

Community Events Fund Application Schedule  
Fiscal Year July 1, 2024– June 30, 2025

June 7, 2024

Applications due to City Administrator's Office by 5:00 pm. Please contact Sara Higgins should you have any questions at [shiggins@a2gov.org](mailto:shiggins@a2gov.org).

July-August 2024

Applications reviewed and award selections made by Council Committee.

August 2024

Resolution to allocate awarded monies submitted to Council agenda for approval.

By August 31, 2024

Notification to applicants of Council action.

October 11, 2024

Signed Public Service Agreements returned to City Administrator's Office by 5:00 pm.

**Late returned agreements will forfeit awarded monies.**

November 1, 2024

Public Services Agreements routing for City signatures complete.

By December 1, 2024

Upon completion of the executed agreement, events that have occurred by this date will receive awarded monies for reimbursement of invoices paid OR awarded monies will be transferred into the appropriate city account for reimbursement. The sooner the signed agreements are returned to the City, the sooner the funds can be disbursed.

**\*\*All other awarded monies will be disbursed accordingly as events occur.\*\***