

ADDENDUM No. 1

RFP No. 18-30

Occupational Health Services

Due: September 13, 2018 by 2:00 P.M. (local time)

The following changes, additions, and/or deletions shall be made to the Request for Proposal for Occupational Health Services, RFP No. 18-30, on which proposals will be received on/or before the date and time listed above.

The information contained herein shall take precedence over the original documents and all previous addenda (if any), and is appended thereto. **This Addendum includes two (2) pages.**

The Proposer is to acknowledge receipt of this Addendum No. 1, including all attachments in its Proposal by so indicating in the proposal that the addendum has been received. Proposals submitted without acknowledgement of receipt of this addendum may be considered non-conforming.

The following forms provided within the RFP Document must be included in submitted proposal:

- **Attachment B - City of Ann Arbor Non-Discrimination Declaration of Compliance**
- **Attachment C - City of Ann Arbor Living Wage Declaration of Compliance**
- **Attachment D - Vendor Conflict of Interest Disclosure Form of the RFP Document**

Proposals that fail to provide these completed forms listed above upon proposal opening will be rejected as non-responsive and will not be considered for award.

I. QUESTIONS AND ANSWERS

The following Questions have been received by the City. Responses are being provided in accordance with the terms of the RFP. Respondents are directed to take note in its review of the documents of the following questions and City responses as they affect work or details in other areas not specifically referenced here.

Question #1: Could we confirm that the specific services on the RFP are:

- Injury Care
- Basic Physical examination for preplacement
- DOT physical examination
- Audiogram
- Lift Test
- Regulated Urine Drug Screen
- Nonregulated Urine Drug Screen
- Rapid ecup urine drug screen
- Extended steroid panel drug screen
- Breath Alcohol Testing

Answer #1: Confirmed.

Question #2: Are there any tests/screenings outside of this list that may be required?

Answer #2: There may be additional testing / screens that the City of Ann Arbor could request for candidates or current employees.

Question #3: Can details be provided on the Lift Test requirements? Is it for certain city positions only (i.e. firefighters, police, etc.)?

Answer #3: The lift test are based on the position the candidate is being hired for (Firefighters, employees in the Public Works or Parks & Rec) the test could require a 50lb or more lift requirement.

Question #4: Could you clarify what is included in the extended steroid panel urine drug screen?

Answer #4: We require an Anabolic Steroid drug screen for some of our positions

Question #5: Could you provide an estimated annual volume of each service?

Answer #5: We are projected to hire 80 regular hires and 500 temp employees in the next year.

Question #6: Could you clarify what you would like to be included in a complete history report? Does that refer to the medical history taken as part of the physical exam?

Answer #6: We would like the full physical exam, which includes the medical history that is requested during the physical.

Question #7: Would you prefer that the authorized negotiator be a local party, or channeled directly through a corporate level official?

Answer #7: No preference.

Question #8: What is the expected contract term?

Answer #8: 2 years.

Offerors are responsible for any conclusions that they may draw from the information contained in the Addendum.