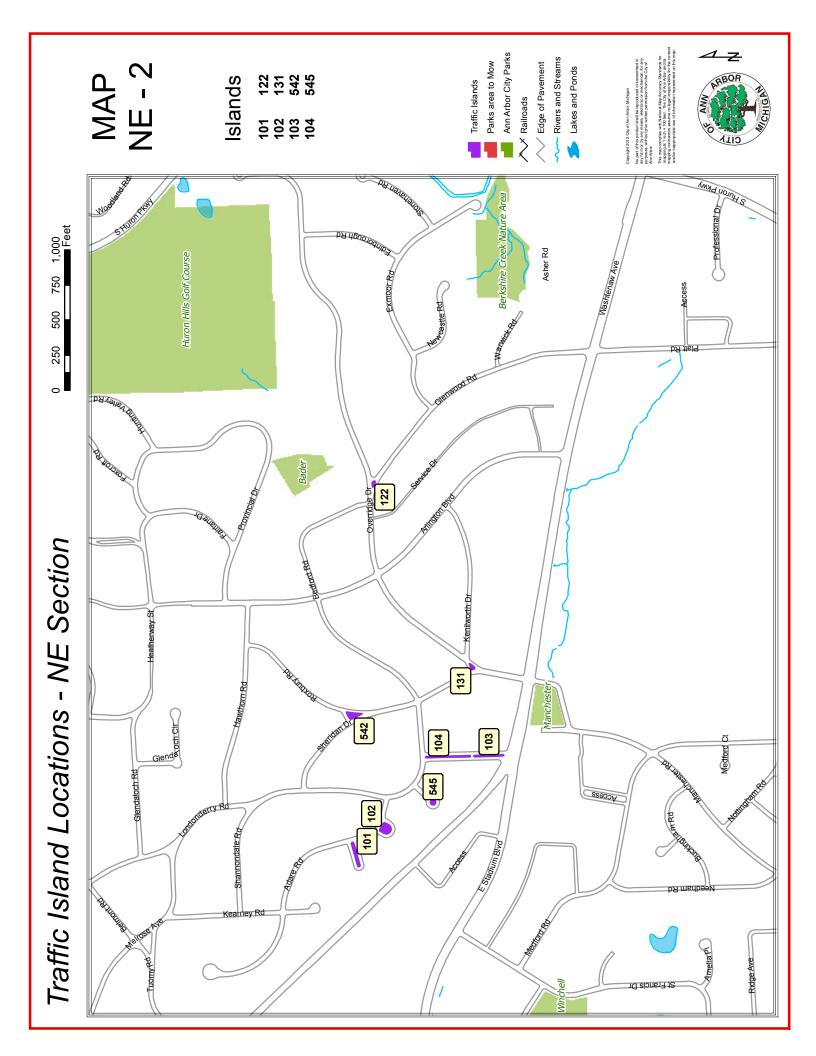
875 S. Maple/Vacant Lot south of Discovery Center (extension and 30' back on both

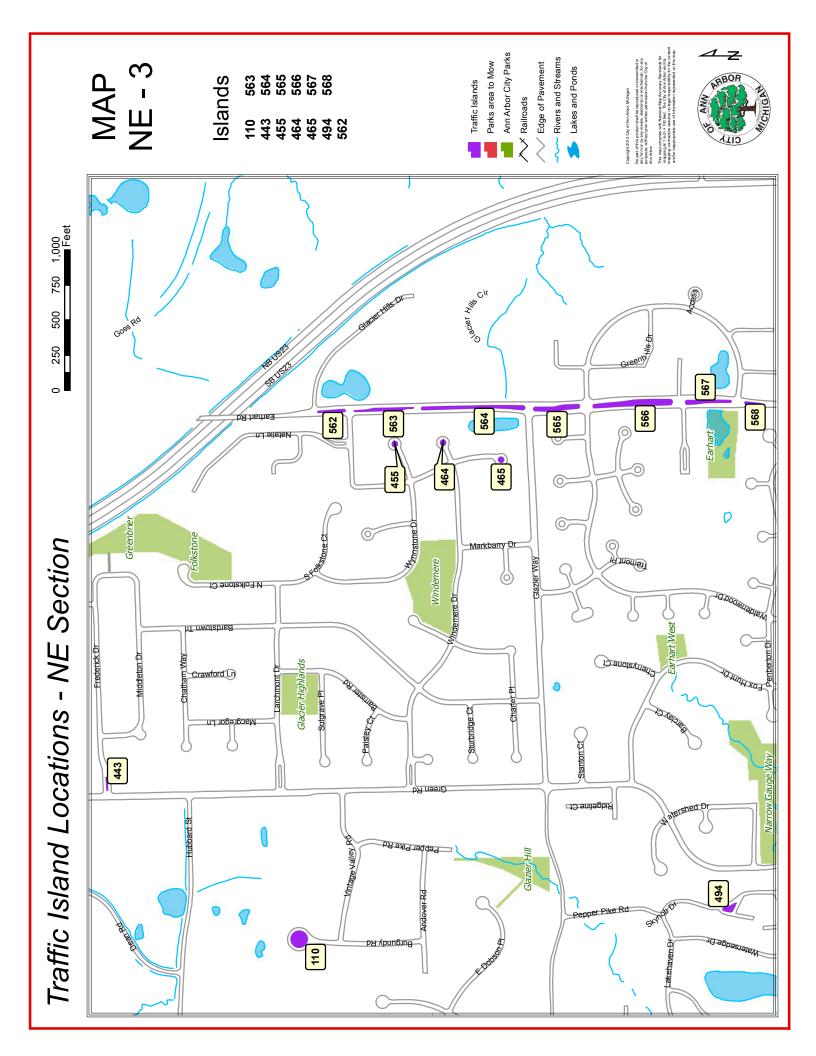
Area 2 = 130'x175' \$	Per mowing x 29 = \$
Area 3 = 100'x160' \$	Per mowing x 29 = \$
Leslie Park – Dhu Varren Rd be	etween Pontiac Trail and Whisperwood, 1 area
	Per mowing x 29 = \$
Maryfield/Wildwood Park – N. F Area 1 = 100'x145' \$	Revena Blvd between Linwood & Westwood, 1 area Per mowing x 29 = \$
Northside Park – Pontiac Trail	@ Taylor, 1 area
	Per mowing x 29 = \$
South East Area park – Platt Ro	d @ Ellsworth Rd. 1 area
	Per mowing x 29 = \$
Sugarbush Park – Green, Rum	sey, Bluett @ Burbank and Gettysburg, 1 area
Area 1 = 100'x115' \$	Per mowing x 29 = \$
Winchell Park – Winchell between	een Hall and St. Francis. 1 area
	Per mowing x 29 = \$
Windemere Park – Windemere	between Charter Place and Fairmount, 1 area
	Per mowing x 29 = \$
	en Woodbury and Wisteria, 1 area Per mowing x 29 = \$
	•
	or all of the properties included in section E. Rec & Ed Athletic roperties \$
Signature of Authorized Represer	ntative of Bidder
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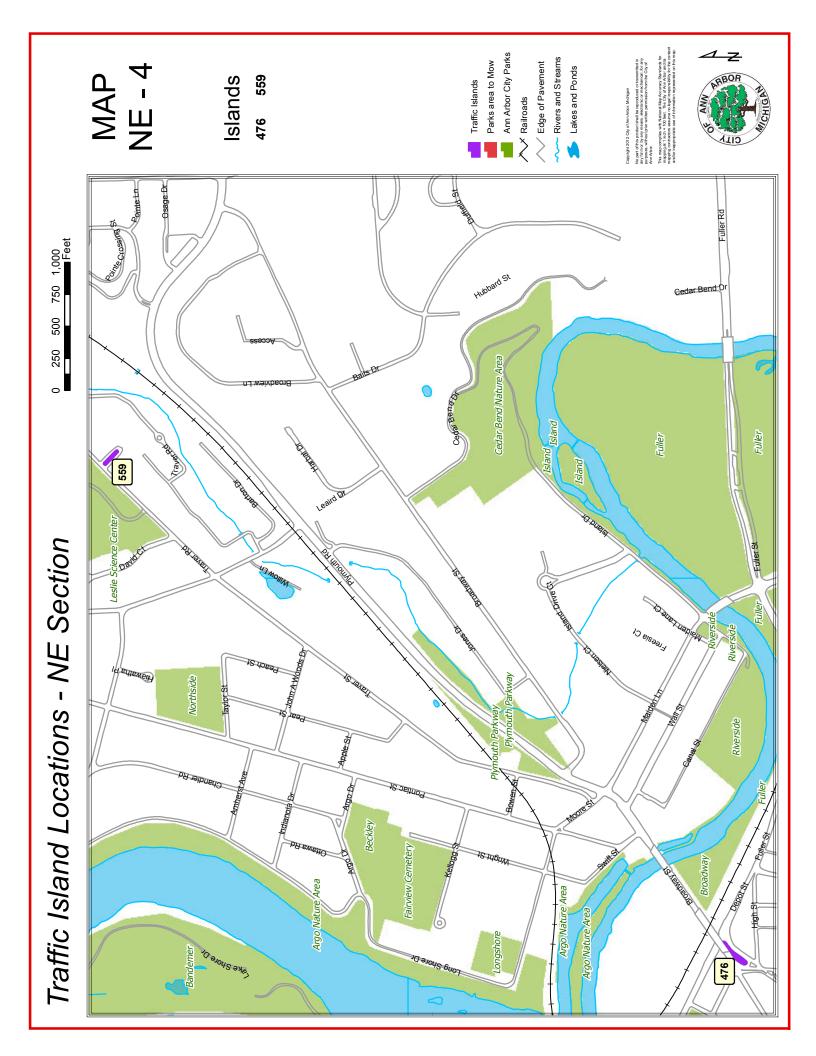
No other changes have been made. Acknowledge receipt of this Addendum with your Bid. If further assistance regarding this process is required, please contact Mark Berryman, Purchasing Manager by email at: mberryman@a2gov.org.

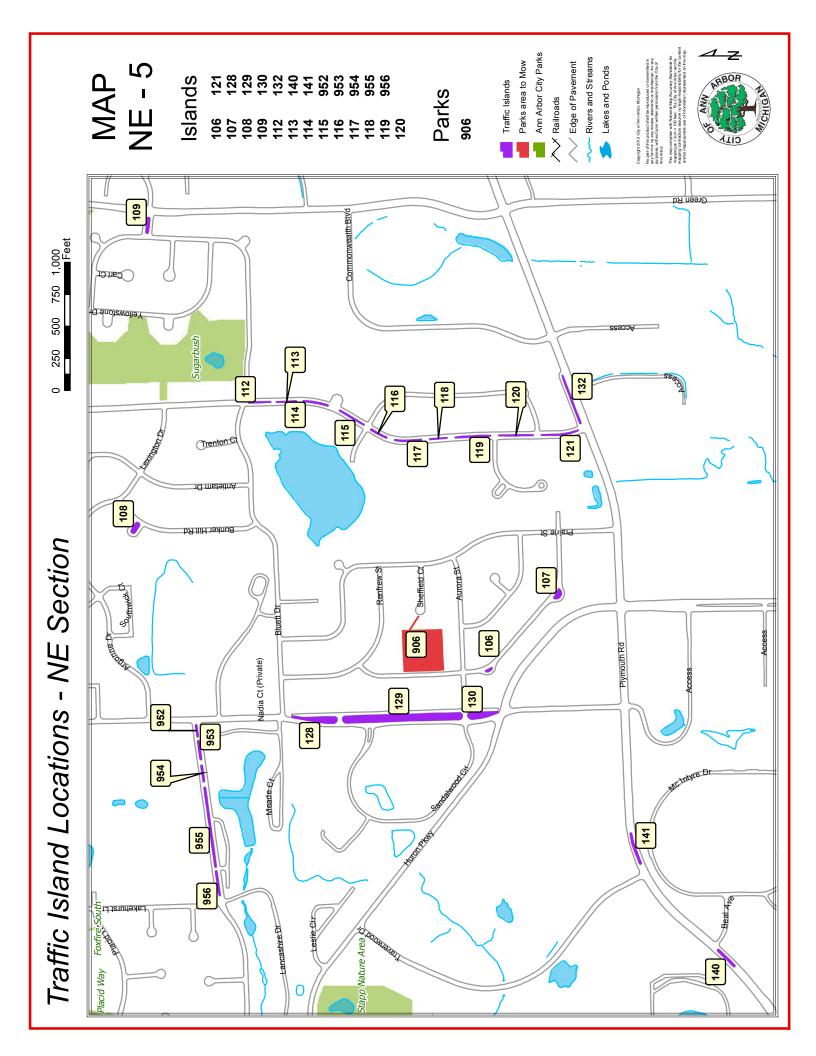
Section Index -**Traffic Island** Locations 36NE 36SE 24SE 25NE 25SE 13SE 13NE 12NE 36SW -25NW 12NW 4A AN 26NE **26SE** 23SW 23SE 11NE 14NW 02SW 15NE 03 NE 22NE 15NW 10SW 34NW 27SW 15NW **16NE** 9NE 21SE 16SE 16NW WN60 16SW -05SE-17NE 08NE 32SE 08NW 17NW WS80 29NW,+ 32NW 32SW 17 NW 31SE WS90 30NW 31SW 19SW **18NW** 24 NE 24SE 13NE 13NW 24SW **25NW** 23SE 26NE **23NE**

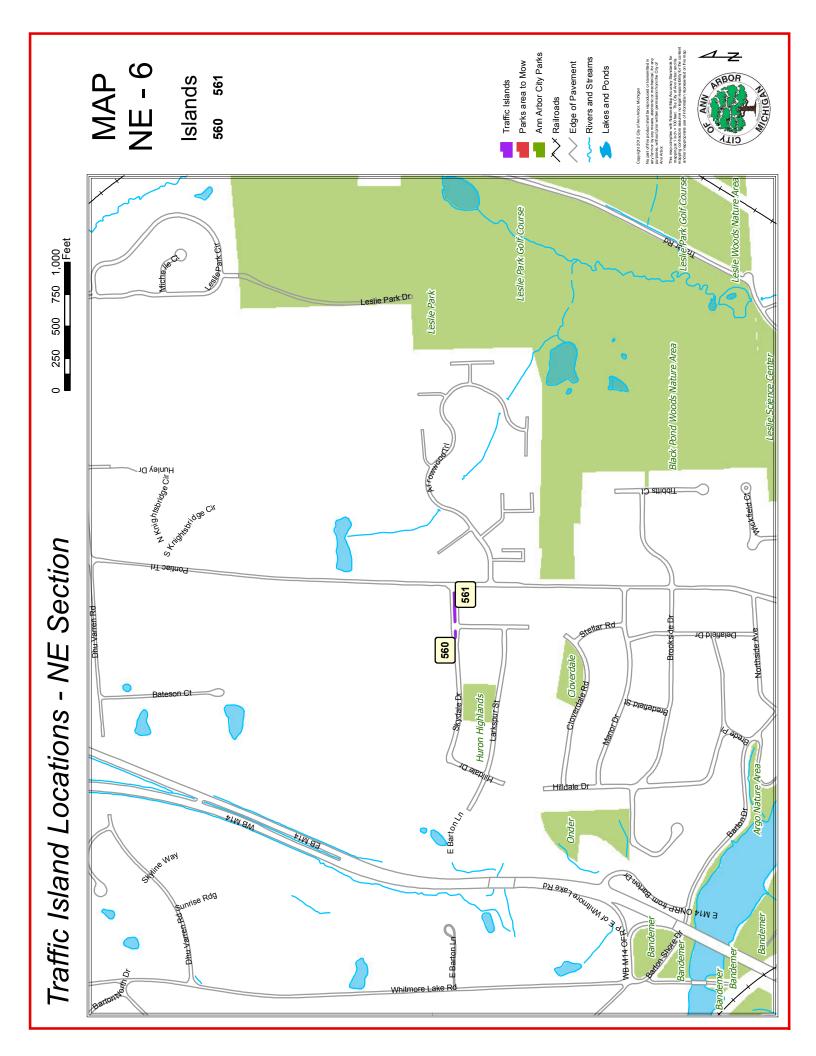


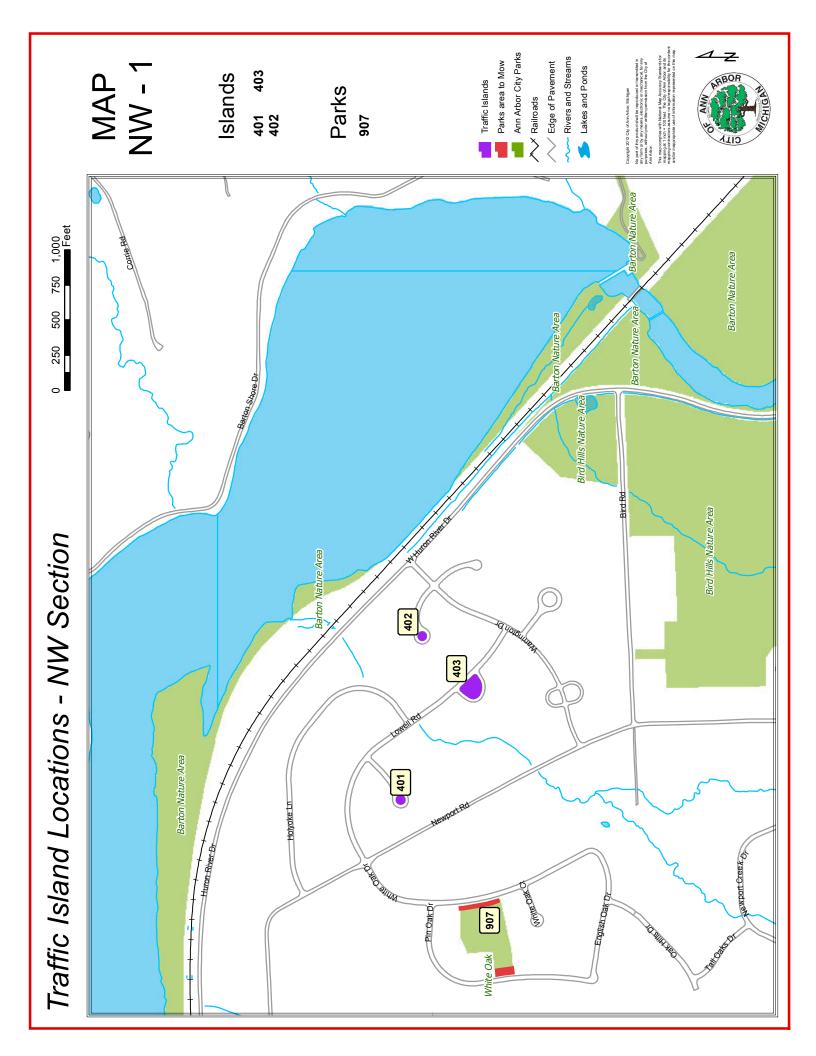


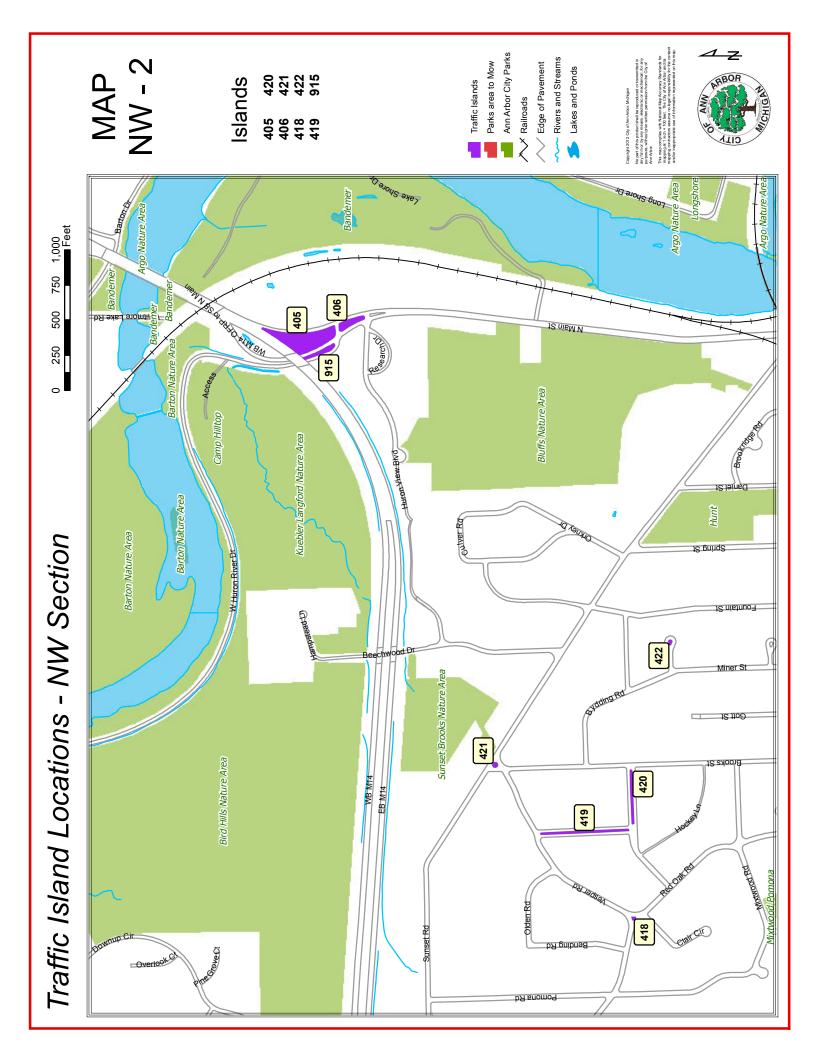


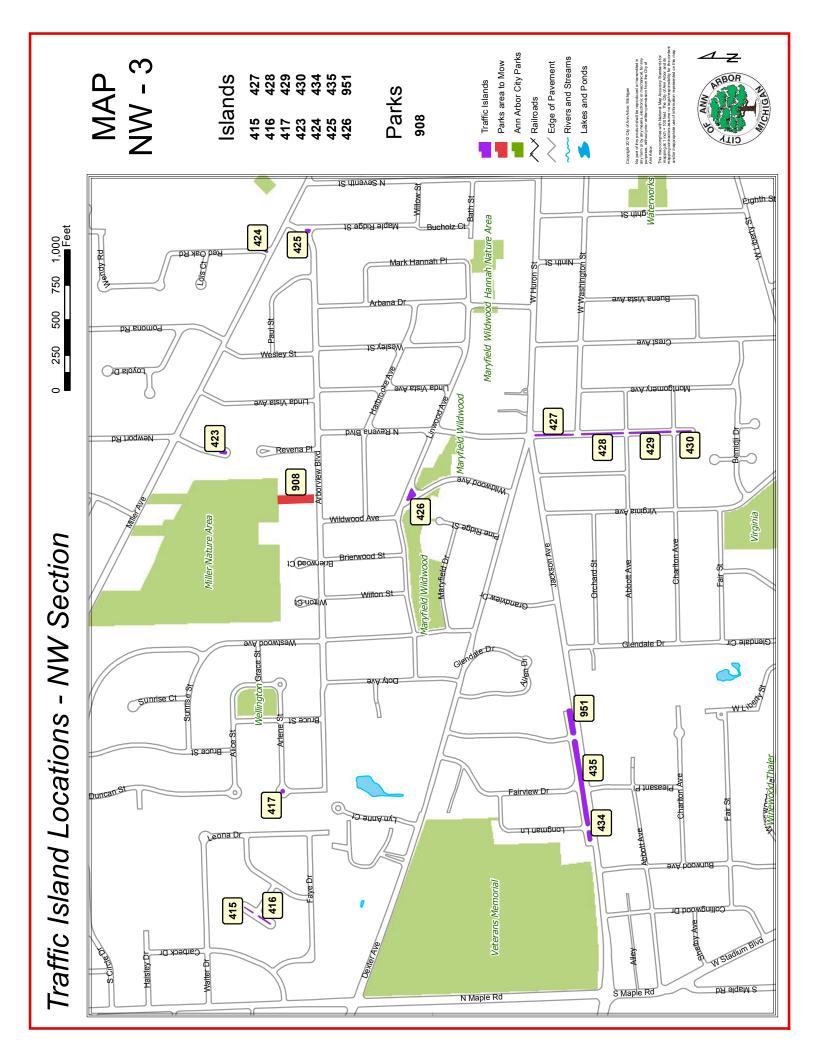


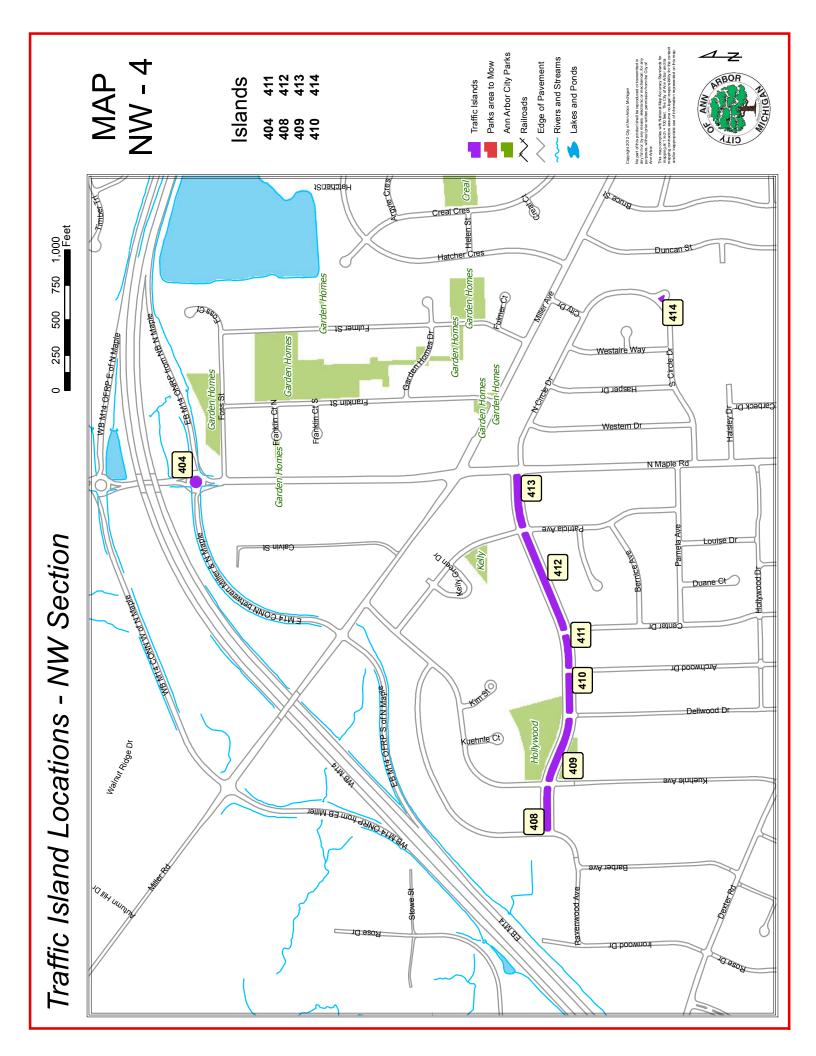


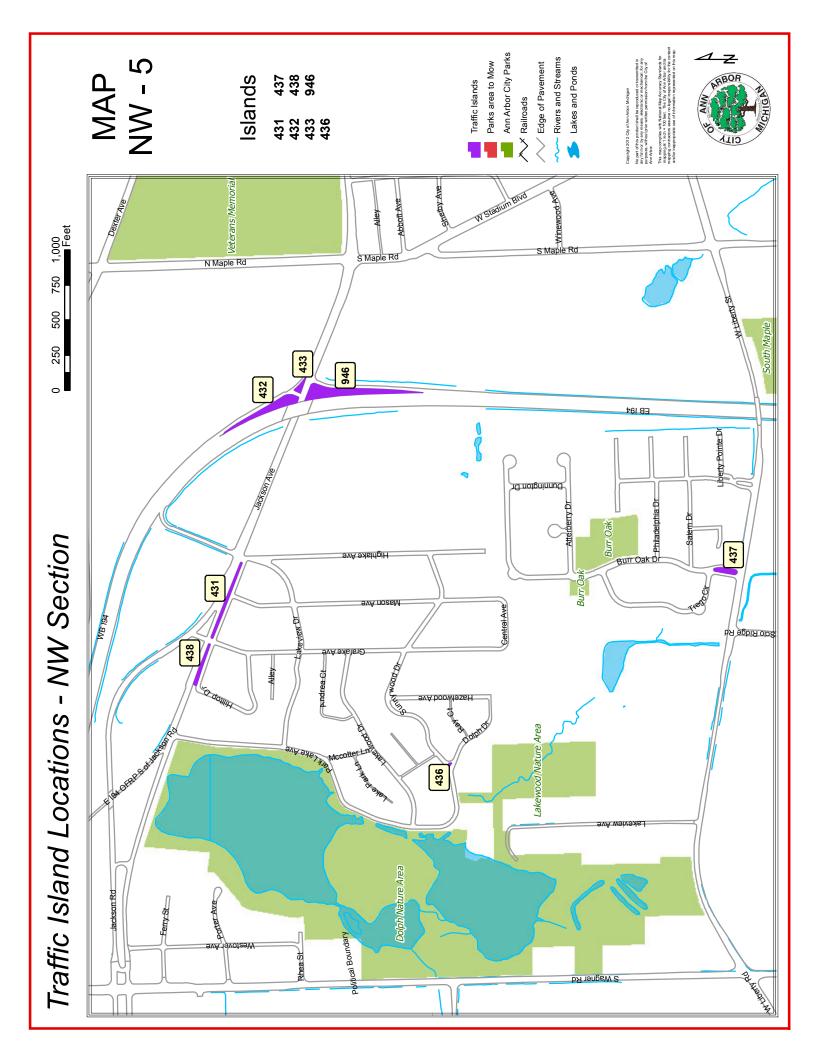


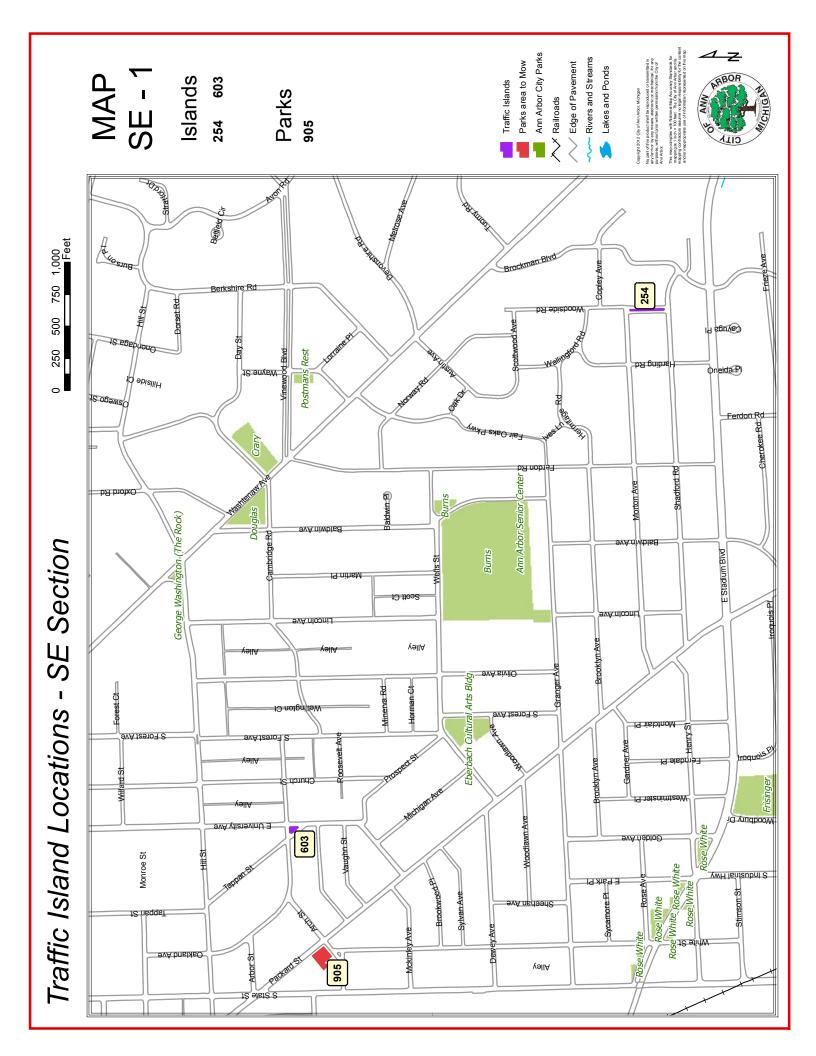


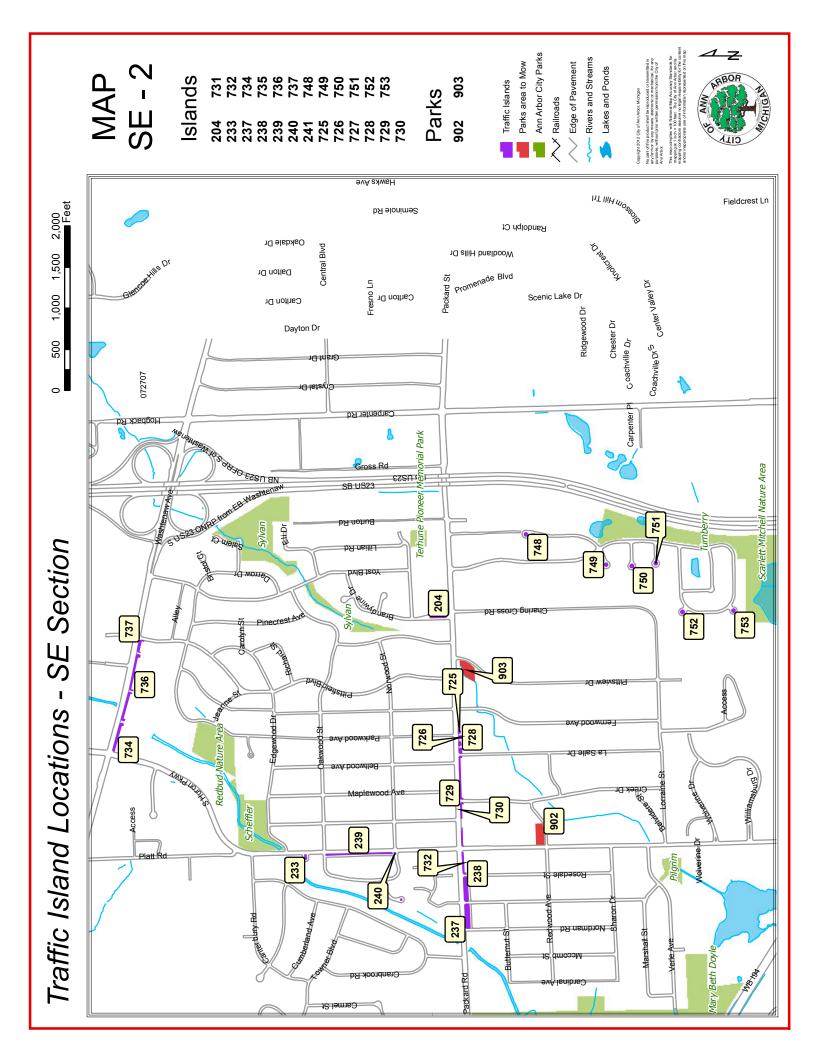


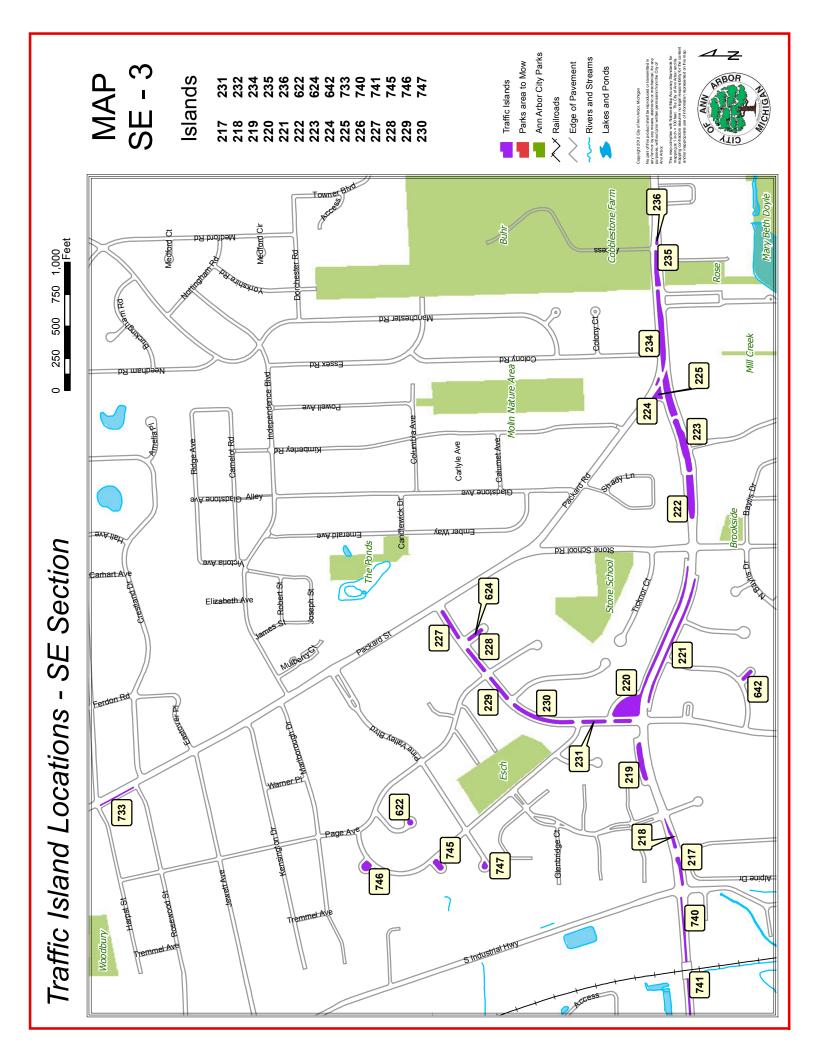


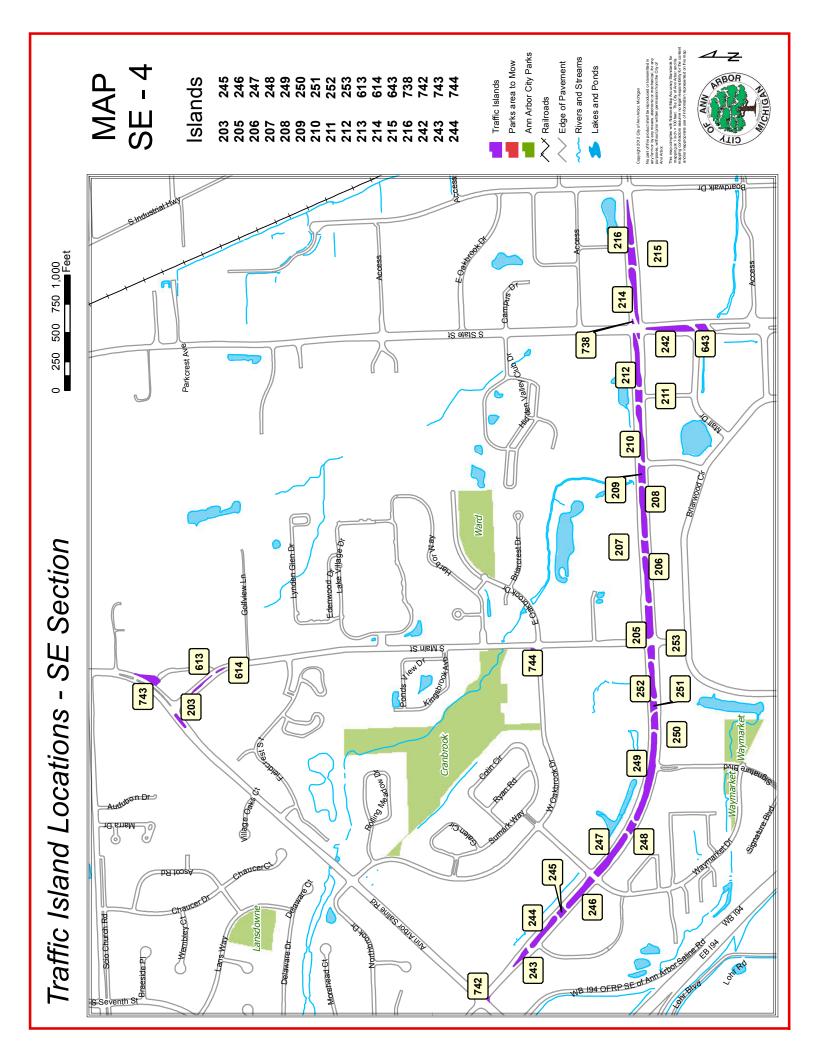


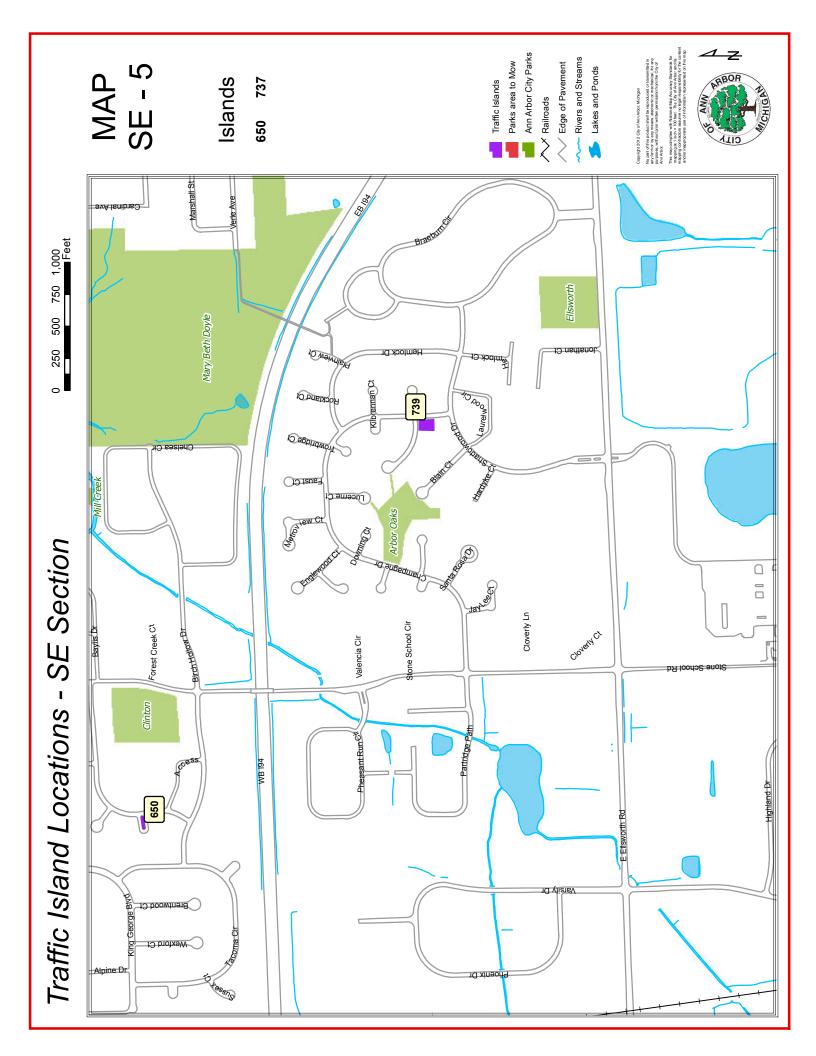


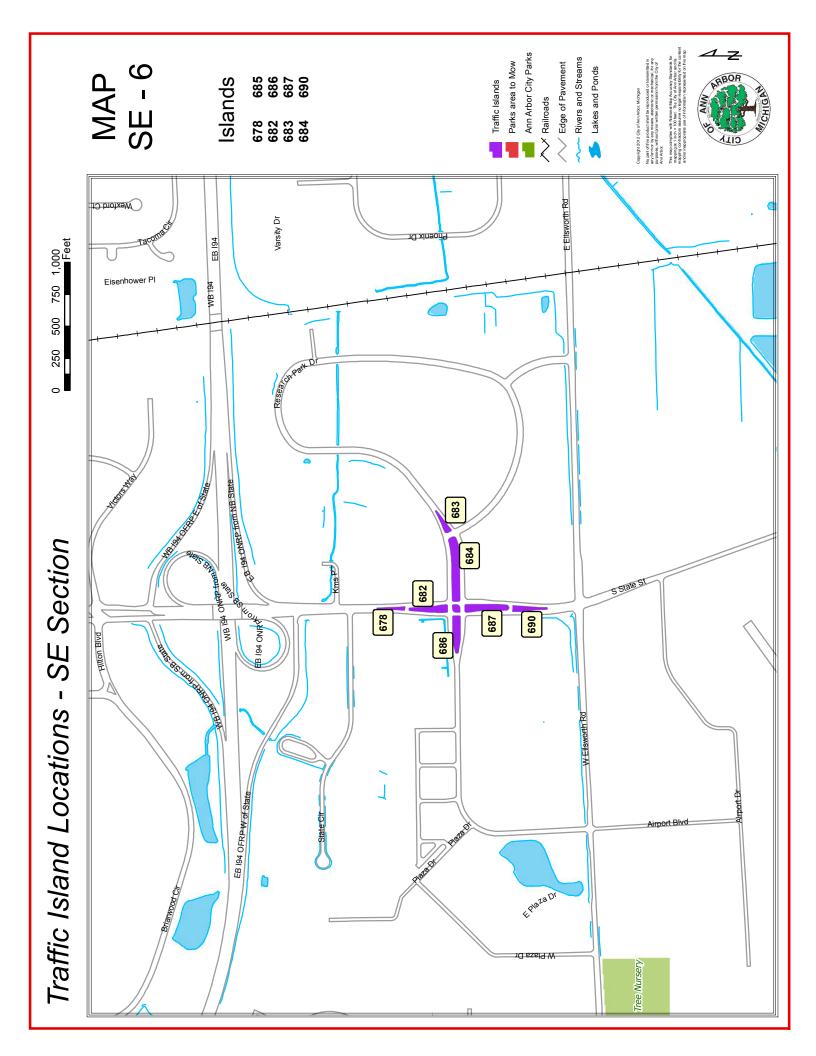


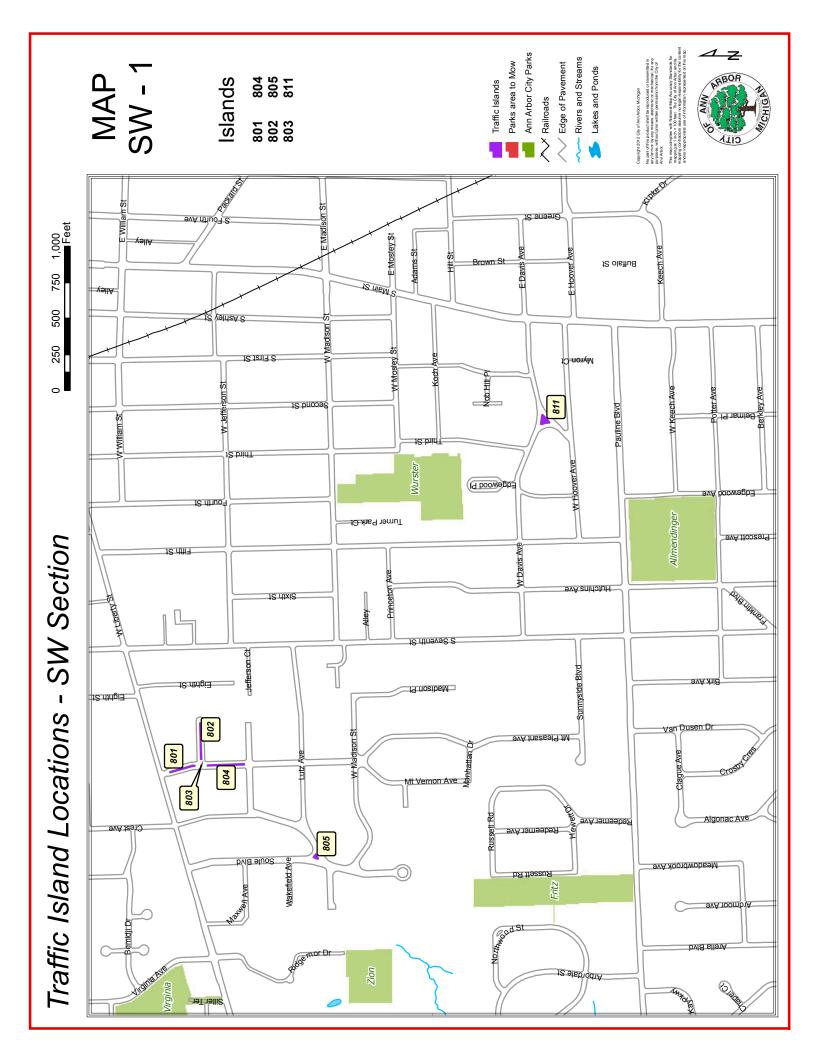


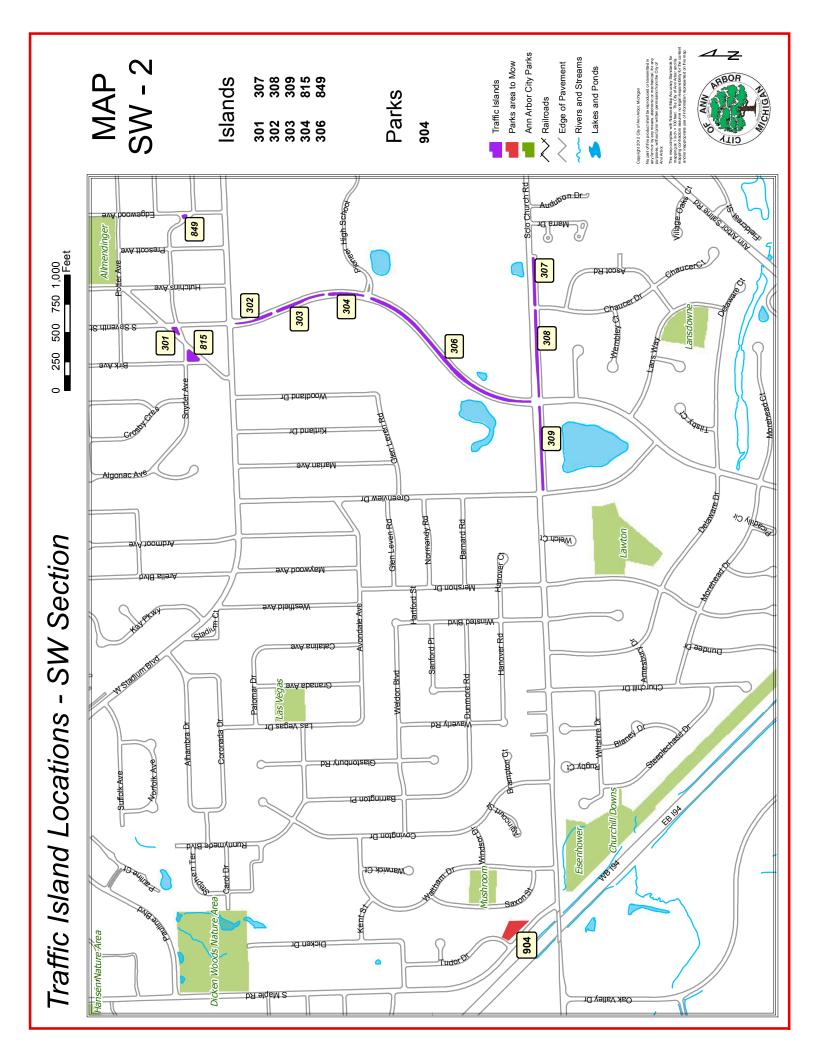














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File #:

Type:

12-0438 Version: 1

Name:

4/16/12 - Resolution to Award Mowing

Contracts Passed

File created:

Resolution

Status:

4/16/2012

In control:

City Council

On agenda:

4/16/2012

Final action:

4/16/2012

Enactment date:

4/16/2012

Enactment #:

R-12-157

Title:

Resolution to Award Mowing Contracts for the Mowing of City Traffic Islands,

Trunkline Traffic Islands, Wastewater Treatment Plant, Neighborhood Athletic Fields

and Other City Properties. ITB # 4215 (\$66,727.00/yr; \$200,181.00 for 3 years)

Attachments:

Bid #4215 Seasonal Mowing Services.pdf, Contract - KBK.pdf, Contract - A2 Outdoor

Creations.pdf, Contract - Green-Vision.pdf

History (1)

Text

Title

Resolution to Award Mowing Contracts for the Mowing of City Traffic Islands, Trunkline Traffic Islands, Wastewater Treatment Plant, Neighborhood Athletic Fields and Other City Properties. ITB # 4215 (\$66,727.00/yr; \$200,181.00 for 3 years)

Attached for your approval is a resolution to award contracts to Green-Vision Lawn & Landscaping for the mowing of City traffic islands and trunkline traffic islands within the city limits; KBK Landscaping for mowing neighborhood athletic fields used for active recreation along with five City properties; and A2 Outdoors Creations for mowing and trimming at the Wastewater Treatment Plant and four Park locations.

The term of the contracts is three years with the City having the option to renew the agreement for up to three (3) one (1) year periods.

Bid #4215 was issued on March 1, 2012 on BidNet for seasonal mowing services and six bids were received. The ITB # 4215 was divided into 5 sections. The bid tabulation is attached. Green-Vision Outdoor Services is the lowest responsible bidder for Section 1 (\$35,112.00/year; \$105,336.00/3 years); A2 Outdoors Creations is the lowest responsible bidder for Section 2 and Section 4 (\$14,425.00/year; \$43,275.00/3 years); and KBK Landscaping was the lowest responsible bidder for Section 3 and Section 5 (\$17,190.00/year; \$51,570.00 for 3 years).

Staff reviewed the bids for each section separately and determined which of the bidders could complete each mow and trim cycle when paying their staff the minimum based upon the Living Wage Ordinance and with minimum use of gasoline. The bids that were below the calculated minimum for a section were rejected as non-responsible and the recommendation is for award to the lowest responsible bidder for the section.

Green-Vision Lawn & Landscaping received Contract Compliance approval on March 26, 2012. A2 Outdoors Creations received Contract Compliance Approval on March 28, 2012 KBK Landscaping received Contract Compliance approval on March 28, 2012.

The mowing and trimming services will be funded from the approved operations and maintenance budgets of Parks Operations (\$51,826.00/year or \$155,478.00 over 3 years), Wastewater Treatment Plant (\$12,675.00/year or \$38,025.00 over 3 years), and Fleet and Facilities (\$2,226.00/year or \$6,678.00 over 3 years).

Staff

Prepared by: Matt Warba, Interim Manager, Field Operations
Reviewed by: Craig Hupy, Interim Public Services Administrator

Approved by: Steven D. Powers, City Administrator

Body

Whereas, Competitive bids were received by staff on March 15, 2012, for mowing and trimming services at city traffic islands and trunklines traffic island, mowing of neighborhood athletic fields used for active recreation and five City properties, the Wastewater Treatment Plant and four Park locations;

Whereas, Staff advertised bids on BidNet and six bids were received;

Whereas, Green-Vision Lawn & Landscaping is the lowest responsible bidder for Section 1, mowing of traffic islands and trunkline traffic islands;

Whereas, A2 Outdoors Creations is the lowest responsible bidder for Section 2 and Section 4, the Wastewater Treatment Plant and four park locations;

Whereas, KBK Landscaping was the lowest responsible bidder for Section 3 and Section 5, five City properties and neighborhood athletic fields;

Whereas, The term of each of the contract is three years, subject the availability of funding, with the City having the option to renew each agreement for up to three (3) one (1) year periods;

Whereas, Green-Vision Lawn & Landscaping received Contract Compliance approval on March 26, 2012, A2 Outdoors Creations received Contract Compliance Approval on March 28, 2012 and KBK Landscaping received Contract Compliance approval on March 28, 2012; and

Whereas, The mowing and trimming services will be funded from the approved operations and maintenance budgets of Parks Operations (\$51,826.00/year or \$155,478.00 over 3 years), Wastewater Treatment Plant (\$12,675.00/year or \$38,025.00 over 3 years), and Fleet and Facilities (\$2,226.00/year or \$6,678.00 over 3 years) if so approved by Council.

RESOLVED, That City Council approve awarding Bid # 4215; Section 1 to Green-Vision Lawn & Landscaping for mowing and trimming services at City traffic islands and trunkline traffic islands in the amount of \$35,112.00/year (\$105,336.00 for 3 years);

RESOLVED, That City Council approve awarding Bid # 4215; Section 2 and Section 4 to A2 Outdoor Creations for mowing and trimming services at the Wastewater Treatment Plant and four Park locations in the amount of \$14,425.00/year (\$43,275.00 for 3 years);

RESOLVED, That City Council approve awarding Bid # 4215; Section 3 and Section 5 to KBK Landscaping for mowing and trimming services at neighborhood athletic fields and five City locations in the amount of \$17,190.00/year (\$51,570.00 for 3 years);

RESOLVED, That continuation of these contracts after the first year is subject to the availability of funding in the approved budget;

RESOLVED, That the Mayor and City Clerk be authorized and directed to execute the contracts with Green-Vision Lawn and Landscaping, A2 Outdoor Creations and KBK Landscaping, subject to approval by the City Administrator as to substance and subject to approval by the City Attorney as to form; and

RESOLVED, That the City Administrator be authorized to take the necessary actions to implement this resolution.

ITB 4215 - SEASONAL MOWING BID TAB

	<u>[</u>				ITB 42	ITB 4215 - SEASONAL MOWING BID TAB	AL MOV	VING BID TA	B			;						ľ		
		Noel La	Noel Lawn Service	l ^o	Premium La	Premium Lawn Solutions	Dar	KBK Landscaping		Dor	AZ Outdo	AZ Outdoors Creations		Lou Per P	Louie's Landscaping	apıng	Green-VIS	Green-Vision Lawn & Landscaping	k Landscap	guic
1. Traffic Island Mowings	Cycles C	0	Trim Year Total		Cycle Mow	Trim Year Total				Total Cycle		_	Year Total C	<u>e</u>		Year Total			_	Year Total
er																				
City Traffic Islands	₩ •	\$800	\$11,200		\$800	\$11,200	0 \$1,140		\$15	\$15,960 NO BID	BID			NO BID		\$0	\$2,143		\$30	\$30,002
Trunkline City Traffic Islands	÷	\$100	\$1,400		\$100	\$1,400	0 \$290		\$4	\$4,060 NO BID	BID		0\$	NO BID		\$0	\$365		\$5	\$5,110
TOTAL TRUNKLINES			\$12,600	009		\$12,600	0		\$20	\$20,020			\$0						\$35	\$35,112
2. Wastewater Treatment Plant-Full Plant Mow, Trim, Remove Litter	25	\$275	\$6,875	175	\$250	\$6.250		\$495	\$12	\$12,375	\$495	Ġ	\$12,375	\$	89	\$6,700		\$565	\$14	4,125
Half Plant Mow, I rim, Remove Litter	25	\$175	\$4,375	3/5	\$125	\$3,125	10	\$275	9.9	\$6,875	\$260	∌	\$6,500	\$2	\$200	\$5,000		\$300	\$7	\$7,500
Trim/cut brush, grass and weeds -along entrance drive	က		\$100 \$300	00		\$15 \$45		,	\$170 \$5	\$510		\$100	\$300		\$98	\$294		\$	\$120	\$360
Total Full Plant Trim and Entry Drive			\$7,175	75		↔	10			\$12,885			\$12,675			\$6,994				\$14,485
3. Other City Properties Six Locations																				
1510 Stadii.m-Mow Trim. Bemove litter		\$ 25	\$350		12	\$168	410		\$	266 432	ç		\$448	\$30		\$546	979		ð	\$560
Mow, Trim, Remove Litter	+ 4	\$100	\$1,400		\$40 \$40	\$560			\$1.	\$1,960 \$135	35	63	\$1,890	6 88 8 88 8 88		\$1,232			÷ €	\$2 100
721 N. Main		2		_	2)))	_		•	_	8	•	_	2			_)	2
406 N. Ashley/Dental Clinic																				
926 Mary Street/Poll Place																				
Total Other City Properties 6 Locations			\$1 750	.50		\$728			23	\$2 226		9	\$2 338			\$1 778			40	¢2 660
4 Parks Other Locations-Mow Trim Remove Litter			•••	3		07/¢			4	027		→	2,000			011,10			7€	000;
Miller Nature Area	4	\$100	\$1,400		\$50	\$700	\$155		\$2,	\$2,170 \$125	75	53	\$1,750	\$148		\$2,072	\$160		8.	\$2,240
Forsythe Park					3) }					ì)					!	-
Kempf House																				
875 S. Maple																				
Total Parks Other			\$1,400	001		\$200			\$2,	\$2,170		\$	\$1,750			\$2,072			\$2	\$2,240
5. Rec & Ed Athletic Fields																				
Buhr Park-Mow, Trim, Remove Litter	59																			
Area 1		6\$	\$261		\$16	\$462			∌		81	55	\$1,392	\$19		\$551	\$25		₩.	\$725
Area 2		6\$	\$261		\$16	\$462	\$18		ĕ i	\$522 \$48	<u>&</u>	↔ (\$19		\$551	\$25		₩.	\$725
Area 3		6 8	\$261		16	\$462			-		0 9	99 9		\$25		\$725	\$30		₩ ĕ	\$870
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