



SMALL CELL ANTENNA APPLICATION

PUBLIC SERVICES

City Hall: 301 E. Huron St. Ann Arbor, MI 48104-6120
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OFFICE USE ONLY	
Permit Number	ROW#
	SUBTYPE
DATE STAMP	

COMPLETE APPLICATION IN ITS ENTIRETY, and UPLOAD TO ETRAKIT WEB PORTAL

PROPERTY LOCATION/OWNER INFORMATION			
NAME OF PROPERTY OWNER		HISTORIC DISTRICT (IF APPLICABLE)	
PROPERTY ADDRESS	CITY	ZIP CODE	STATE
ZONING DISTRICT (COMMERCIAL, RESIDENTIAL, UNIVERSITY)		SUBDIVISION (IF APPLICABLE)	
PROPERTY OWNER'S ADDRESS (IF DIFFERENT FROM ABOVE)		CITY	STATE, ZIP

SITE INFORMATION		
ASSET ID <i>(AS IT WILL APPEAR IN THE CONSTRUCTION DRAWINGS)</i>	SITE NAME	PROPOSED TECHNOLOGY (4GLTE, 5G)
SITE COORDINATES (DECIMAL) LONG:	LAT:	INTERSECTION
CORNER (NE, NW, SE, SW)	ASSET OWNERSHIP (CITY, DTE, AT&T, etc.)	ROW OWNERSHIP (CITY, MDOT, COUNTY)

STRUCTURE TYPE				
<input type="checkbox"/> COLOCATION	<input type="checkbox"/> REPLACEMENT	<input type="checkbox"/> FREESTANDING	<input type="checkbox"/> UPGRADE (ADD-ONS)	<input type="checkbox"/> MODIFICATION

WIRELESS SERVICE PROVIDER'S (CARRIER) INFORMATION			
CARRIER LEGAL NAME:		CARRIER SITE NAME & ID (IF DIFFERENT THEN ABOVE)	
CARRIER ADDRESS	CITY	ZIP, STATE	MARKET /REGION
APPLICATION TYPE (NEW OR RESUBMISSION)	IF RESUBMISSION, PROVIDE PREVIOUS ROW PERMIT #		
CARRIER MARKET MANAGER (PM) NAME:		CARRIER CONTACT #	
<input type="checkbox"/> CARRIER AND CITY LICENSE AGREEMENT	LICENSE AGREEMENT TYPE (CO-LOCATION, REPLACEMENT, OR FREESTANDING)		
<input type="checkbox"/> CARRIER IS AN FCC LICENSED PROVIDER OF WIRELESS SERVICES	IF NOT, PLEASE DESCRIBE		

WIRELESS SERVICE PROVIDER'S SIGNATURE		
SIGN HERE X	PRINT NAME X	DATE X

APPLICANT INFORMATION

NAME OF APPLICANT <i>(IF DIFFERENT FROM ABOVE)</i>			
ADDRESS OF APPLICANT			CITY
STATE	ZIPCODE	PHONE / CELL # ()	FAX No ()
EMAIL ADDRESS			

APPLICANT'S SIGNATURE *(if different from Property Owner)*

SIGN HERE x	PRINT NAME x	DATE x
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PROPOSED WORK

Describe in detail each proposed exterior alteration, improvement and/or repair (use additional paper, if necessary).

DESCRIBE CONDITIONS THAT JUSTIFY THE PROPOSED CHANGES:

For Further Assistance With Required Attachments, please visit <https://www.a2gov.org/departments/engineering/Pages/Small-Cell-Wireless-Facilities.aspx>

STRUCTURE TYPE INFORMATION

STRUCTURE TYPE		
<input type="checkbox"/> TRAFFIC POLE <input type="checkbox"/> STRAIN TRAFFIC POLE <input type="checkbox"/> STREET LIGHT <input type="checkbox"/> STREET LIGHT – WOOD <input type="checkbox"/> FREESTANDING		
STRUCTURE LOADING ANALYSIS COMPLETE (TRAFFIC POLES, LEAVE BLANK IF NOT APPLICABLE)	<input type="checkbox"/> YES	<input type="checkbox"/> NO
IF NO, PLEASE DESCRIBE	PHOTO SIMULATION (FREESTANDING) <input type="checkbox"/> YES <input type="checkbox"/> NO	
STRUCTURE OWNERSHIP	3 RD PARTY OWNER'S APPROVAL? <input type="checkbox"/> YES <input type="checkbox"/> NO	IF NO, PLEASE DESCRIBE

SMALL CELL ANTENNA INFORMATION (IF ANY INFORMATION IS NOT YET KNOWN PLEASE DESCRIBE BELOW)

EQUIPMENT	SECTOR (APLHA)	SECTOR (BETA)	SECTOR (GAMMA)
RAD CENTER LINE (FT AGL)			
ORIENTATION			
ANTENNA QUANTITY (PER SECTOR)			
ANTENNA TYPE/MANUFACTURER			
HEIGHT OF TIP OF ANTENNA/s			
ANTENNA DIMENSIONS (HXWDXD) (INCHES)			
ANTENNA WEIGHT (LBS PER ANTENNA)			
ANTENNA MOUNT TYPE			

TOTAL USAGE SPACE OF ANTENNAS (TOP OF STRUCTURE) (CU.YDS)			
SMALL CELL ANTENNA INFORMATION CONTINUED			
OTHER EQUIPMENT	EQUIPMENT 1	EQUIPMENT 2	EQUIPMENT 3
TMA QUANTITY			
TMA MODEL AND MANUFACTURER			
TMA DIMENSIONS (HXWXD)			
RADIO QUANTITY			
RADIO MODEL/MANUFACTURER			
RADIO CENTERLINE (FT AGL)			
RADIO DIMENSIONS (HXWXD) (CU.YDS)			
OTHER EQUIPMENT			
TOTAL USAGE SPACE OF GROUND EQUIPMENT (CU.YDS)			
DESCRIBE IF INFORMATION ABOVE IS NOT YET KNOWN			

FEE CHART & INSTRUCTIONS FOR SUBMITTING APPLICATIONS

		New Pole for & with Small Wireless Facilities (SWF)	SWF attached to City Pole	SWF attached to replacement City Pole
Review fee	Michigan	\$300 per pole (MCL 460.1315(3)(b))	\$200 per SWF (MCL 460.1315(3)(a))	\$300 per pole (MCL 460.1315(3)(b))
	Michigan	\$125 (MCL 460.1313(3)(b))	\$30 per pole (MCL 460.1319(2))	\$30 per pole (MCL 460.1319(2))
Annual fees	Michigan	\$125 (MCL 460.1313(3)(b))	\$30 per pole (MCL 460.1319(2))	\$30 per pole (MCL 460.1319(2))
Other Fees	Michigan	*Michigan also allows an annual fee of \$20 for any other pole to which an SWF is attached, this apply to SWFs attached to third party (e.g., DTE) poles. (MCL 460.1313(3)(a)).		

INSTRUCTIONS FOR SUBMITTING APPLICATIONS

All small cell antenna applications must be signed by the wireless service provider and the applicant, if different, with the exception of staff approvals, which may be signed by only the applicant.

All completed small cell antennas applications and their attachments may be submitted to ROW PERMIT Department electrically via eTrakit permit portal,

We accept CASH, CHECK, and all major credit cards. Checks should be made payable to "City of Ann Arbor"

Small Cell Antenna applications that are incomplete or not submitted with the required documentation or payment will not be processed or approved.

APPLICATION EXPIRATION

Applications expire 120 days after the date of approval.

OFFICE USE ONLY

Date of Review:	
ROW engineer review & approval	
Antenna review & approval (name)	
Comments:	
Fee:	\$ _____
Payment Type	<input type="checkbox"/> Check: # _____ <input type="checkbox"/> Cash <input type="checkbox"/> Credit Card