

ADDENDUM No. 1

RFP No. 20-04

WTP LONG-TERM FACILITY PLAN

Due: February 28, 2020 at 2:00 P.M. (local time)

The following changes, additions, and/or deletions shall be made to the Request for Proposal for WTP LONG-TERM FACILITY PLAN, RFP No. 20-04, on which proposals will be received on/or before the date and time listed above.

The information contained herein shall take precedence over the original documents and all previous addenda (if any), and is appended thereto. **This Addendum includes five (5) pages.**

The Proposer is to acknowledge receipt of this Addendum No. 1, including all attachments in its Proposal by so indicating in the proposal that the addendum has been received. Proposals submitted without acknowledgement of receipt of this addendum may be considered non-conforming.

The following forms provided within the RFP Document must be included in submitted proposal:

- **Attachment C - Non-Discrimination Declaration of Compliance**
- **Attachment D - Living Wage Declaration of Compliance**
- **Attachment E - Vendor Conflict of Interest Disclosure Form**

Proposals that fail to provide these forms listed above upon proposal opening will be rejected as non-responsive and will not be considered for award.

I. CORRECTIONS/ADDITIONS/DELETIONS

Changes to the RFP documents which are outlined below are referenced to a page or Section in which they appear conspicuously. Offerors are to take note in its review of the documents and include these changes as they may affect work or details in other areas not specifically referenced here.

Section/Page(s)	Change
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<i>Add 3.2.2.</i>	<i>Add:</i> Through the course of background document review and other work, update the schematic Plant Piping drawing to include new projects, yard piping changes, etc. The current version of the drawing was created in 2000 and is available in AutoCAD. Some projects to incorporate include the EQ Building, WHS Pump Station, interim UV, and others.
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II. QUESTIONS AND ANSWERS

The following Questions have been received by the City. Responses are being provided in accordance with the terms of the RFP. Respondents are directed to take note in its review of the documents of the following questions and City responses as they affect work or details in other areas not specifically referenced here.

Question 1: In RFP Item 3.3.4.4.1.1., can you please clarify the termination point for the “master project schedule”?

Answer 1: There are a couple of different objectives with the project schedule. The first objective is to determine the length of the Plant 1 Replacement Project and its related work. Once established, the Consultant shall use the schedule for a variety of planning purposes such as establishing Fiscal Year budget estimates. The second objective is to reflect the long-term recommendations and to present the road map of future improvements. The near-term schedule for Plant 1 Replacement shall be developed with a greater level of detail, while the long-term schedule can be presented at a higher level.

Question 2: In RFP Item 3.3.5.8, can it be assumed that the public engagement firm will take the lead on setting up and maintaining the project website? And thus this is not the responsibility of the engineering consultant?

Answer 2: RFP Item 3.3.5.8 states that the Offerer/Engineering Consultant shall “set up and maintain a publically accessible project web page”. This shall be the responsibility of the Engineering Consultant.

Question 3: For the forms (Legal Status, Conflict of Interest, Living Wage, Non-Discrimination), do you need those from each subconsultant, or just from the prime consultant?

Answer 3: Only the Prime Consultant.

Question 4: Has the RFP for the public engagement services been issued yet?

Answer 4: Yes, the RFP for the public engagement services has been issued. It is entitled “RFP 20-05 Public Engagement Services for WTP Long-Term Facility Plan”. It has been advertised on the City’s website and on MITN.

Question 5: Can you provide the average and max day WTP pumpage for 2017, 2018 and 2019?

Answer 5:

WTP Delivered Water (MGD)

	2017	2018	2019
Average Day	14.00	14.25	12.96
Max Day	21.72	22.82	18.42
Avg Day for Max Month	17.47	20.23	15.80

Question 6: Can we get a copy of the sign-in sheet from the January 13th Pre-Proposal Meeting?

Answer 6: Yes, see attached.

Offerors are responsible for any conclusions that they may draw from the information contained in the Addendum.



City of Ann Arbor Water Treatment Plant
RFP 20-04 WTP Long-Term Facility Plan
Pre-Proposal Meeting – January 13, 2020

Attendance List:

Name	Company	Email
✓ Glen Wiczorek	City of Ann Arbor WTP	GWiczorek@a2gov.org
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Attendance List:

Name	Company	Email
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Attendance List:

Name	Company	Email
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