

ADDENDUM No. 1

RFP No. 23-40

Citywide Drainage Analysis for Gravel Roads

Due: August 17, 2023 by 11:00 A.M. (local time)

The information contained herein shall take precedence over the original documents and all previous addenda (if any) and is appended thereto. **This Addendum includes seven (7) pages.**

The Proposer is to acknowledge receipt of this Addendum No. 1, including all attachments in its Proposal by so indicating in the proposal that the addendum has been received. Proposals submitted without acknowledgement of receipt of this addendum may be considered non-conforming.

The following forms provided within the RFP Document should be included in submitted proposal:

- **Attachment B – City of Ann Arbor Non-Discrimination Declaration of Compliance**
- **Attachment C - City of Ann Arbor Living Wage Declaration of Compliance**
- **Attachment D - Vendor Conflict of Interest Disclosure Form of the RFP Document**

Proposals that fail to provide these completed forms listed above upon proposal opening may be rejected as non-responsive and may not be considered for award.

I. CORRECTIONS/ADDITIONS/DELETIONS

Changes to the RFP documents which are outlined below are referenced to a page or Section in which they appear conspicuously. Offerors are to take note in its review of the documents and include these changes as they may affect work or details in other areas not specifically referenced here.

Section/Page(s)

Change

Section III (page 17)

C. Proposed Work Plan - 30 points

A detailed work plan is to be presented which lists all tasks determined to be necessary to accomplish the work of this project. The work plan shall define resources needed for each task (title and person hours) and the firm's staff person completing the project task. In addition, the work plan shall include a timeline schedule depicting the sequence and duration of tasks showing how the work will be organized and executed.

1. The work plan shall be sufficiently detailed and clear to identify the progress milestones (i.e., when project elements, measures, and deliverables are to be completed) and the extent and timing of the City personnel involvement. Additional project elements

suggested by the Proposer are to be included in the work plan and identified as Proposer suggested elements.

2. The work plan must identify information the Proposer will need from City staff in order to complete the project. Include estimated time and resource commitment from City staff.

3. The work plan shall include any other information that the Proposer believes to be pertinent but not specifically asked for elsewhere.

4. Also include in the work plan proposed steps, if any, to expedite completion of the project. This will be given due consideration during evaluation of proposals. In the scoring for this section, consultants shall be evaluated on the clarity, thoroughness, and content of their responses to the above items.

II. QUESTIONS AND ANSWERS

The following Questions have been received by the City. Responses are being provided in accordance with the terms of the RFP. Respondents are directed to take note in its review of the documents of the following questions and City responses as they affect work or details in other areas not specifically referenced here.

Question 1: **Can the City share the complete list of all gravel roads included in the study?**

Answer 1: Please see attached

Question 2: **Is the study addressing private drainage?**

Answer 2: No – this analysis only addresses the drainage within the public right-of-way.

Question 3: **Should the proposer submit a 2 or 4 year fee schedule?**

Answer 3: The proposer shall submit a 4 year fee schedule, recognizing that the budget for this project is funded from the General fund, and the budget is only approved for 2 years, contingent upon council approval in the next budget cycle. The fees shall be guaranteed for the 4-year duration of the project.

Question 4: **Can the City provide more specific scenarios or examples where the contractor might be expected to indemnify the City?**

Answer 4: For purposes of assessing the potential risks and rewards associated with this opportunity, all bidders must rely on this sample language as written.

Question 5: **Is there an opportunity to modify the wording to better define or limit the scope of indemnification or to include a cap on potential liability?**

Answer 5: As stated on page 6 section I, H. The city will not entertain changes to its Professional Services Agreement.

Question 6: **How does the City envision the post-agreement obligations in relation to the clause, especially regarding incidents that may arise after the conclusion of the contract?**

Answer 6: For purposes of assessing the potential risks and rewards associated with this opportunity, all bidders must rely on this sample language as written.

Offerors are responsible for any conclusions that they may draw from the information contained in the Addendum

GRAVEL ROADS

Left		Right		Full Road Name	Certification	Linear Feet
From Address	Left To Address	From Address	To Address			
2001	2099	2000	2098	Abbott Ave	City Minor	209
1001	1019	1000	1018	Aberdeen Dr	City Minor	441
901	939	900	938	Aberdeen Dr	City Minor	485
941	999	940	998	Aberdeen Dr	City Minor	39
1501	1599	1500	1600	Alexandra Blvd	City Minor	368
601	699	600	700	Allison Dr	City Minor	269
501	599	500	598	Allison Dr	City Minor	655
2991	2999	2990	2998	Apple Way	City Minor	321
<Null>	<Null>	<Null>	<Null>	Apple Way	City Minor	105
2669	2739	2668	2738	Apple Way	City Minor	512
2601	2667	2600	2666	Apple Way	City Minor	125
501	599	500	598	Barber Ave	City Minor	239
451	499	450	498	Barber Ave	City Minor	313
301	399	300	398	Barber Ave	City Minor	414
601	699	600	700	Barber Ave	City Minor	926
401	449	400	448	Barber Ave	City Minor	464
<Null>	<Null>	<Null>	<Null>	Beakes Ct	City Minor	249
1101	1199	1100	1198	Bird Rd	City Minor	849
2501	2899	2500	2898	Burton Rd	City Minor	1971
2001	2099	2000	2100	Calumet Ave	City Minor	460
<Null>	<Null>	<Null>	<Null>	Camber Ct	City Minor	441
1481	1599	1480	1598	Cedar Bend Dr	City Minor	425
1401	1479	1400	1478	Cedar Bend Dr	Undefined	685
1001	1099	1000	1098	Cedar Bend Dr	City Minor	377
1701	1999	1700	1998	Chalmers Dr	City Minor	420
<Null>	<Null>	<Null>	<Null>	Chalmers Dr	City Minor	48
2001	2099	2000	2098	Chalmers Dr	City Minor	711
3001	3499	3000	3498	Charing Cross Rd	City Minor	3270
3001	3199	3000	3198	Cherry Tree Ln	City Minor	877
401	499	400	500	Clarendon Dr	City Minor	563
2121	2199	2120	2200	Columbia Ave	Undefined	185
2101	2119	2100	2118	Columbia Ave	City Minor	225
2001	2099	2000	2098	Columbia Ave	City Minor	438
451	499	450	498	Concord Rd	City Minor	426
501	599	500	598	Dellwood Dr	City Minor	364
601	799	600	798	Dellwood Dr	City Minor	1329
3001	3099	3000	3098	Dover Pl	City Minor	262
401	499	400	500	Dupont Cir	City Minor	234
1109	1119	1014	1028	Elder Blvd	City Minor	286
2401	2499	2400	2500	Elizabeth Ave	City Minor	236
1001	1099	1000	1098	Elmwood Dr	City Minor	584
1101	1199	1100	1198	Elmwood Dr	City Minor	512

2501	2599	2500	2598	Emerald Ave	City Minor	487
401	499	400	500	Evergreen Dr	City Minor	743
301	399	300	398	Evergreen Pl	City Minor	281
3401	3449	3400	3448	Ferry St	City Minor	364
3451	3499	3450	3500	Ferry St	City Minor	295
1301	1399	1300	1400	Fountain St	City Minor	941
301	399	300	398	Glenwood St	City Minor	662
201	299	200	298	Glenwood St	City Minor	47
401	499	400	500	Glenwood St	City Minor	265
631	679	630	680	Hampstead Ln	City Minor	351
701	719	700	718	Heather Way	City Minor	190
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2701	2799	2700	2798	Heather Way	City Minor	427
2801	2849	<Null>	<Null>	Heather Way	City Minor	326
721	899	720	898	Heather Way	City Minor	800
2851	2899	2850	2898	Heather Way	City Minor	276
2901	2999	2900	3000	Heather Way	City Minor	251
2601	2629	2600	2628	Hollywood Dr	City Minor	176
2561	2599	2560	2598	Hollywood Dr	City Minor	186
2541	2559	2540	2558	Hollywood Dr	City Minor	100
2801	2899	2800	2900	Hollywood Dr	City Minor	317
2701	2799	2700	2798	Hollywood Dr	City Minor	355
2631	2699	2630	2698	Hollywood Dr	City Minor	359
2501	2539	2500	2538	Hollywood Dr	City Minor	268
				Huron View		
511	699	510	698	Bldv	City Minor	473
701	799	700	800	Ironwood Dr	City Minor	220
601	619	600	618	Ironwood Dr	City Minor	345
621	699	620	698	Ironwood Dr	City Minor	574
2501	2599	2500	2600	James St	City Minor	220
2401	2499	2400	2498	James St	City Minor	250
1401	1499	1400	1500	Jorn Ct	City Minor	602
1837	1899	1832	1898	Joseph St	City Minor	311
2751	2799	2750	2798	Kimberley Rd	City Minor	312
2501	2599	2500	2598	Kimberley Rd	City Minor	519
2401	2499	2400	2498	Kimberley Rd	City Minor	307
2901	2999	2900	3000	Kimberley Rd	City Minor	471
2701	2749	2700	2748	Kimberley Rd	City Minor	343
2601	2699	2600	2698	Kimberley Rd	City Minor	600
2801	2899	2800	2898	Kimberley Rd	City Minor	527
3201	3299	3200	3298	Kingwood St	City Minor	352
3101	3199	3100	3198	Kingwood St	City Minor	382
501	599	500	598	Kuehnle Ave	City Minor	528
701	799	700	798	Kuehnle Ave	City Minor	805
601	699	600	698	Kuehnle Ave	City Minor	280
301	399	300	398	Lake Park Ln	City Minor	447

2001	2099	2000	2100	Long Shore Dr	City Minor	735
1901	1999	1900	1998	Long Shore Dr	City Minor	442
1601	1609	1600	1610	Long Shore Dr	City Minor	421
1801	1899	1800	1898	Long Shore Dr	City Minor	204
1611	1799	1612	1798	Long Shore Dr	City Minor	642
1201	1299	1200	1298	Marlborough Dr	City Minor	467
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<Null>	<Null>	<Null>	<Null>	Mohawk Ct	City Minor	162
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245	249	246	250	Orchard Hills Dr	City Minor	84
501	599	500	598	Orchard Hills Dr	City Minor	352
401	499	400	498	Orchard Hills Dr	City Minor	585
<Null>	<Null>	<Null>	<Null>	Orchard Hills Dr	City Minor	57
101	243	100	244	Orchard Hills Dr	City Minor	1066
251	269	252	268	Orchard Hills Dr	City Minor	117
301	349	300	348	Orchard Hills Dr	City Minor	522
351	399	350	398	Orchard Hills Dr	City Minor	164
271	299	270	298	Orchard Hills Dr	City Minor	140
401	499	400	500	Parkwood St	City Minor	503
2001	2099	2000	2098	Penncraft Ct	City Minor	280
301	499	300	498	Pinewood St	City Minor	1085
3301	3499	3300	3418	Pittsview Dr	City Minor	854
3201	3259	3200	3260	Pittsview Dr	City Minor	460
3001	3199	3000	3198	Pittsview Dr	City Minor	1248
3391	3439	3390	3438	Porter Ave	City Minor	423
3441	3499	3440	3498	Porter Ave	City Minor	303
2501	2699	2500	2698	Powell Ave	City Minor	1130
3201	3209	3200	3208	Ravenwood Ave	City Minor	89
3211	3299	3210	3300	Ravenwood Ave	City Minor	555
3101	3199	3100	3198	Ray Ct	City Minor	341
201	289	200	288	Rhea St	City Minor	128
291	299	298	298	Rhea St	City Minor	140
1801	1899	1850	1898	Robert St	City Minor	362
301	399	300	398	Rose Dr	City Minor	343
441	499	440	498	Rose Dr	City Minor	366
401	439	400	438	Rose Dr	City Minor	598
2951	2979	2950	2978	St Aubin Ave	City Minor	328
2901	2949	2900	2948	St Aubin Ave	City Minor	330
2261	2289	2260	2288	Traver Rd	City Minor	292
2291	2299	2290	2298	Traver Rd	City Minor	587
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2031	2259	2030	2258	Traver Rd	City Minor	2815
1831	1999	1830	2000	Upland Dr	City Minor	874
2701	2799	2700	2798	Valley Dr	City Minor	322
2601	2699	2600	2698	Valley Dr	City Minor	839
3201	3299	3200	3298	Valley Dr	City Minor	251
3101	3199	3100	3198	Valley Dr	City Minor	794

2501	2599	2500	2598	Valley Dr	City Minor	170
2901	2999	2900	2998	Valley Dr	City Minor	391
2801	2899	2800	2898	Valley Dr	City Minor	344
2501	2503	2500	2502	Victoria Ave	City Minor	285
2505	2599	2504	2598	Victoria Ave	City Minor	253
2119	2121 <Null>	<Null>		Victoria Cir	City Minor	189
2115	2117 <Null>	<Null>		Victoria Cir	City Minor	91
2123	2139	2112	2138	Victoria Cir	City Minor	410
3001	3099	3000	3098	Warwick Rd	Undefined	434
1	99	2	98	Westover Ave	City Minor	261
201	299	200	298	Westover Ave	City Minor	559
101	199	100	198	Westover Ave	City Minor	435
2969	2999	2970	2998	Wolverine Dr	City Minor	387