

# ADDENDUM No. 1

RFP No. 21-27

## Engineering Services State and Hill Streets Improvements Project

**Updated Due Date:  
October 21, 2021 at 2:00PM (Local Time)**

The information contained herein shall take precedence over the original documents and is appended thereto. **This Addendum includes four (4) pages.**

The Proposer is to acknowledge receipt of this Addendum No. 1, including all attachments (if any) in its Proposal by so indicating in the proposal that the addendum has been received. Proposals submitted without acknowledgment of receipt of this addendum may be considered nonconforming.

The following forms provided within the RFP Document should be included in submitted bids:

- Attachment B - City of Ann Arbor Non-Discrimination Declaration of Compliance
- Attachment C - City of Ann Arbor Living Wage Declaration of Compliance
- Attachment D - Vendor Conflict of Interest Disclosure Form of the RFP Document

**Proposals that fail to provide these completed forms listed above upon proposal opening may be rejected as non-responsive and may not be considered for award.**

### I. SCHEDULE UPDATES

**All questions shall be submitted on or before October 14, 2021 at 10:00 a.m.**

If the City chooses to interview any respondents, the interviews will be tentatively held the **morning of November 4, 2021**. Proposers must be available at this time.

**All proposals are due and must be delivered to the City on or before, October 21, 2021 at 2:00 p.m. (local time).**

Activity/Event	Anticipated Date
Written Question Deadline	October 14, 2021, 10:00 a.m. (Local Time)
Proposal Due Date	October 21, 2:00 p.m. (Local Time)
Interview Consultants (if needed)	Morning of November 4, 2021

Consultant Selection and Final PSA Negotiations	Week of November 8, 2021
Expected City Council Authorizations	December 20, 2021
PSA Execution, Award, Notice to Proceed	January, 2022
Final Submittal of Construction Plans, Special Provisions and Cost Estimate to MDOT for advertisement and bidding of project	November, 2022
Bid Letting through MDOT	February, 2023*

\* The actual bid opening date will be as published in the MDOT Local Agency Programs FY 2023 Project Planning Guide.

The above schedule is for information purposes only and is subject to change at the City's discretion.

Proposals submitted shall further define an appropriate project schedule in accordance with the requirements of the proposed work plan. The final schedule will be negotiated based on the final scope of work and work plan agreed to by the City and the selected firm.

## II. CORRECTIONS/ADDITIONS/DELETIONS

Addition to the RFP document described below is referenced to a Section in it appears conspicuously. The Proposer is to take note in its review of the documents and include these changes as they may affect work or details in other areas not specifically referenced here.

Section II, 2.c. Scope of Services, Hill Street, Fifth to Forest. See Attachment I for the HSIP award letter description of safety improvements. City shall complete application for funding to be transferred to FY 2023.



STATE OF MICHIGAN  
**DEPARTMENT OF TRANSPORTATION**  
 LANSING

GRETCHEN WHITMER  
 GOVERNOR

PAUL C. AJEGBA  
 DIRECTOR

December 2, 2020

Mr. Nicholas Hutchinson, City Engineer  
 City of Ann Arbor  
 Public Services Area/Engineering  
 301 East Huron Street  
 P.O. Box 8647  
 Ann Arbor, Michigan 48107

Dear Mr. Hutchinson:

Project Name: Hill Street  
 Control Section: HSIP 81000  
Job Number: 211925

The Michigan Department of Transportation (MDOT) is pleased to inform you that the subject project has been approved for federal funding in the 2022 fiscal year (FY). All agencies were previously notified by telephone and approved projects are posted on MDOT's website at [www.michigan.gov/mdot](http://www.michigan.gov/mdot).

Control Section: HSIP 81000 - Job Number: 211925  
 Safety Improvement Project Approved Amount: \$143,205  
 Federal Participation: \$128,884.50  
 Project Name: Hill Street  
 Project Limits: Hill Street from State Street to Washtenaw Avenue  
 Work Description: In-street pedestrian signing, enhanced crosswalk markings, positive contrast street lighting at pedestrian crossings, enhanced intersection Stop signing with reflective post sheeting

This project will be funded with 90 percent federal funds. Unless otherwise approved in writing by MDOT at the time of obligation, the federally participating project costs for the 2022 Highway Safety Improvement Program (HSIP) are limited to the project costs submitted with the application and listed above, plus the lesser of an increase of 20 percent or \$20,000 above the total project cost. The maximum amount of federal funds allowed for this project is \$600,000 for the construction phase let to contract, as long as the above listed limits are not exceeded.

Preliminary engineering, construction engineering, and right-of-way costs are not eligible for reimbursement. Nonparticipating construction items of work may be included in the overall project estimate, but are not reimbursable for federal funding. Items such as decorative lighting, brick sidewalks, street pavers, or any items that are not safety related in nature are not eligible for federal aid. These items will be reviewed once the preliminary plans are developed.

Funds for this project must be obligated in FY 2022. Federal funds cannot be obligated until the following steps have been completed (links to forms can be located at [www.michigan.gov/mdotlap](http://www.michigan.gov/mdotlap)):

- Environmental/historical clearance (NEPA) is approved
- The Program Application has been completed (Form 0260)
- GI meeting has been held
- Permits are obtained and included in the project approval
- Right-of-way issues are cleared and approved

Mr. Nicholas Hutchinson

Page 2

December 2, 2020

- Final plans are submitted and approved

MDOT has programmed the selected project into JobNet for the area's Transportation Improvement Program (TIP) for the fiscal year for which the project was selected. Local Agencies within Metropolitan Planning Organization (MPO) areas must coordinate with their MPO to ensure approval of their project in the TIP.

Provided MDOT has obligation authority remaining, HSIP funds will be obligated up through August 31, 2022. Therefore, to ensure funds are obligated prior to this date, **it is imperative that the project's final package is completed and submitted to MDOT by August 13, 2022.** Once posted, the Local Agency Programs FY 2022 Project Planning Guide can be accessed at [www.michigan.gov/mdotlap](http://www.michigan.gov/mdotlap) and contains the milestone dates required for a GI submittal in order to obligate your project for the fiscal year. If your local agency wishes to obligate and construct your project prior to the fiscal year for which it was selected, they may do so by utilizing the advance construct process. The Local Agency is responsible for ensuring the project is listed in the (S)TIP for both fiscal years (the year obligated and the year federal funds are converted).

Every effort has been given to maintain a fiscally constrained program and maximize the use of limited available funds. Projects will be handled on a first come, first served basis, so please make every effort to stay on schedule.

If your project is not obligated in FY 2022, MDOT may elect to retract approved funding and you will be required to resubmit your project under a future call. If a project has received prior written approval to be carried over to FY 2023, the agency will be scored significantly lower on subsequent project submittals for two years. Funding for any 2022 project not obligated by FY 2023 will be rescinded. Any changes in the scope of work or significant changes in project cost which cannot be justified will be denied.

Please send the programming application form, NEPA form, GI package and final plans electronically to [BlazoP@Michigan.gov](mailto:BlazoP@Michigan.gov).

If you have any questions, please contact Pamela Blazo, Safety Programs Engineer, at (517) 335-2224 or [BlazoP@Michigan.gov](mailto:BlazoP@Michigan.gov).

Sincerely,



Pamela R. Blazo, Safety Engineer  
Local Agency Programs